

Activating a New **PARENT** iCampus Account



*Access the link on the Coffee County Schools website at <http://www.coffee.k12.ga.us/>
OR *Click the Campus Parent Portal link
<https://icampus.coffee.k12.ga.us/campus/portal/coffee.jsp>



STEP 1:



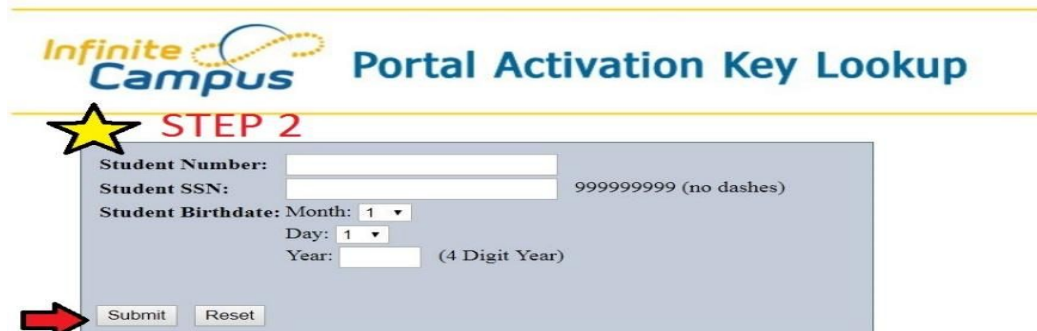
*Click on "Get your activation code here."



STEP 2:



- *Enter student's five-digit ID number
- *Enter student's Social Security Number
- *Enter student's birthdate
- *Click "Submit"



★ STEP 3:

- *Parent's name and activation code will appear
- *WRITE THIS NUMBER DOWN
- *Click "Activate Your Parent Portal Account Now"

Infinite Campus Portal Activation Key Lookup

★ **STEP 3**

Parent Name Parent GUID# (Activation Code/Key):
XXXXXXXX-XXXX-XXXX-XXXX-XXXXXXXXX

[Activate Your Parent Portal Account Now](#)

★ STEP 4:

- *Enter activation code/key in boxes
- *Click "Submit"

Infinite Campus Transforming K12 Education®

★ **STEP 4**

Activating your Campus Portal account

Activating your Campus Portal parent portal account is easy. All you need is your Campus Portal Activation Key sent to you by your child's school.

Activation Key

{ [] - [] - [] - [] - [] }

[Submit](#)

English

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★ STEP 5:

- *Create a username
- *Create a password
- *IMPORTANT: Keep a copy of this information for future use.

★ STEP 6:

- *Enter an email address
- *Re-enter/Confirm email address
- *Enter email password
- *Click "Save"

★ STEP 7:

- *Your iCampus Parent Portal account has been created.
- *Log in to the iCampus Parent Portal using the username and password just created.

If you encounter any problems logging in, please call 912-389-6890.