Memo

To: 8th Grade Parents
From: Mrs. Karen Smith
Date: 2/7/2020
Re: Cap & Gown Orders

Dear 8th Grade Parents:

It is that time of year when we need to order the caps and gowns for our graduates. Boys wear royal blue gowns and girls wear light blue. The price for the cap, gown, and 2020 tassel is $25.00. Since some 8th grade students might have siblings who have already graduated or some of you might have purchased a cap and gown at the used uniform sale, we need to have a count of exactly how many caps and gowns we need to order. Please indicate on the tear-off below whether or not you will be ordering a cap and gown for your child. If your child already has a cap and gown, you will still need to order a tassel with the 2020 date. The cost of the tassel is $4.00.

A check, made out to SJRCS, for the amount of the items you need, should be sent in to your child's homeroom teacher no later than February 21st, 2020.

As always, if you have any questions or concerns, I can be contacted at 301-662-6722 or by email ksmith@sjrcs.org.

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Student Name ____________________________ Homeroom ____________________________

_____ My child does NOT need a cap and gown. I have included a check for $4.00 to cover the cost of a 2020 tassel.

_____ My child needs to order a cap and gown package. I have included a check for $25.00.