

**NEW MILFORD BOARD OF EDUCATION**

New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776  
(860) 355-8406

**POLICY SUB-COMMITTEE**  
**SPECIAL MEETING NOTICE**

**DATE:** February 17, 2009  
**TIME:** 6:30 P.M.  
**PLACE:** Lillis Administration Building, Rm. 2

**AGENDA**

**1. Call to Order**

**2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

**3. Discussion and Possible Action Items**

A. Policy 5145.5 Sexual and Other Unlawful Harassment of Students

- 1. Delete Policies: 5145.42 Nondiscrimination  
5145.5 Sexual Harassment  
0521.1 Grievance Procedure for Section 504, Title IX and Title VII Regulations

B. Policy 4140/4240 Non-Solicitation

C. Bylaw 9123 Role of the Secretary

D. Bylaw 9321 Time, Place and Notification of Meetings

E. Bylaw 9323 Construction of the Agenda

F. Bylaw 9325.4 Vote Recording

G. Bylaw 9330 Board/School District Records

- 1. Delete Policy: 9330.1 Board/School Records

H. Bylaw 9350 Hearings

I. Policy 2111 Equal Employment Opportunity – Recommended for Deletion

**4. Adjourn**

**Sub-Committee Members:** Mrs. Amy Llerena, Chair  
Mrs. Alexandra Thomas  
Mr. David A. Lawson  
Mr. Bill Wellman

**Alternates:** Mrs. Wendy Faulenbach  
Mrs. Elizabeth Finney

**New Milford Board of Education  
Policy Sub-Committee Meeting Minutes  
February 17, 2009  
Lillis Administration Building, Rm. 2**

Present:	Mrs. Amy Llerena, Committee Chairperson Dr. Lisa Diamond, Board Chairperson (arrived at 6:40 pm) Mr. David Lawson * Mrs. Alexandra Thomas * Mrs. Wendy Faulenbach, Alternate * *Committee Members
Not Present:	Mr. Bill Wellman

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Mr. Thomas Mulvihill, Assistant Superintendent Ms. Ellamae Baldelli, Director of Human Resources
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1.	The meeting of the New Milford Board of Education Policy Subcommittee was called to order at 6:30 p.m.  Mrs. Llerena seated Mrs. Faulenbach for Mr. Wellman.	Call to Order
2.	There was no public comment	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
3A.	<p>Policy 5145.4 Sexual and Other Unlawful Harassment of Students</p> <ol style="list-style-type: none"> <li>1. Delete policies: 5145.42 Nondiscrimination 5145.5 Sexual Harassment (dated June 12, 2007) 0521.1 Grievance Procedure for Section 504, Title IX and Title VII Regulations</li> </ol> <ul style="list-style-type: none"> <li>• Mrs. Llerena said these policies were reviewed by the Board attorney.</li> <li>• Mr. Lawson asked if these changes were made in regards to recent changes in the law. Dr. Paddyfote reported that bylaws have been revised to include the recent changes in the Freedom of Information Act (FOIA).</li> <li>• This policy mirrors the employees' policy on sexual and other unlawful harassment. The Board attorney recommended adoption of the revised policy and deletion of the following policies: 5145.5—current policy on sexual harassment (dated 6/12/07), 5145.42 nondiscrimination, and 0521.2 grievance procedure for Section 504, Title IX, and Title VII Regulation.</li> <li>• Mrs. Faulenbach said some of these policies were reviewed in June of 2007. She noted that these are</li> </ul>	Policy 5145.4 Sexual and Other Unlawful Harassment of Students.

