

COTTONWOOD UNION SCHOOL DISTRICT

20512 West First Street
Cottonwood, California 96022

AGENDA FOR Tuesday, May 15, 2018, 6:30 P.M.

Regular Board Meeting, West Cottonwood Library

Rules and Procedures

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

1.0 Call Regular Meeting to Order

2.0 Pledge of Allegiance

3.0 Approval of Agenda

4.0 Recognition (Students, Staff, Curriculum) /Curriculum review

Star Performers- North Cottonwood

Student of the Month- West Cottonwood

5.0 Public Forum/Hearing of Persons Wishing to Address the Board

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#)) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code [54954.2](#))

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.

Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

6.0 Consent Agenda

6.1 Review of Consent Agenda

6.1.1 Approval of Board Meeting Minutes for:

Regular Board Meeting held on April 20, 2018

6.1.2 Approval to hire: **Amanda Bush**- Teacher, **Bradley Shepard**- Teacher, **Teresa Provence**- Teacher, **Alyssa Nerdin**- Cafeteria Assistant

6.1.3 Accept letter of resignations from **Fran Loika**- Instructional Assistant, **Shelley Trompczynski**- Teacher

6.2 Approval of Consent Agenda

7.0 Discussion/Action Items:

7.1 Consider approval of the Commercial Warrants.

7.2 Consider approval of the following Personnel Request Forms:

7.2.1 North Cottonwood Site Clerk (1)- Increase to Full Time

5.75hrs to 8hrs per day- 201 days

7.2.2 Fourth Grade Instructional Assistant (1)- 3.75 hours for 2018-19 school year

7.2.3 Instructional Assistants (All)- increase calendar from 192 days/year to 193 days/year

7.2.4 Licensed Vocational Nurse (1)- 3.75 hours/day-193 days/year

7.2.5 North Cottonwood School Counselor (1)- 8 hours/day- 195 days/year

7.3 Consider approval of Resolution #2018-5, Regarding Reduction of Classified School Services for the 2018-19 School Year.

7.4 Consider approval: Board Policies/ Administrative Regulations

AR 4161.1/4361.1- Personal Illness/ Injury Leave

AR 4161.8/4261.8/4361.8- Family Care and Medical Leave

AR 4261.1- Personal Illness/ Injury Leave

BP/AR 5022- Student and Family Privacy Rights

BP/E 5145.6- Parental Notifications

BP 6162.5- Student Assessment

BP/AR 6171- Title I Programs

7.5 Consider approval of Resolution #2018-6, Ordering Governing Board Member Election and Specifications of the Election Order

7.6 Consider approval of Resolution #2018-7, Establishing Procedure in Case of Tie Vote at Governing Board Election

7.7 Consider approval of Resolution #2018-8, Cost of Candidate Statement

7.8 Consider approval of Resolution #2018-9, Authorizing the transfer of funds and closing of Fund 17, Special Reserve for Non-Capitalized Expenditures

8.0 Informational Items-

8.1 CTA Report

8.3 Superintendent's Report

8.3 Principal's Report

9.0 Information/Communication Items.

9.1 Enrollment Report

9.2 Shasta County Pooled Investment Report for March 30, 2018

9.3 Shasta County Pooled Investment Report for April 30, 2018

9.4 Letter from Jessica Tegerstrand, SCOE, regarding the Second Interim Report for 2017/18

9.5 Shasta County Office of Education- Debt Review Report

10.0 Governing Board Discussion and Suggested Agenda Items

11.0 Future Meetings:

- 11.1 Regular Board Meeting, **Tuesday, June 12, 2018, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022
- 11.2 Regular Board Meeting, **Tuesday, June 26, 2018, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022

12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

**12.1 Pursuant to Government Code Section 54957,
Public Employee Discipline/Dismissal/Release/Evaluation**

13.0 Adjournment

AMERICAN WITH DISABILITIES ACT NOTICE

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed/downloaded on the Cottonwood Union School District's website at www.cwusd.com Each month's board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

To review and/or print a board packet:

Go to www.cwusd.com

Click on [Board of Trustees](#) in the right hand column

Click on [Board Meeting Documents](#) in the left hand column, and

Click on [Meeting Agendas, Minutes, or Board Meeting Packets](#) to review or download as you would like.