LINCOLN-WOODSTOCK COOPERATIVE SCHOOL BOARD

SAU #68

DATE: September 25, 2019

MEETING MINUTES

**SCHOOL BOARD PRESENT**: **ADMINISTRATION/STAFF PRESENT**:

Matt Manning, Chairperson Judith McGann, Ed.D., Superintendent of Schools

Jay Duguay, Vice-Chairperson Deb O’Connor, Financial Manager

Vance Pickering Mark Pribbernow, Principal

Joe Bossie Paula King, Teacher Representative

Brian Angelone

**PUBLIC PRESENT**:

Mark Houde

**CALL TO ORDER**

Matt Manning called the meeting to order at 6:38 pm.

**MINUTES**:

1. Minutes of September 11, 2019 Motion to approve minutes made by Vance Pickering, seconded by Joe Bossie. Brian Angelone abstained. All other school board members in attendance approved.
2. Non-Public Minutes of August 28, 2019-Session 2 Motion to approve minutes made by Vance Pickering, seconded by Brian Angelone. All school board members in attendance approved.
3. Non-Public Minutes of September 11, 2019 Motion to approve minutes made by Vance Pickering, seconded by Jay Duguay. Brian Angelone abstained. All other school board members in attendance approved.

**CORRESPONDENCE:** None

**REPORTS:**

1. **BUSINESS ADMINISTRATOR REPORT:**  
   Deb O’Connor reported that payroll manifests were being circulated for signature. Financial report was included in the blue folder to give School Board members time to review prior to being discussed at the next school board meeting. Medicaid eligibility laws/rules are changing. Superintendent McGann will discuss later in the meeting. Last year Lin-Wood received $92,000 in Medicaid reimbursement.
2. **SUPERINTENDENT’S REPORT:** Superintendent McGann informed the School Board of changes to Medicaid eligibility laws from DHHS. All related services must go through a physician. Related service providers can no longer prescribe these services. This could affect the amount of reimbursement to the district for provided services. Services would still be provided to students but will not be reimbursed without permission from a doctor.  
     
   The new piano that was purchased with a grant was delivered to the Elementary School. Thank you to Matt Manning for locating the information regarding the grant.
3. **PRINCIPAL’S REPORT:**  
   Principal Pribbernow reported that things at the school are going well. Some behaviors cropping up, but they are working with parents, students and teachers to resolve.  
     
   Students are having fun with Spirit Days. Homecoming is this weekend. Students are excited and looking forward to raising money for their classes.  
     
   Principal Pribbernow is working with Aaron Loukes to build team spirit. Sports teams are competitive, and they don’t always have to win.  
     
   Principal Pribbernow is emphasizing communication with parents and encouraging parents to check with teachers if they have questions.  
     
   There has been one fire drill so far this school year. Currently working on presenting safety and security practices to students and building leadership teams to discuss ways to bring the topics to students’ attention.  
     
   Staff evaluations season is starting. Ms. Doyle and Mr. Pribbernow are dividing up the task and looking forward to getting into classrooms to observe.
4. **COMMITTEE REPORTS:**   
     
   A. Transportation Committee – The transportation committee met on 9/17. Lin-Wood currently has a 2017 30 passenger bus but has no driver with a CDL. The number of passengers determines the level of licensure needed. Discussions were had to see if some alternative (removing seats) would be allowed. Per the state DOS this is not possible. As the bus contract will be put out for bid, it may turn out that a Lin-Wood bus is not necessary in the future. As an alternative a van could be purchased. This could be utilized for SpEd out of district placement transportation and for small groups. We are currently renting a car for SpEd out of district placement transportation, but the rental company would like to change this to a lease if the rental extends past one month. Mark Houde is assisting Deb O’Connor in researching the potential purchase of a van. There is currently $45,000 in the transportation trust fund. That money could be utilized to purchase a van. The 30-passenger bus could be sold, and the money could be put into the general fund. A warrant article could be presented for the annual meeting to request the money be put back into the Transportation Trust Fund.  
   Matt Manning made a motion to sell the 30-passenger bus. Vance Pickering seconded the motion. All School Board members in attendance approved the motion.  
   Matt Manning made a motion to have a Transportation Trust Fund hearing to purchase a van. Vance Pickering seconded the motion. All School Board members in attendance approved the motion.  
     
