

**New Milford Board of Education  
 Regular Meeting Minutes  
 June 10, 2008  
 Sarah Noble Intermediate School Library Media Center**

<b>Present:</b>	<b>Dr. Lisa Diamond, Chairman</b>
	<b>Mrs. Wendy Faulenbach</b>
	<b>Mrs. Elizabeth Finney</b>
	<b>Mr. David A. Lawson</b>
	<b>Mrs. Amy Llerena</b>
	<b>Mr. Thomas McSherry</b>
	<b>Mrs. Alexandra Thomas</b>
	<b>Mrs. Julie Turk</b>
	<b>Mr. William Wellman (arrived at 7:38 pm)</b>
<b>Also present:</b>	<b>Dr. JeanAnn Paddyfote, Superintendent of Schools</b>
	<b>Mr. Thomas Mulvihill, Assistant Superintendent</b>
	<b>Mr. John Turk, Director of Fiscal Services</b>
	<b>Mr. David Elmore, Director of Technology (arrived at 8:35 pm)</b>
	<b>Mr. John Calhoun, Director of Facilities</b>
	<b>Mr. Greg Shugrue, Principal, New Milford High School</b>
	<b>Mrs. Dana Ford, Principal, Schaghticoke Middle School</b>
	<b>Ms. Ellamae Baldelli, Principal, Sarah Noble Intermediate School</b>
	<b>Mrs. Adele Johnson, Director of Pupil Personnel &amp; Special Services</b>

1.	The meeting of the New Milford Board of Education was called to order at 7:33 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Public Participation There was none.	Public Participation
3.	PTO Report There was none.	PTO Report
4.	Student Representative Report  Amy Holland and Amy Donahue gave the report <ul style="list-style-type: none"> <li>• The school year is winding down.</li> <li>• Exams begin on Thursday for Seniors and Friday for the rest of the school.</li> <li>• The last day of school is June 18<sup>th</sup>; Graduation is Saturday-June 21<sup>st</sup> at the O'Neil Center at 2:00p.m.</li> <li>• The Grad Party begins at 9:00 and continues to 5:00 a.m. Sunday morning.</li> <li>• Dan Holland was introduced as the new student representative</li> </ul>	Student Representative Report

	<p>who will serve next year with Ryan Partelow.</p> <ul style="list-style-type: none"> <li>• Dr. Diamond thanked Amy Holland and Amy Donahue for their service to the Board as student representatives.</li> </ul>	
5.	<p>Approval of Minutes</p> <p>Mrs. Faulenbach moved to approve the Regular Board of Education meeting minutes of May 13, 2008, seconded by Mrs. Thomas and unanimously approved.</p>	Approval of Minutes
6.	<p>Superintendent's Report</p> <p>Dr. Paddyfote presented two certificates of appreciation from Mayor Pat Murphy to the Schaghticoke Middle School projects which were recognized at the last Board of Education meeting. These two projects received recognition from the state as well being 2 out of 100 such recipients.</p> <p>Schaghticoke Middle School promotion ceremony will be June 18<sup>th</sup>.          New Milford High School graduation is June 21<sup>st</sup> at the O'Neill Center in Danbury.</p> <p>Dr. Paddyfote thanked the staff, students, and parents for their cooperation over the last couple of days as schools were dismissed early due to the extreme heat.</p>	Superintendent's Report
7.	<p>Board Chairman's Report</p> <p>Dr. Diamond noted that there would be a special board of education meeting next Tuesday, June 17<sup>th</sup>.</p>	Board Chairman's Report
8.	<p>Committee Reports</p> <p>Mrs. Faulenbach reported on behalf of the Operations Committee and said her committee discussed monthly reports, year end balance, grants, budget adjustments, etc. and all items were on the agenda this evening for discussion.</p> <p>Mr. McSherry reported on behalf of the Facilities Committee that they did not have a meeting.</p> <p>Mr. Lawson reported on behalf of the Committee on Learning that they had approved 2 curricula and resolved that the committee would follow the 5 year plan and strategic plan.</p>	<p>Committee Reports</p> <p>Operations Report</p> <p>Facilities Report</p> <p>Committee on Learning Report</p>

