

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, May 12, 2014** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 6:32 p.m.

7
8 Roll Call:

- 9
10 Roseanne Lombardo
11 Susan Vernacchio
12 Andrew Chapkowski
13 Lisa Morina
14 Ken Ridinger (arrived 6:34 p.m.)
15 Jill Trainor
16

17 Also present were Interim Superintendent Stephen Derkoski and Scott A. Campbell,
18 School Business Administrator/Board Secretary.

19
20 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
21 was sent to the ***The South Jersey Times, Courier Post,*** and the ***Township Clerk.*** It
22 was also posted in the Greenwich Township School Buildings. (Optional: Audiotaping
23 Regulations – “The proceedings of this meeting are being audiotaped and anyone
24 wishing to discuss an individual child should so note.”)
25

26 **FLAG SALUTE**

27
28 **1. STUDENT RECOGNITION**

29
30 Diane Shirley introduced the Essay Contest Winners. This year’s theme was
31 “Celebrate NJ” and each student was asked to write an essay which they read to
32 the Board. The winners were:

- 33
34 Megan Hallam – Grade 4
35 Malayna Reistle – Grade 4
36

37 **2. MINUTES**

38
39 Motion: (Chapkowski/Vernacchio) to approve the minutes:

- 40
41 April 24, 2014 – Public Hearing/Regular Meeting
42 April 24, 2014 – Executive Session
43
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45

1 Roll Call Vote:

2
3 Andrew Chapkowski – Yes
4 Roseanne Lombardo – Abstained
5 Lisa Morina – Yes
6 Ken Ridinger – Abstained
7 Jill Trainor – Yes
8 Susan Vernacchio – Yes
9

10 **3. SUPERINTENDENT’S REPORT**

11
12 Motion: (Chapkowski/Vernacchio) to approve the following as one, A-C:
13

14 A. Administrative Reports

- 15
16 1. Enrollment Statistics, Fire Drills and Suspensions as of April
17 30, 2014. (Attachment – EXHIBIT B1)
18
19 2. School Health Services Monthly Reports as of April 30, 2014.
20 (Attachment – EXHIBIT B2)
21
22 3. 2013-2014 Violence & Vandalism Report as of April 30, 2014.
23 (Attachment – EXHIBIT B3)
24

25 B. 2014-2015 Twelve-Month Employee Calendars

- 26
27 1. The approval of the proposed twelve-month Secretary Holiday
28 Calendar for the 2014-2015 school year. (Attachment – EXHIBIT
29 C1)
30
31 2. The approval of the proposed twelve-month
32 Custodian/Maintenance Holiday Calendar for the 2014-2015 school
33 year. (Attachment – EXHIBIT C2)
34

35 C. Italian Program Funding Proposal

- 36
37 1. The *retroactive* approval to submit the Italian Program Funding
38 Proposal from the Italian American Committee on Education for the
39 2014-2015 school year.
40

41 Motion carried by unanimous roll call vote.
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1 **4. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**
 2 **ACTION ITEMS**

3
 4 Motion: (Morina/Chapkowski) to approve the following as one, A-AA:

5
 6 A. The approval of the NJQSAC Scores for 2013-2014 as follows:
 7

DPR	Initial Placement
Instruction and Program	89%
Fiscal Management	98%
Governance	100%
Operations	100%
Personnel	100%

8
 9 *Lisa Morina commented on the NJQSAC scores. She wanted to say “good*
 10 *job” because the scores had been much lower in previous years and she is*
 11 *happy to see that the district is “well-improved”. **Stephen Derkoski** appreciated*
 12 *the comment and said our district is probably in the top 2% in the state of New*
 13 *Jersey in reference to the scores we received and that is due to the staff and the*
 14 *board of education organizing what needed to happen over the last couple of*
 15 *years.*

16
 17 B. The approval to implement the ELS Three-Year Program Plan for school
 18 years 2014-2017.

19
 20 C. The approval to support “Bridges” Educational Services as a summer
 21 program for our middle school students needing additional educational
 22 support.

