

Health Office

School Nurse: Gabrielle Gonzalez (518) 734-3400 EXT 1131

Windham-Ashland-Jewett Board of Education Attendance Policy

Windham-Ashland-Jewett Central School believes that attendance in class is an integral part of a student's total educational experience. The Board of Education, in accordance with the state Education Law, requires that each minor regularly attend school full-time from the first day of session in September of the school year in which the minor becomes six years of age through the last day of the school year in which such minor becomes sixteen years of age, unless he/she has completed a four-year high school course of study. He/she may attend a school other than a public school or receive home instruction, provided the instruction is equivalent to that given in the public schools. It shall be the responsibility of the Superintendent of Schools to prepare and the Board to enact appropriate rules and regulations to monitor the attendance of all children registered in the district.

An excused absence includes "any absence, tardiness or early departure for which the pupil has a valid school approved excuse on file within five (5) days." These excused absences include: personal illness, illness or death in the family, religious observance, quarantine, required court appearances, attendance at health clinics or medical or other medical visits, approved college visits, approved school sponsored trips, military obligations, absences approved in advance by the Assistant Superintendent, and other reasons as may be approved by the Commissioner of Education. By contrast, an unexcused absence is one for which "the student has no valid school approved excuse", including: shopping trips, family vacation, oversleeping, skipping class, and any other absence that is not excused." Please keep in mind that if your child in grades 7-12 misses up to 21 days of a full year credit-bearing class, or up to 11 days of a half year credit-bearing class, he or she will not receive credit for that class.

Getting your child to school on time and regularly is your responsibility and it is critical for your child's success. If your child will be absent for any reason, please call the school by 9:00 AM at (518) 734-3400.

Medication Policy

New York State Education Department Guidelines state that ALL medications, including over-the-counter medications, given at school, REQUIRE the following:

A written order from your child's physician stating the name of the medication, dosage, frequency and time of administration;

A written statement from the parent or guardian requesting administration of the medication in school;

A plan that has the parent or guardian assume responsibility in delivering the medication to the health office in a properly labeled "original" / pharmacy container.

New York State DOH