	Mrs. Finney reported on behalf of the Policy Committee and said they finished the business series which appeared on tonight's agenda.	Policy Report
10.	Discussion and Possible Action	Discussion and Possible Action
B.	<p>Exhibit A: Personnel – Certified, Non-Certified Appointment, Resignations and Leaves of Absence</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointment, Resignations and Leaves of Absence, seconded by Mrs. Llerena and passed unanimously..</p>	<p>Exhibit A: Personnel – Certified, Non-Certified Appointment, Resignations and Leaves of Absence – Motion made, seconded and passed to approve.</p>
C.	<p>Monthly Reports: Requests for Budget Transfer and Budget Position Report as of 5/31/08</p> <p>Mr. McSherry moved to approve the monthly reports: Requests for Budget Transfer and Budget Position Report as of 5/31/08, seconded by Mr. Lawson.</p> <p>In answer to the year end balance question Mr. Turk said the year end available balance is \$1,330,000 as of 5/31.</p> <p>Motion passed unanimously.</p>	<p>Motion to accept Monthly Reports: Requests for Budget Transfer and Budget Position Report as of 5/31/08 made, seconded and passed.</p>
D.	<p>Gifts &amp; Donations:</p> <ol style="list-style-type: none"> <li>1. Exhibit B: PTO Gifts</li> <li>2. Exhibit C: Vincent Kustosz Award Fund</li> <li>3. Exhibit D: Harcourt Foundation Donation</li> </ol> <p>Mrs. Thomas moved to approve Exhibit B: PTO Gifts, Exhibit C: Vincent Kustosz Award Fund, and Exhibit D: Harcourt Foundation Donation, seconded by Mrs. Finney and passed unanimously.</p> <p>Mrs. Ford stated the Mr. Kustosz was a custodian at Schaghticoke for many years. Everyone was fond of him and appreciated his dedication to the school. His wife and daughter presented the check to Mrs. Ford and told her that they would like to see the award used for students who enjoyed “tinkering” with tools and/or materials.</p>	<p>Gifts &amp; Donations</p> <p>Motion to approve Exhibit B: PTO Gifts, Exhibit C: Vincent Kustosz Award Fund, and Exhibit D: Harcourt Foundation Donation, made, seconded and passed unanimously.</p>

<p>E.</p>	<p>Grants</p> <p>Mrs. Faulenbach moved that the Board of Education approve the following grants: Perkins Grant, Personal Finance Grant, and IDEA Grant, seconded by Mrs. Thomas and unanimously approved.</p>	<p>Grants</p> <p>Motion to approve grants made, seconded and passed unanimously.</p>
<p>F.</p>	<p>Approval of Curricula</p> <p>Mr. Lawson moved that the Board of Education approve the Video Production/Film and Literary Analysis and AP Chemistry curriculum, seconded by Mrs. Thomas and passed unanimously.</p>	<p>Motion to approve video production/film and literary analysis and AP chemistry curriculum moved, seconded and passed unanimously.</p>
<p>G. 1.</p>	<p>Award Bids - Laptops</p> <p>Mr. McSherry moved to award the bid to purchase 36 laptop computers and associated hardware to Ergonomics Group for \$39,307, seconded by Mrs. Thomas.</p> <p>Mrs. Turk noted there was a 60% difference in the price of the bids and she felt with a little time and effort money could be saved by bidding.</p> <p>Motion passed unanimously.</p>	<p>Motion to award bid for laptop computers made, seconded and passed unanimously.</p>
<p>H.</p>	<p>Year end projects</p> <p>Mr. McSherry said the total of the year end projects came to about \$394,450 and asked Mr. Turk about the year end surplus. Mr. Turk said it could come in anywhere from \$300,000 to \$450,000. Mr. McSherry said these year end projects were not frivolous but he recommended a cut of \$140,000 in various projects to keep the number well below \$300,000.</p> <p>Mr. Wellman said the Mayor has asked departments to limit year end purchases and he felt the only items that should be taken care of are items concerning health and safety.</p>	

	<p>Mr. Lawson moved to reduce the year end project proposal by reducing the security camera systems at all schools by ½ and removing the black top repairs at Northville which would remove \$9,000 to bring the total down by \$76,500, seconded by Mrs. Thomas.</p> <p>Mrs. Llerena asked if this amount would replace every exterior door to which Mr. Calhoun responded that it would only replace doors in the worst condition.</p> <p>Mrs. Turk felt the number might be too close if the \$300,000 surplus is not correct.</p> <p>Dr. Diamond said she was more comfortable with Mr. McSherry's initial proposal but would like to see the bleacher work done.</p> <p>Mrs. Thomas asked what items Mr. Calhoun might take off with a \$50,000 cut. Mr. Calhoun said he would cut the door work in ½ and not replace the smaller scrubbers.</p> <p>Mr. Lawson withdrew his motion and Mrs. Thomas withdrew her second.</p> <p>Mr. McSherry moved to reduce the Year End Project Proposal to \$272,150 which would reduce by ½ the security camera systems in all schools, reduce the replacement of exterior doors by ½ except the Lillis Administration building which would be reduced by \$4,000, and remove the automatic floor scrubbers from John Pettibone and Schaghticoke Middle School, seconded by Mrs. Faulenbach.</p> <p>Motion passed 8-1 (No: Wellman)</p> <p>G. 2. SMS LMC Furniture Relocation</p> <p>Mrs. Thomas moved to award the bid for furniture removal at SMS to National Library Relocations, Inc. in the amount of \$15,719, seconded by Mr. McSherry and passed unanimously.</p>	<p>Motion to reduce year end projects by \$76,500 made, seconded and then withdrawn.</p> <p>Motion to reduce year end projects to \$272,150 made, seconded and passed.</p> <p>Motion to award bid for furniture removal at SMS made, seconded and passed unanimously.</p>
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<p>G.3.</p>	<p>SMS LMC Asbestos Abatement</p> <p>Mrs. Llerena moved to award the bid for asbestos abatement at SMS to Superior Industries LLC in the amount of \$25,000, seconded by Mr. McSherry.</p> <p>Mr. Wellman asked if the work would be done according to the time schedule necessary to which Mr. Calhoun replied the company would not make promises of availability until a purchase order was received.</p> <p>Motion passed unanimously.</p>	<p>Motion to award bid for asbestos abatement at SMS made, seconded and passed unanimously.</p>
<p>9.</p>	<p>Executive Session</p> <p>Mrs. Faulenbach moved to enter into Executive Session for the purpose of considering the tentative agreement between the BOE and the New Milford Educational Secretaries Association, Chapter of Local 136, I.F.P.T.E. and to invite Dr. Paddyfote and Attorney Catherine Thompson into Executive Session at 8:20 pm, seconded by Mr. McSherry and unanimously approved.</p> <p>The meeting was reconvened at 8:58 pm with no motions having been made in Executive Session.</p>	<p>Motion to enter executive session made, seconded and passed unanimously.</p>
<p>10.A.</p>	<p>Discussion and possible action items</p> <p>Approval of the agreement between the Board of Education and the New Milford Educational Secretaries Association, Chapter of Local 136, I.F.P.T.E. and to authorize the Board Chairman to sign the agreement</p> <p>Mr. Lawson moved to approve the agreement between the Board of Education and the New Milford Educational Secretaries Association, Chapter of Local 136, I.F.P.T.E. for the period of July 1, 2007 through June 30, 2011 and that the Chairman be authorized to sign the same on behalf of the New Milford Board of Education, seconded by Mr. McSherry and unanimously approved.</p>	<p>Motion to approve agreement between Board of Education and New Milford Educational Secretaries Association, Chapter of Local 136, I.F.P.T.E. made, seconded and passed unanimously.</p>

