

Administration

Policy and Regulation Systems

Policy Manual

The Superintendent shall establish and maintain an orderly plan for preserving and making accessible policies and bylaws adopted by the Board, and the regulations of the administration. Board policies, Board bylaws, and administrative regulations shall be published in a manual, maintained in current condition, and made available to all persons concerned.

Policies

Policies are statements of intent adopted by the Board of Education. They serve as guides to the administration in the development and implementation of regulations for operating the district.

The Superintendent is an integral part of this policy-making process recommending to the Board areas requiring policy adoption or change. The Superintendent shall develop a regulation specifying how policies will be developed and presented to the Board.

Regulations

Administrative regulations provide detailed instructions for the implementation of Board policies. With the assistance of relevant staff members, the Superintendent of Schools may generate, implement and revise administrative regulations as needed to promote the efficient management of the school district. Administrative regulations shall be designated as “regulations” and will be placed in the district policy manual. Although Board approval is not required for the adoption of administrative regulations, the Superintendent shall ensure that prior to revising or adding new regulations, the Board’s policy committee and/or the Board’s legal counsel will have an opportunity to review and comment on the proposed regulations. All administrative regulations shall be consistent with Board policy.

Bylaws

Bylaws are the rules governing internal operations of the Board of Education. When need for a new bylaw, or modification of an existing bylaw is recognized, the Board will consider an effective new or modified bylaw for adoption. The same procedure used for development of policies shall be used for development of bylaws.

Policy adopted: June 11, 2002
Policy revised: November 10, 2009

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut