

## MINUTES

Boulder Elementary School District No. 7  
Regular Meeting

August 12, 2019  
Boulder Elementary School

Board members present:

Eric Rykal      Carrie Harris      Matt Strozewski      Andrea Dolezal      Niki Conroy

Administrators present:

Maria Pace, Superintendent/Principal  
Britton Mann, District Clerk

---

Visitors: Niki Conroy  
CALL ELEMENTARY  
BOARD TO ORDER

The Elementary Board was called to order at 5:35 p.m. by Eric, who led the Pledge of Allegiance.

AGENDA REVIEW

None

APPROVAL OF  
MINUTES

Niki motioned to approve the regular meeting minutes for June 2019. Carrie seconded, all present approved.

APPROVAL OF  
CLAIMS

Earlier in the day, the server at BES went down and Britton did not have access to print off the ~~minutes of the~~ warrants. The claims were available for review but Eric felt it was important, especially with new board members to go over the claims in the normal process. He recommend the board hold a special meeting to review and approve claims and warrants. It was decided to hold the special meeting on the 15<sup>th</sup> at 5:30.

PUBLIC COMMENT

None

COMMUNICATIONS

**LETTERS:** A letter of resignation was presented to the board from Nichole Sullivan.

**STUDENT ISSUES:** None at this time.

COMMENDATIONS/  
RECOGNITIONS

Ms. Pace wanted to recognize our custodial staff led by Dave Deskins. The custodians have worked extremely hard and the school looks good. She also wanted to recognize Britton Mann, Kay Heaton and Sarina Eckman for their hard work, and also Rochelle Hesford and her summer program staff. We had another successful summer program. It was suggested to purchase coffee certificates form the Sweet Spot for Rochelle and her crew. Ms. Pace recommend the custodian's, Britton, Kay and Sarina go out to lunch before school starts.

UNFINISHED  
BUSINESS

None

COMMITTEE REPORTS

**Leadership** – Chair and Vice chair: Eric Rykal & Carrie Harris: This committee did meet.

1. Ms. Pace provided new board packets with general information for board members. Carrie reviewed and thought that was a great idea since we have 3 new members.
2. Kindergarten enrollment is currently at 21. Ms. Pace will assess the 1<sup>st</sup> week to see if the class needs to be split into 2 classrooms.
3. They discussed the intercom and synchronized clock system.
4. Technology – SchoolHouse IT does not think we will need new computers or laptops. This year we will invest in new Smartboards.
5. Intermountain – Intermountain is struggling to find instructors and may pull the program out of the contract with Boulder. Ms. Pace will know more by the end of the week. She also has a plan for a potential self-contained special education class if the contract with Intermountain does not work out.
6. School Nurse – Stephani Page resigned over the summer. Ms. Pace will reach out to the county to have Pam Hanna start coming back for a half day each week. All para's will get training in first-aid and cpr. Ms. Pace would eventually like the whole staff to become trained. Per policy Ms. Pace can

also designate a staff member to receive specific special health needs training.

7. The committee also set the agenda.

**Handbook/Policy** – Matt Strozewski & Niki Conroy: This committee did not meet.

**Budget/Finance and Negotiations/Personnel** – Carrie Harris & Eric Rykal: This committee did not meet.

**Facilities** – Matt Strozewski & Andrea Dolezal: This committee did not meet.

**Transportation** – Andrea Dolezal & Niki Conroy: This committee did not meet. .

## ADMINISTRATORS REPORT

Ms. Pace provided notes for the official minutes.

