

**EDUCATIONAL SERVICE UNIT 4**  
**Regular Meeting**  
**March 9, 2020**  
**5:15 PM**  
**Educational Service Unit 4**  
**Auburn, Nebraska**

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that notice of this meeting was published in newspapers of general circulation within ESU 4's jurisdiction and that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

John Furrow moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Gary Schaffer. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Mary Stewart, John Furrow, Lana Willman, Allison Hayes, and Cheri Wirthele. Board Member Amy Clark was absent. Also present were Administrator Gregg Robke and Treasurer Kathy Taylor, and Susan LeGrand.

Allison Hayes moved to excuse Amy Clark from the March 2020 Board Meeting. The motion was seconded by Lana Willman. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to approve the agenda for March. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Mary Stewart moved to approve the minutes of the previous regular meeting as printed. The motion was seconded by Lana Willman. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to appoint Susan LeGrand as representative of District 8 for the remainder of the current term. Mary Stewart seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Susan was administered the Oath of Office.

Jeff Bacon moved to approve ESU 4 claims of \$59,965.82, ESU 4 payroll of \$417,142.03, and NCECBVI claims of \$33,770.31 for March. Lana Willman seconded the motion. Check #26079 to NASB is the annual membership renewal approved at the February 2020 meeting and #26109 to SmartSign for asset tags used in updating the ESU 4 inventory. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Susan LeGrand, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve Federal Program claims of \$7,968.20 for March. John Furrow seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Susan LeGrand, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for March. Jeff Bacon moved to accept the Treasurer's Report as presented. Lana Willman seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Susan LeGrand, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow reported on the ESU 4 Engaging Educators Conference held at Peru State College on February 14, 2020.

Gregg shared information from the NASB Update. The following items are on tonight's agenda: The Administrator's Contract with a 1% salary increase was on the ESU 4 website as mandated by the Superintendent Pay Transparency Act, revisions to *Policy #3065 Fringe Benefits to Employees* was shared, and the NCECBVI, ESU 4 Special Education and ESU 4 Office calendars are up for approval. A proposed change to the staffing plan and issuing contracts to the certified staff for 2020-2021 will be on the agenda. The

April Board meeting will be discussed for possible action. A building update and summer projects list was shared with the Board. ESU 4 is scheduled for a Cognia Visit in September. The Board is invited to the 145<sup>th</sup> Birthday Celebration at NCECBVI on March 10<sup>th</sup>.

Jeff Bacon moved to approve the Administrator's Contract for 2020-2022 that was shared on the ESU 4 website to comply with the Superintendent Pay Transparency Act. The motion was seconded by Mary Stewart. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Susan LeGrand, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to approve revised *Policy 3065 Fringe Benefits to Employees*. John Furrow seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Susan LeGrand, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve the NCECBVI Calendar for 2020-2021. Gary Schaffer seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Susan LeGrand, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to approve the ESU 4 Special Education Calendar for 2020-2021. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Susan LeGrand, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve the ESU 4 Office Calendar for 2020-2021. The motion was seconded by John Furrow. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Susan LeGrand, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to approve the following void checks without reissue: Federal Fund #7541 and General Fund #24412 and #25041. Lana Willman seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Susan LeGrand, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to approve the staffing changes as presented. The motion was seconded by Jeff Bacon. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Susan LeGrand, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to allow the administrator to issue contracts to presently employed certified staff for the 2020-2021 school year, other than those whose employment and contract maybe recommended for reduction, termination, or non-renewal. Allison Hayes seconded the motion. Roll call vote: Jeff Bacon, Yes; John Furrow, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Susan LeGrand, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to set the April 2020 Board Meeting for Monday, April 13<sup>th</sup> at 3:00 pm. The motion was seconded by Mary Stewart. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Susan LeGrand, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; John Furrow, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to adjourn the meeting at 6:13 pm. The motion was seconded by Mary Stewart. All present voting Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes  
Secretary