	<p>revisions and they can be sent to the Board for approval at the next regularly scheduled meeting.</p> <p>Mrs. Faulenbach moved to bring Policy 5145.5 – Sexual and Other Unlawful Harassment of Students as revised to the full Board for approval and to bring the following policies to the full Board for deletion:</p> <ul style="list-style-type: none"> <li>Policy 5145.42 Nondiscrimination</li> <li>Policy 5145.5 Sexual Harassment (dated June 12, 2007)</li> <li>Policy 0521.1 Grievance Procedure for Section 504, Title IX and Title VII Regulations, seconded by Mrs. Thomas and passed unanimously.</li> </ul>	<p>Motion made and passed unanimously to bring Policy 5145.4 Sexual and Other Unlawful Harassment of Students to the full Board for approval and to bring Policies 5145.42, Nondiscrimination, 5145.5 (dated June 12, 2007) Sexual Harassment, and 0521.1 Grievance Procedure Section 504, Title IX and Title VII Regulations for deletion.</p>
<p>3B.</p>	<p>Policy 4140/4240 Non Solicitation – Personnel</p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said this policy came up as a result of the bus drivers attempting to unionize and people were on school grounds distributing materials.</li> <li>• Mr. Lawson asked about the election materials which the federal law allows to be distributed within 75’ of a polling district.</li> <li>• Mrs. Thomas said Board approved solicitation is okay and since the Superintendent is an agent of the Board, that would be okay.</li> <li>• Mr. Lawson said that materials allowed to be distributed should be distributed in a non-disruptive way and not during working hours.</li> <li>• Mrs. Faulenbach said this policy gives the Board the leeway to allow certain solicitations but covers the Board otherwise.</li> </ul> <p>Mrs. Thomas moved to bring Policy 4140/4240 – personnel – Non-Solicitation to the full Board for First Review, seconded by Mrs. Faulenbach and unanimously approved.</p>	<p>Policy 4140/4240 Non Solicitation—Personnel.</p> <p>Motion made and passed unanimously to bring Policy 4140/4240 Non Solicitation – Personnel to Board for First Review.</p>
<p>3C. D. E. F. G. H.</p>	<p>Bylaw 9123 – Role of the Secretary</p> <p>Bylaw 9321 – Time, Place and Notification of Meetings</p> <p>Bylaw 9323 – Construction of the Agenda</p> <p>Bylaw 9325.4 – Vote Recording</p> <p>Bylaw 9330 – Board/School District Records</p> <p>Delete Policy 9330.1 Board/School Records</p> <p>Bylaw 9350 – Hearings</p> <ul style="list-style-type: none"> <li>• Mrs. Llerena said these changes bring the 9000 series in compliance with FOIA.</li> </ul>	<p>Bylaws: 9213—Role of the Secretary, 9321—Time, Place and Notification of Meetings, 9323—Construction of the Agenda, 9325.4 Vote Recording, 9330—Board/School District Records,</p>

	<ul style="list-style-type: none"> <li>• Dr. Paddyfote reported that in the last legislative session, a law was passed that said if a community had a website, all agendas and minutes needed to be posted to that site. While this law may be suspended or repealed, this language will cover the Board if the law is not repealed.</li> <li>• Mrs. Faulenbach noted the changes in policy 9323, Construction of Agenda, as it provides the opportunity for three members of the Board to call a meeting within 14 days after their written request to the chair for a meeting is not called.</li> <li>• Mr. Lawson said there would have to be a quorum to proceed with the meeting even if a special meeting is called by three members.</li> </ul> <p>Mrs. Thomas moved to bring the following Board Bylaws, as revised, to the full Board for approval,          Bylaw 9123 – Role of the Secretary          Bylaw 9321 – Time, Place and Notification of Meetings          Bylaw 9323 – Construction of the Agenda          Bylaw 9325.4 – Vote Recording          Bylaw 9330 – Board/School District Records          Bylaw 9350 – Hearings          Seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>9350—Hearings;          Delete Policy 9330.1          Board/School District Records.</p> <p>Motion made and passed unanimously to bring Bylaws 9123; 9321; 9323; 9325.4; 9330; 9350 to the full Board for approval.</p>
3I.	<p>Policy 2111 Equal Employment Opportunity          Recommended for Deletion</p> <ul style="list-style-type: none"> <li>• Mrs. Llerena said the Board’s attorney had advised against having duplicate policies and this is covered under the 4000 personnel series.</li> </ul> <p>Mrs. Thomas moved to bring Board Bylaw, 9330.1, Board/School Records and Policy 2111, Equal Employment Opportunity to the full Board for deletion, seconded by Mrs. Faulenbach and unanimously approved.</p>	<p>Policy 2111—Equal Employment Opportunity</p> <p>Motion made and passed unanimously to bring Bylaw 9330.1—Board/School Records and Policy 2111—Equal Employment Opportunity to the full Board for deletion.</p>
4.	<p>Adjournment          Mr. Lawson moved to adjourn the meeting at 6:51 p.m., seconded by Mrs. Thomas and passed unanimously.</p>	<p>Motion to adjourn made and passed unanimously.</p>

Respectfully submitted,

Amy Llerena, Chairperson  
 Policy Sub-Committee