   B. Facilities Committee – The facilities committee met prior to the School Board meeting. They caught up to speed on current projects. Moving forward with windows, and heating system. Installation of glass in the Elementary School vestibule will take place over Columbus Day weekend.  
     
   Discussed how to prioritize the flooring and roof projects. It was felt that it makes sense to move forward with more roofing than flooring at this point as it would not make sense to install a new floor under a bad roof.  
   Currently some of the roof sections are past their expiration time.  
     
   Brian Angelone asked Mark Houde if there is a less expensive alternative to the Nora flooring for less traffic areas. Nora flooring is $24/sq. ft.  
     
   Wayne Fillion looking into the heating project and will have an information packet for the School Board by late October.  
     
   School Sign – The sign permit has been submitted to the town of Lincoln. Currently awaiting response from the town.  
     
   C. Policy Committee – The Policy Committee met prior to the school board meeting. Policies were reviewed during the meeting and will be recommended for First Reading at the next school board meeting.  
     
   FIRST READING SECOND READING

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\*Please note that Policies are available for your review in the SAU office and on our school page at [www.lin-wood.org](http://www.lin-wood.org)

**BUSINESS REQUIRING BOARD ACTION:**

* 1. Staff Nominations, recommendations and Resignations –  
     Superintendent McGann submitted the resignation of Francene Perreault, School Nurse. Matt Manning made a motion to accept the resignation. Jay Duguay seconded the motion. Joe Bossie abstained. All other members in attendance approved the motion.  
       
     Superintendent McGann submitted the nomination of Georgia Caron for the position of Director of Pupil Services. This will be a three (3) day a week position. A search for a full time Director of Pupil Services will take place for the next school year. Matt Manning made a motion to accept the nomination. Joe Bossie seconded the motion. All school board members in attendance approved the motion.

**NEW BUSINESS:**

1. Superintendent McGann provided the School Board with information regarding the state budget. A two (2) year budget plan was passed.

**CONTINUING BUSINESS:**

1. Strategic Plan - The Administrative team will meet Mark Dolan on October 16.
2. Jay Duguay asked that the cell phone policy update be added to the agenda for the next School Board meeting.
3. Website – Brian Angelone asked if the website launch was still on track for October 1st. Yes, it is.
4. Ed Focus – Dan Adams will present at the 10/9 school board meeting. Trey Aldridge will present at the 10/23 school board meeting.

**RECOGNITION OF VISITORS/PUBLIC PARTICIPATION:**1. Students - None  
  
2. Staff –  
  
Thom Untersee – This past Tuesday, 9/24, the HS Band and Chorus were given a performance by a Woodwind Trio made up of undergraduate music education students from UNH, Durham. The group consisted of a flute, an oboe and a clarinet. They played three wonderful pieces, described the group and entertained questions. The ensemble was presented by the UNH Music Department Outreach Program as part of an ongoing project to have a UNH group perform in every HS in the state. Mrs. Burhoe and Mr. Untersee are very proud of our students showing interest in many types of music and being a wonderful insightful audience.  
  
3. Community –  
  
  
**NON-PUBLIC SESSION (RSA 91-A:3)** Matt Manning polled the School Board members at 7:23 pm to go into a Non-Public Session:

Joe Bossie Yes

Jay Duguay Yes

Vance Pickering Yes

Brian Angelone Yes

Matt Manning Yes

**ADJOURNMENT**

Respectfully submitted,

Jeanette M. Fecteau, SAU Administrative Assistant