23
 24 D. The approval to approve Source4Teachers, Inc. contract addendum to
 25 include substitute secretaries on an “as needed” basis.

26
 27 E. The approval for *reappointment* of the G.T.E.A. represented non-tenured
 28 teaching staff members for the 2014-2015 school year as per the
 29 attached; teaching assignments to be determined. (Attachment –
 30 EXHIBIT D1)
 31

Christina Gori \$50,672.00	Megan Hoyt \$49,400.00	Tara Reale \$49,300.00
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32
 33 *Andrew Chapkowski* asked if the board had to go over final reviews before a
 34 teacher will get tenured and **Stephen Derkoski** said no.
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F. The approval for the *non-reappointment* of the following individual as a Cafeteria/Lunchroom Aide and Part-Time Custodian:

Charline Viereck

G. The approval for *reappointment* of the G.T.E.A. represented employees as Special Education Aides for the 2014-2015 school year as per the attached; assignments to be determined. (Attachment – EXHIBIT D2)

Christine Eiserman \$29,725.00	Jason Godfrey \$29,361.00	Deborah Knestaut \$29,725.00
Eileen O'Donnell \$29,725.00	Lois Piccioni \$29,725.00	Deborah Silvestro \$29,725.00
Jennifer Spera \$29,725.00	Tara Small \$29,725.00	Maria Villacorta \$29,907.00
Jean Walko \$29,725.00		

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H. The approval for *reappointment* of the following G.T.E.A. represented employees for the 2014-2015 school year as per the attached. (Attachments – EXHIBIT D3 and D4)

1. Secretaries

Jennifer Ellick \$37,840.00	Toshia Kersey \$37,840.00	Suzanne Lavin \$37,840.00
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2. Custodian/Maintenance

Gerardo Batista \$53,135.00	Michael Beukers \$53,135.00	Ellen Delaney \$45,860.00
Randy DeVault \$53,135.00	Denise Murphy \$53,135.00	

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I. The approval for *reappointment* of the following unrepresented central office employees for the 2014-2015 school year, as per the attached. (Attachment – EXHIBIT D5)

Name	Title	Salary
Scott Campbell	School Business Administrator/Board Secretary	\$TBD
Alisa Whitcraft	Nehausney Middle School Principal/ Curriculum Supervisor	\$117,469.00
Jacquelyn Traini	Broad Street School Principal	\$89,024.00
Robert Harris	Child Study Team Supervisor/ School Psychologist	\$119,797.00

Michael Grelli	Technology Coordinator	\$79,094.00
William Houghton	Supervisor Buildings/Grounds	\$69,438.00
Angela Addeo	Secretary to the Superintendent	\$47,350.00
Regina Minniti	Secretary to the Business Administrator/Board Secretary and Transportation Department	\$51,289.00
Gina Casella	Accounts Payable/Bookkeeper	\$41,037.00

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- J. The approval for the *reappointment* of Carin Haabak, Part-Time Payroll Clerk, for the 2014-2015 school year at a rate of \$24.10, hours to be determined, no health benefits.
 - K. The approval for the *reappointment* of Jennifer Landrum, Part-Time Computer Technician, for the 2014-2015 school year, four (4) hours per day, 180 student days during the school year and in addition not to exceed 400 hours in the summer, at an annual salary not to exceed \$24,976.00 (additional hours to be administratively approved), no health benefits.
 - L. The approval for the *reappointment* of Christine Franklin as a Part-Time Instructional Special Education Aide for the 2014-2015 school year at a rate of \$22.25 per hour, not to exceed \$19,824.75, five (5) days per week, five (5) hours per day, no health benefits.
 - M. The approval for the *reappointment* of Ellen Sarmiento as a Part-Time Instructional Special Education Aide for the 2014-2015 school year at a rate of \$22.25 per hour, not to exceed \$23,729.63, five (5) days per week, 29.5 hours per week, no health benefits.
 - N. The approval for the *reappointment* of Danielle Everwine-Mills as a Part-Time Instructional Special Education Aide for the 2014-2015 school year at a rate of \$16.00 per hour, not to exceed \$18,070.40, five (5) days per week, 29.5 hours per week, no health benefits.
 - O. The approval for the *reappointment* of Julie Filipponi as a Part-Time Instructional Special Education Aide for the 2014-2015 school year at a rate of \$16.00 per hour, not to exceed \$18,070.40, five (5) days per week, 29.5 hours per week, no health benefits.
 - P. The approval for the *reappointment* of Linda DiPietro as a Part-Time Instructional Special Education Aide for the 2014-2015 school year at a rate of \$16.00 per hour, not to exceed \$18,070.40, five (5) days per week, 29.5 per week, no health benefits.

