

Stanfield Elementary School District 24
Governing Board Meeting
June 26, 2018
10:00a.m., District Office

Open Public Meeting Notice. Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on June 26, 2018 at 10:00 a.m. in the District Office at Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

PUBLIC HEARING AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve Public Hearing and regular meeting agenda

II. PUBLIC HEARING

- A. FY 2019 Budget Review

III. ADJOURN PUBLIC HEARING

REGULAR MEETING AGENDA

I. CALL TO ORDER

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

III. APPROVAL OF MINUTES

Approve the May 10, 2018 regular and May 15, 2018 and May 22, 2018 special governing board meeting minutes

IV. REPORTS

B. Superintendent's Report

1. Teacher Salary Increase
2. Hiring Status
3. Budget FY18 and FY19

C. May Public Funds Expenditure Reports (Pages 1-4)

D. May Student Activities Report (Page 5-6)

E. Principal's Report (Page 7)

F. Operations Support Services Reports (Page 8-9)

1. Technology
2. Maintenance

V. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Accept resignation for Carlos Marin, Maintenance III and Security, effective June 30, 2018 (Page 10)
- B. Approve Hire, Jim Tapia for Maintenance III, Notice of "At-Will" Appointment -260-day schedule, 1.0 FTE positions, effective July 1, 2018
- C. Approve Hire, James Meyer for Bus Driver, Notice of "At-Will" Appointment -189-day schedule, 1.0 FTE positions, effective August 6, 2018
- D. Approve hire for Nicholas Huys for FY2018-19, Teacher Contract, effective July 30, 2018
- E. Approve extra duty compensation for Nancy Patterson for ELL Coordinator for FY19
- F. Approve hire for Carrie Van Slyke, Teacher on Assignment, effective August 1, 2018
- G. Accept hire for Paulette Allen Chambers, Teacher Contract, effective August 1, 2018
- H. Approve Hire, Rudolph Macias for Instructional Aide, Notice of "At-Will" Appointment - 189-day schedule, 1.0 FTE positions, effective August 6, 2018

- I. Approve hire for 2018-19, Notice of Substitute Food Service Appointment and Notice of Substitute Maintenance Appointment for:
 - 1. Substitute Maintenance, Leticia Luna
 - 2. Substitute Food Service, Leticia Luna
 - 3. Substitute Food Service, Lucia Mancilla
 - 4. Substitute Maintenance, Elizabeth Pena

- J. Approve extra-duty compensation for Mariela Medel for beginning of the year preparation for FY 19

- K. Approve extra-duty compensation for Food Service as needed in FY19.

- L. Accept the definition of “teacher” in SESD as following *Reeves v. Barlow*, 227 Ariz. 38, 251 P.3d 417 (App. 2011), the Arizona Attorney General defined “teacher” as someone who holds a valid teaching certificate issued by the Arizona State Board of Education and who is employed “to provide instruction to students related to the school’s educational mission.” “Teacher” includes a certificated individual who devotes at least 50% of his or her time to “classroom teaching.” A.R.S. § 15-501 (2); 15-901 (B)(5).

- M. Approve the contract addendum for Certified Staff for the 2018-2019 school year with an increase of 7% to the base salary for each certificated teacher. (Pages 11-12)

VI. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
 - 1. PV24 \$138,498.23
 - 2. PV25 \$137,836.57

- B. Ratify approval of expense vouchers
 - 1. EV1836 \$4,068.56
 - 2. EV1837 \$88,096.25
 - 3. EV1838 \$23,280.53
 - 4. EV1839 \$21.53

- C. Approve the FY 2018-19 Proposed Expenditure Budget and approve publication of the budget summary and meeting notice. (Front pocket)

- D. Approve adoption of selected curriculum materials after sixty (60) day review per Policy IJJ/IJK Textbook/Supplementary Materials Selection and Adoption.
 - 1. Houghton Mifflin Harcourt-Go Math 2015-Grades K-8
 - 2. Houghton Mifflin Harcourt-Collections Language Arts-Grades 7-8
 - 3. McGraw Hill Education-Reading Wonders-Grades K-6

- E. Adopt FY 2018-19 resolutions: (Pages 13-15)
 - 1. Authorizing the Superintendent to certify projected ending cash balance.
 - 2. To order payroll and expense vouchers between governing board meetings.

- F. Approve the letter of declaration that the District will issue less than \$10 million in total debt during the 2019 calendar year. (Page 16)

- G. Approve Erlinda Martinez, Business Services II, as Student Activities Treasurer; and Chris Lineberry, Principal, as Assistant Treasurer for FY 2018-19.

- H. Approve FY 2018-19 checking accounts, designate superintendent as custodian, and authorize Melissa Sadorf as signer:
 - 1. Revolving - \$2,000 limit
 - 2. Auxiliary - \$1,000 limit
 - 3. Payroll Clearing for IRS Sections 403(b) and 457 - \$1,000 limit
 - 4. Food Service Clearing
 - 5. Student Activities

- I. Approve the FY 2018-19 participation in the following purchasing cooperatives:
 - 1. ASPIN/Mohave
 - 2. Mohave Educational Services Cooperative, Inc. (MESC)
 - 3. U.S. Communities
 - 4. The Cooperative Purchasing Network (TCPN)
 - 5. Greater Phoenix Purchasing Consortium of Schools (GPPCS)
 - 6. Strategic Alliance of Volume Expenditures (SAVE)
 - 7. Arizona State Procurement
 - 8. National IPA Cooperative Purchasing Program
 - 9. 1 Governmental Procurement Alliance Purchasing Group

- J. Approve \$1 extracurricular activity fee per child participating in one or more 2018-19 extracurricular activities.

- K. Approve the Intergovernmental Agreement for Provision of Services by the Pinal County Recorder and Elections Department for the Governing Board Elections to be held in and for the Stanfield Elementary School District No. 24 of Pinal County, Arizona on November 6, 2018 (Pages 17-23)

- L. Approve the FY19 Capital Plan Submission to the Arizona School Facilities Board (Pages 24-25)

- M. Approve the Stanfield Elementary School 2019-20 Calendar (Page 26)

N. Approve the Heinfeld & Meech audit engagement letter for the fiscal year ended June 30, 2018 (Pages 27 - 37)

VII. NEW BUSINESS ACTION ITEMS-SCHOOL

A. Accept the Stanfield Elementary School 2018-19 Employee Handbook (Back Pocket)

B. Accept the Stanfield Elementary School 2018-19 Student Handbook (Back Pocket)

VIII. FUTURE AGENDA ITEMS

Move July 12 to July 10 at 10:00 A.M.

IX. ADJOURNMENT

Posted: 10:00 a.m., June 25, 2018/MS