## NEW BUSINESS

### Personnel –

1. Junior High Volleyball Coach – Ms. Pace interviewed 2 applicants for the position and recommended Kelly Jeske to be hired as the Volleyball Coach. Niki motioned to accept the recommendation by Ms. Pace for Kelly Jeske. Matt seconded the motion, all present approved.
2. Junior High Boys Basketball Assistant Coach - Ms. Pace recommended Dalton Rykal as the junior high boy's assistant boys' basketball coach. Niki motioned to hire Dalton Rykal as the junior high boy's assistant boys' basketball coach. Andrea seconded the vote. Eric abstained from the vote due to conflict of interest. All remaining board members approved.
3. School Nurse – Eric and Ms. Pace gave a brief history of having the nurse. Ms. Pace recommended to go ahead and advertise for a school nurse. Andrea motioned to advertise for a part-time school nurse, Niki seconded the motion, all present approved.
4. Elementary Curriculum – During the 18/19 school year, Nichole Sullivan served as a teacher of Language Arts, Geography, and World Language. She was also the Reading Instruction Coach and Testing Coordinator as well as part time administrator. She also helped with YDI and offered differentiated support for grades 5-8. Ms. Pace suggested advertising in house for the instructional coach and testing coordinator. She didn't think we needed to hire anyone as part-time administrator. Matt motioned to hire Jeff Guay to fill the teaching roles. Nike seconded, all present approved. Andrea motioned to approve the in-house advertising of an Instructional Coach, Niki seconded all present approved. Niki motioned to approve the in-house advertising for a testing coordinator. Matt seconded, all present approved.

**Non Resident Student Acceptance – *Standing Agenda Item*** – None at this time.

**Liquidation of School Property – *Standing Agenda Item*** – Andrea motioned to liquidate items as presented. Niki seconded, all present approved.

**Farm to School Sustainability - *Standing Agenda Item*** – Susie Hartman will be leaving mid-year this school year and Ms. Pace and Rochelle are already discussing options for the second half of the year.

**Intermountain Agreement** – The tuition for Intermountain is currently paid out of the tuition fund. Basin and Clancy Elementary each have students attending the program. Niki motioned to approve the contract with Intermountain. Matt seconded the motion which passed unanimously.

### School Foods –

1. Full Pay Increase - Ms. Pace recommended to increase the full pay lunch from \$2.50 to \$2.75. After completing the lunch price tool that OPI School Nutrition provides, it was discovered that BES is not charging enough for full pay lunches. It was decided last year to slowly increase the amount until we are at the recommended price. Andrea motioned to approve the full pay lunch increase. Niki seconded the motion, which passed unanimously.
2. Contract with JHS for School Foods – Ms. Pace has not hear back from Mr. Norbeck at JHS regarding the contract BES presented. She recommend to table this topic until JHS has responded. All five board members agreed.

**Superintendent Goals** – Ms. Pace discussed her goals and will email them out to the

board.

**2019-2020 Budget Adoptions –**

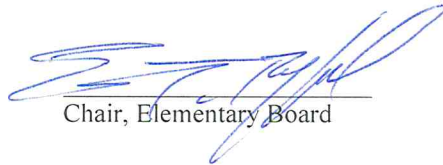
1. Matt motioned to approve the General Fund Budget in the amount of: \$1,502,658.08. Andrea seconded, all present approved
2. Andrea motioned to approve the Transportation Fund Budget in the amount of: \$182,769.31. Matt seconded, all present approved.
3. Niki motioned to approve Tuition Fund Budget in the amount of: \$75,000.00. Andrea seconded, all present approved.
4. Matt motioned to approve the Retirement Fund Budget in the amount of: \$213,238.28. Andrea seconded, all present approved.
5. Matt motioned to approve the Adult Education Fund Budget in the amount of: \$810,000.00. Niki seconded, all present approved.
6. Niki motioned to approve the Technology Fund Budget in the amount of: \$35,978.70. Matt seconded, all present approved.
7. Andrea motioned to approve the Flex Fund Budget in the amount of: \$14,197.10. Niki seconded, all present approved.
8. Andrea motioned to approve the Debt Service Fund Budget in the amount of: \$96,593.76. Matt seconded, all present approved.
9. Matt motioned to approve the Building Reserve Fund Budget in the amount of: \$40,175.88. Andrea seconded the motion, all present approved.

TOPICS FOR FUTURE  
AGENDAS

TFS  
JHS Food Contract

ADJOURNMENT

Meeting adjourned at 8:20.

  
Chair, Elementary Board  
Clerk, Elementary Board