

# NEWPORT CITY SYSTEM

301 College St., Newport, TN 37821

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## ACCEPTABLE USE AGREEMENT

### Terms and Conditions for Technology/Internet Use

Newport Grammar School (NGS) provides access to a variety of Internet-connected technologies, which are intended to support the curriculum and further student learning. Internet-connected technology is the most effective way for students and staff to find, synthesize, and share information on a global scale. However, the Internet is an unregulated collection of resources, and no guarantees exist for the accuracy or appropriateness of the information that students and staff may encounter. We firmly believe that the benefits of Internet access to students and staff far outweigh the potential risk that users may obtain unsuitable material.

#### Obligations and Responsibilities

- Users will be educated and trained on the appropriate use of Internet-connected resources and proper online behavior, specifically in regard to social networking and cyberbullying.
- Users must not share personal information (passwords, addresses, phone numbers, etc.) in order to keep school accounts secure and maintain online privacy.
- Users must not attempt to access another user's files/data, pose as another user, or circumvent network safety and security measures.
- Users must refrain from vandalism of district technology, which includes any malicious attempt to damage equipment or destroy/alter the materials/data of another user.
- Users will be educated on and abide by copyright law; copyrighted material may not be placed on the network without the creator's permission.
- All technology-related communication is not guaranteed to be private and should be polite and free from inappropriate language.
- The district/school network incorporates a filter to block, as best as possible, access to information identified as harmful to minors, which includes material referencing drugs, alcohol, or tobacco as well as text and images considered to be obscene; however, the district/school is not responsible for inappropriate material accidentally or mistakenly obtained by an industrious user.
- Users should ask a member of the district/school staff or network administrator if any of the terms and conditions of the Acceptable Use Agreement are unclear.
- Users agree that school-assigned Chromebooks are meant to be utilized to support school-related activities.
- Users agree to maintain responsibility for the safety and security of assigned staff Chromebooks at all times.
- Users understand the assigned Chromebook is the property of the Newport City School System with an assigned property tag that must not be removed and should be inventoried by the user.
- Users agree to not allow school-assigned staff Chromebooks to be utilized by anyone other than approved individuals with a staff Acceptable Use Agreement on file.

The terms, conditions, obligations, and responsibilities stated in this Acceptable Use Agreement are aligned with the Internet Safety Policy requirements of the Children's Internet Protection Act (CIPA) and applicable to both students and staff. Should a user violate the terms and conditions stated within this agreement, access to the district's/school's Internet-connected resources may be denied, revoked, or suspended at any time. Further disciplinary or legal action may also be exercised.

Before being allowed to use any of the district's/school's Internet-connected resources, each staff member is required to sign and return this Acceptable Use Agreement.

\_\_\_\_\_  
Staff Name (please print)

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date

Chromebook Property Tag # \_\_\_\_\_