- 1 Q. The approval for the *reappointment* of Christina Evangelista as a Non-
 2 Instructional Aide for the 2014-2015 school year at an hourly rate of \$9.70,
 3 five (5) hours per day on full session days and three (3) hours per day on
 4 half session days, no health benefits.
 5
 6 R. The approval for the *reappointment* of John Schmehl, Part-Time
 7 Custodian, for the 2014-2015 school year at a salary rate of \$13.35 per
 8 hour, not to exceed \$19,204.00, no health benefits.
 9
 10 S. The approval for the *reappointment* of FaithAnne Jeffers, Part-Time
 11 Custodian, for the 2014-2015 school year, 20 hours per week, hours to be
 12 determined, at a rate of \$10.25 per hour, not to exceed \$9,758.00, no
 13 health benefits.
 14
 15 T. The approval for the appointment of Maria Santos as a Part-Time
 16 Custodian, for the 2014-2015 school year, 20 hours per week, hours to be
 17 determined, at a rate of \$10.25 per hour, not to exceed \$9,758.00, no
 18 health benefits.
 19
 20 U. The approval for the *reappointment* of the following employees as
 21 Cafeteria/Lunchroom Aides for the 2014-2015 school year at the following
 22 hourly rates; hours to be determined.
 23

Employee	Hourly Rate
Alison Grelli	\$11.15
Lisa Mitchell	\$11.05
Melissa Saggese	\$ 9.70
Christine Wojcik	\$11.47

- 24
 25 V. The approval for the *reappointment* of Merrie Schmidt, Treasurer of
 26 School Monies, for the 2014-2015 school year in accordance with 18A:17-
 27 31 to 36, at an annual salary of \$3,075.00
 28
 29 W. The approval for an employment contract for Tara Timms to provide
 30 Special Education Medicaid Initiative Oversight for speech/language
 31 services for a total of twelve (12) days for 2014-2015 school year, six (6)
 32 hours per day at a total cost not to exceed \$5,000.00. This will allow the
 33 District to receive reimbursement for services rendered to eligible
 34 students. *(Federal Guidelines require a State License and Certificate of*
 35 *Clinical Competence to provide oversight to our department of education*
 36 *certified speech specialists. Tara has met these requirements.*
 37 *Department of Education certified staff is NOT eligible to submit for*
 38 *SEMI reimbursement. The Federal government recently changed this*

1 *policy requiring the highest level of speech specialists to provide service*
2 *and/or oversight.) IDEA Funded.*
3

4 X. The approval for the *reappointment* of the Gloucester County Special
5 Services School District Substitute School Nurse Clearinghouse on an as-
6 needed basis for the 2014-2015 school year in the event that the district's
7 school nurses are absent on the same day and an approved district
8 substitute nurse cannot be acquired.

	<u>Rate of Pay</u>
10 Full Day	\$288.00
11 Half Day	\$175.00
12 Extended Day	\$354.00

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14 Y. The approval for the *reappointment* of Mark Vogeding as Summer Help
15 Coordinator effective June 24, 2014 through August 22, 2014, eight (8)
16 hours per day, five (5) days per week at a rate of \$13.85 per hour.

17
18 Z. The approval for the *reappointment* of the following as summer
19 custodians, effective June 24, 2014 through August 22, 2014, eight (8)
20 hours per day, five (5) days per week, at an hourly rate to be determined.