<p>I.</p>	<p>Legal counsel for 2008-2009</p> <p>Mr. McSherry moved to retain Sullivan, Schoen, Campane &amp; Connon, LLC as the Board of Education’s Legal Counsel for 2008-2009, seconded by Mrs. Faulenbach and passed 8-1. (No: Turk)</p>	<p>Motion to approve legal counsel for 2008-2009 made, seconded and passed.</p>
<p>J.</p>	<p>Driver’s Ed Fees</p> <p>Mr. McSherry moved to establish the fees for New Milford High School’s Driver Education Program at \$540.00 per session effective July 1, 2008, seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>Motion to establish NMHS Driver Education Program fees made, seconded and passed unanimously.</p>
<p>K.</p>	<p>Suspend Policy 9311 to approve Policy Series 3000: Business</p> <p>Mrs. Thomas moved to suspend policy 9311 to approve Policy Series 3000: Business, seconded by Mrs. Finney and passed unanimously.</p>	<p>Motion to suspend policy 9311 made, seconded and passed unanimously.</p>
<p>L.</p>	<p>Approve Policy Series 3000</p> <p>Mrs. Finney moved to approve Policy Series 3000: Business as recommended by the Policy Sub-committee, seconded by Mr. McSherry and passed unanimously.</p>	<p>Motion to approve Policy Series 3000: Business made, seconded and passed unanimously.</p>
<p>M.</p>	<p>Textbook Approvals for Grades Five and Six</p> <p>Mrs. Thomas moved to approve textbooks for grades five and six, seconded by Mrs. Finney and passed unanimously.</p>	<p>Motion to approve textbooks for grades five and six made, seconded and passed unanimously.</p>
<p>N.</p>	<p>Amend the 2008-2009 budget</p> <p>Mr. McSherry moved to amend the 2008-2009 Board of Education budget from \$58,832,928 to \$56,946,211 as recommended by the Superintendent, seconded by Mrs. Llerena and passed unanimously.</p>	<p>Motion to amend the 2008-2009 Board of Education budget made, seconded and passed unanimously.</p>

O.	<p>Authorization for the Superintendent to accept resignations and make appointments from June 11, 2008 through September 9, 2008          Mr. Lawson moved to authorize the Superintendent to accept resignations and make appointments from June 11, 2008 through September 9, 2008, seconded by Mrs. Thomas and passed unanimously.</p>	<p>Motion to authorize the Superintendent to accept resignations and make appointments from June 11, 2008 through September 9, 2008 made, seconded and passed unanimously.</p>
P.	<p>Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 11, 2008 through September 9, 2008          Mr. McSherry moved to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 11, 2008 through September 9, 2008, seconded by Mrs. Llerena and passed unanimously.</p>	<p>Motion to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 11, 2008 through September 9, 2008 made, seconded and passed unanimously.</p>
11.	<p>Items for Discussion           Textbook Previews          Field Trip Report – June 2008</p>	<p>Items for Discussion</p>
12.	<p>Adjourn           Mr. McSherry moved to adjourn the meeting at 9:05 pm seconded by Mrs. Faulenbach and unanimously approved.</p>	<p>Motion to adjourn made, seconded and passed unanimously.</p>

Respectfully submitted,

Dr. Lisa Diamond, Chairman  
 New Milford Board of Education