22 Kyle Curtis	Carlo Giovannitti
23 Sarah Harris	Turner Smith

24
25 AA. The approval for the appointment of the following as summer custodians,
26 pending a positive Criminal History check and/or completion of required
27 paperwork, effective June 24, 2014 through August 22, 2014, eight (8)
28 hours per day, five (5) days per week, at an hourly rate to be determined.

30 John Dwyer	Zack Funk
31 Nicolas Hogan	Patrick Hill
32 Christian Marcucci	Joseph Muraca

33
34 **Susan Vernacchio** questioned the Speech/Language services where it states,
35 "not to exceed \$5,000.00. She said she is afraid to put that amount in there in
36 case there is an influx of students into the program. **Stephen Derkoski**
37 responded that if the district does have additional students coming into the
38 program, we can always come back to the Board and adjust it.

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40 Motion carried by unanimous roll call vote.

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42 **5. CURRICULUM & INSTRUCTION**

43
44 Motion: (Morina/Vernacchio) to approve the following as one, A-C:
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A. Workshops

1. The *retroactive* approval for the following individuals to attend out-of-district workshops:

Name	Workshop Title/Location/Date	Cost
Jennifer Ellick Toshia Kersey	NJ SMART EIRC Mullica Hill, NJ 5/5/14 9:00 a.m. – 3:00 p.m.	\$-0- Plus Mileage
Scott Campbell	PARCC Technology Readiness Update EIRC Mullica Hill, NJ 5/12/14 9:00 a.m. – 11:30 a.m.	\$-0- Plus Mileage

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B. Field Trips

1. The approval of the Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 8 End of Year Activity	Funplex Mount Laurel, NJ 7:00 p.m. – 11:00 p.m.	6/6/14	Admission: \$758.05 (Student Activities Account) \$800.00 (Municipal Alliance)	\$300.00 (paid for by Paulsboro Refinery)	\$1,858.05
PreSchool	Please Touch Museum Philadelphia, PA 9:00 a.m. – 1:00 p.m.	6/4/14	Tickets: \$366.00	\$275.00 (one bus)	\$641.00

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C. Summer Programs

1. The approval of the following Summer Programs from July 7, 2014 to August 1, 2014 (20 days total).
- a. Multiply Disabled – 2014 Extended School Year Program
 - b. PreSchool Disabled – 2014 Extended School Year Program

Motion carried by unanimous roll call vote.

6. BUDGET & FINANCE

Motion: (Vernacchio/Trainor) to approve the following as one, A1 & A2:

1 A. Resolutions

- 2
3 1. The approval of the resolution of the Greenwich Township Board of
4 Education permitting the Township of Greenwich to install and
5 replace “No Smoking” signs on the school grounds. (Attachment –
6 EXHIBIT E1)

7
8 **BOARD RESOLUTION**

9
10 **WHEREAS**, the Interim Superintendent and Business
11 Administrator were notified that the Township of Greenwich wishes
12 to fund the installation and replacement of “No Smoking” signs on
13 the school grounds, specifically near the ball fields;

14
15 **WHEREAS**, after due deliberation the Greenwich
16 Township Board of Education has determined that it is appropriate and in
17 the best interest of the Greenwich Township Board of Education to permit
18 the Township of Greenwich to install and replace the “No Smoking” signs
19 on the school grounds, specifically near the ball fields.

20
21 **NOW, THEREFORE, BE IT RESOLVED**, upon the
22 recommendation of the Interim Superintendent and the Business
23 Administrator, the Greenwich Township Board of Education on this 12th
24 day of May, 2014, does hereby permit the Township of Greenwich to
25 install and replace the “No Smoking” signs on the schools grounds,
26 specifically near the ball fields.

- 27
28 2. The approval of the resolution for the Greenwich Township Board
29 of Education to enter into a Cooperative Pricing Agreement with the
30 Middlesex Regional Educational Services Commission Cooperative
31 Pricing System for the provision and performance of goods and
32 services. (Attachment – EXHIBIT E2)

33
34 **A RESOLUTION AUTHORIZING THE**
35 **GREENWICH TOWNSHIP BOARD OF EDUCATION**
36 **TO ENTER INTO A**
37 **COOPERATIVE PRICING AGREEMENT**

38
39 **WHEREAS**, *N.J.S.A. 40A:11-11(5)* authorizes contracting
40 units to establish a Cooperative Pricing System and to enter into
41 Cooperative Pricing Agreements for its administration; and

42
43 **WHEREAS**, the Middlesex Regional Educational Services
44 Commission, hereinafter referred to as the “Lead Agency” has offered

1 voluntary participation in a Cooperative Pricing System for the purchase of
2 goods and services;

3
4 **WHEREAS**, on May 12, 2014 the governing body of the
5 Greenwich Township Board of Education, County of Gloucester, State of
6 New Jersey duly considered participation in a Cooperative Pricing System
7 for the provision and performance of goods and services;

8
9 **NOW, THEREFORE, BE IT RESOLVED** as follows:

10
11 **TITLE**

12
13 This **RESOLUTION** shall be known and may be cited as the
14 Cooperative Pricing Resolution of the Greenwich Township Board of
15 Education.

16
17 **AUTHORITY**

18
19 Pursuant to the provisions of *N.J.S.A.40A:11-11(5)*, Scott A.
20 Campbell, SBA/BS is hereby authorized to enter into a Cooperative
21 Pricing Agreement with the Lead Agency.

22
23 **CONTRACTING UNIT**

24
25 The Lead Agency shall be responsible for complying with the
26 provisions of the Local Public Contracts Law (*N.J.S.A. 40A:11-1 et seq.*)
27 and all other provisions of the revised statutes of the State of New Jersey.

28
29 **EFFECTIVE DATE**

30
31 This resolution shall take effect immediately upon passage.

32
33 **CERTIFICATION**

34
35 I, hereby, certify that the above resolution was adopted by
36 the Greenwich Township Board of Education at the Board meeting held on
37 May 12, 2014.

38
39 ***Susan Vernacchio*** said the board had a discussion about the no smoking signs
40 and there was also an issue about lighting. Our solicitor has been contacted by
41 the township solicitor and apparently they are not ready for the lighting. ***Stephen***
42 ***Derkoski*** stated that we were contacted by the township and they are definitely
43 interested in the "no smoking signs" but the lighting is still under discussion at
44 their level. ***Andrew Chapkowski*** asked if we should still authorize the lighting if

1 they are going to pay for it? **Mr. Derkoski** stated that they received
2 correspondence from our solicitor indicating that we are in full agreement.
3

4 Motion carried by unanimous roll call vote.
5

6 **7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
7 **SECRETARY**
8

9 Motion: (Chapkowski/Vernacchio) to approve the following as one, A-H:
10

11 A. Bills Lists
12

- 13 1. The bills as presented by the Business Administrator in the
14 following amounts are ordered paid. (Attachment – EXHIBIT F1)
15

No.	Amount
P85	\$17,871.43
P86	\$82,782.71
P87	\$169,510.61
P88	\$111,104.02
TOTAL	\$381,268.77

- 16 B. The approval to void the following check. (Attachment – EXHIBIT F2)
17
18

Check#	Vendor	Amount
15126	Franklin Institute	\$556.75

19 C. Student Activities Account
20

- 21 1. The approval of the Student Activities Account Monthly Bank
22 Reconciliation for the month of April 2014. (Attachment – EXHIBIT
23 G)
24
25

26 D. Board Secretary's Report
27

- 28 1. The acceptance of the Board Secretary's Report for the months of
29 March 2014 and April 2014. The Board Secretary certifies that no
30 line item account has been over expended in violation of N.J.A.C.
31 6A:23A – 16.10(c)3 and that sufficient funds are available to meet
32 the district's financial obligations for the remainder of the fiscal
33 year. (Attachments – EXHIBIT H1 and H2)
34

1 E. Treasurer's Report

- 2
3 1. The approval of the Treasurer's Report in accordance with 18A:17-
4 36 and 18A:17-9 for the months of March 2014 and April 2014.
5 The Treasurer's Report and Secretary's Report are in agreement
6 for the months of March 2014 and April 2014. (Attachments –
7 EXHIBIT I1 and I2)

8
9 F. Revenue Certification

- 10
11 1. The Board Secretary in accordance with N.J.A.C. 6A:23A –
12 16.10(c)2 certifies that there are no changes in anticipated revenue
13 amounts or revenue sources.

14
15 G. Board of Education Certification

- 16
17 1. The approval of the Board of Education certification for the months
18 of March 2014 and April 2014 that after review of the secretary's
19 monthly financial reports and upon consultation with the appropriate
20 district officials, that to the best of its knowledge no major accounts
21 or funds have been over expended in violation of N.J.A.C. 6A:23A-
22 16.10(c)4 and that sufficient funds are available to meet the
23 district's financial obligations for the remainder of the fiscal year.

24
25 H. Transfer List

- 26
27 1. The ratification of transfers, authorized by the Superintendent, for
28 the months of March 2014 and April 2014 to give balances to new
29 accounts and to balance existing accounts. (Attachments –
30 EXHIBITS J1 and J2)

31
32 Motion carried by unanimous roll call vote.

33
34 **8. REGULATORY**

35
36 *Scott Campbell stated that there is an item to be discussed in Executive*
37 *Session.*

38
39 **9. OLD BUSINESS**

40
41 *Stephen Derkoski said the district has posted for a new superintendent and as*
42 *of this date, we have received four applications. He will forward those resumes`*
43 *over to Susan Vernacchio for review.*

1 **10. NEW BUSINESS**

2
3 None at this time.

4
5 **11. CORRESPONDENCE**

6
7 *Roseanne Lombardo stated that a letter was received about the 8th Grade*
8 *Graduation award which the Board will present the evening of graduation.*

9
10 **12. PUBLIC – AGENDA/NON-AGENDA ITEMS**

11
12 This is the time when anyone from the public who wishes to speak to the Board
13 may do so. Please state your name, address and phone number. The Board will
14 hear your concerns. The Board may or may not take action this evening. You
15 will be notified either at this meeting by letter or telephone of any action the
16 Board does take.

17
18 In accordance with Board policy and procedures, speakers are not permitted to
19 publicly speak of personal issues involving school personnel, or against any
20 person connected to the school system. Any such concern should be presented
21 to the school or district-level administration so that a proper response may be
22 given.

23
24 No public comment.

25
26 **13. EXECUTIVE SESSION**

27
28 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
29 *6, et seq.*, which provides that an Executive Session, not open to the public may
30 be held for certain specified purposes when authorized by Resolution.

31
32 The Board of Education for Greenwich Township, assembled in public session on
33 **May 12, 2014** hereby resolves that an Executive Session closed to the public
34 shall be held on **May 12, 2014**, at **6:55 p.m.** in the Nehaunsey Middle School
35 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for
36 discussion of certain matters which relate to items authorized by *Open Public*
37 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

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- Matters Required by Law to Be Confidential
 - Matters Involving Individual Privacy
 - Matters Relating to the Employment Relationship

43 It is anticipated that such matter may be disclosed to the public upon the
44 determination of the Board that applicable exception no longer applies and the
45 public interest will no longer be served by such confidentiality.

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Motion: (Ridinger/Chapkowski) to enter into Executive Session at 6:55 p.m. to discuss the following:

- Personnel
- Legal

Motion carried by unanimous voice vote.

Motion: (Chapkowski/Ridinger) to return to the regular meeting at 7:36 p.m.

Motion carried by unanimous voice vote.

14. ADJOURNMENT

Motion: (Lombardo/Chapkowski) to adjourn the meeting at 7:37 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

Scott A. Campbell, Board Secretary