

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 December 2, 2014
 Lillis Administration Building, Room 2**

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NEW MILFORD, CT

Present: Mr. Dave Littlefield, Chairperson
 Mrs. Angela C. Chastain
 Mr. Robert Coppola
 Mrs. Wendy Faulenbach

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
 Mr. Jay Hubelbank, Director of Fiscal Services and Operations
 Ms. Ellamae Baldelli, Director of Human Resources
 Ms. Roberta Pratt, Director of Technology
 Mr. John Calhoun, Facilities Manager
 Mr. Nestor Aparicio, Assistant Facilities Manager
 Mrs. Sandra Sullivan, Director of Food Services

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • Sandy Giancaspro said she wanted clarification on the size of the 1970 and 1990 SMS roof sections and what parts of the roof had been re-roofed already and why it was being recommended that the 1990 project be done first when the 1970 roof section has more issues. • Ann Marie Sarbello said she has concerns about the SMS roof. She said SMS was closed in 2011 due to leakage near the front of the school and asked what section of the roof that is. She is concerned that the 1970 section is compromised and asked if it is safe to wait to fix. She wants to know if testing is being done for black mold and other health concerns. She also asked if sections of the building were not being used due to leakage. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Improvement to Front Baseball Field at SNIS</p>	<p>Discussion and Possible Action</p> <p>Improvement to Front Baseball</p>

	<p>has not been re-roofed yet. There are no issues with asbestos, pcbs or caulking due to the when the roof was installed.</p> <ul style="list-style-type: none">• Mr. Hubelbank said the project should take four to six weeks and can be completed over the summer. It can be bid contingent on funding.• Mr. Littlefield asked what the cost of the project would be. Mr. Hubelbank said approximately \$400,000.• Mr. Littlefield asked if Garland had done other roofs in New Milford. Mr. Calhoun said no, but they had done many in other area towns and have excellent references.• Mr. Coppola asked if the questions raised in public participation could be addressed.• Mr. Hubelbank said the 1970's roof while not in good shape is not compromised per consultants.• Mr. Calhoun said the leaks are in the layers of roof insulation itself and are not going into the building. The degeneration is not a health issue but is affecting the insulation properties leading to a loss of heat. Air quality tests are done periodically as a matter of course.• Mr. Coppola asked if any part of the building was not being used due to roof concerns. Mr. Calhoun said all areas of the building are in use for many purposes.• Mrs. Chastain said it was her recollection that the 2011 closing was due to snow. Mr. Calhoun said that was correct; the concern was with snow weight not leakage and the building was closed for shoveling.• Mr. Calhoun said the 1970's section is approximately 74,000 square feet.• Mr. Hubelbank said they are still gathering information about the cost of doing the older roof section. If state reimbursement is requested, 1/4" pitch is required and that would mean drains would need to be moved at an additional cost. He said they will have information by January or February as to whether it is more cost effective to apply for	
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	<p>state reimbursement or not. If state reimbursement is requested, the project would not be approved before June 2016. Mr. Hubelbank said that the 1990's section would be less expensive without utilizing state reimbursement.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if the \$400,000 expense could be put into the capital section of the 2015-16 budget or taken from capital reserve and Mr. Hubelbank said both were options. <p>Mr. Coppola moved to bring a recommendation to engage the Garland Company to develop bid specifications for the 1990's section of the SMS roof, which comprises approximately 20,000 square feet and to not seek reimbursement for this portion of the work, to the full Board for approval.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring a recommendation to engage the Garland Company to develop bid specifications for the 1990's section of the SMS roof, which comprises approximately 20,000 square feet and to not seek reimbursement for this portion of the work, to the full Board for approval.</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>Cafeteria Designs</p> <ul style="list-style-type: none"> • Mrs. Sullivan said the designs presented, which were chosen with the input of building principals, will create a more welcoming environment for students. There will be educational signage regarding nutrition. The project will be completed within a month or so from start. • Mr. Coppola asked how the project was being paid for and if Facilities staff would be used. Mrs. Sullivan said it is coming out of the Food Services budget and an outside company will do the work. • Mrs. Faulenbach said she was in favor of this investment to our schools' buildings. • Mrs. Chastain said she thought the project was very expensive and would prefer to see the money used to expand the breakfast program. 	<p>Items of Information</p> <p>Cafeteria Designs</p>

	<ul style="list-style-type: none"> • Mr. Hubelbank said there are already plans to expand the breakfast program to all schools. • Mrs. Sullivan said the Food Services program has made significant cost saving measures in food and paper buying, equipment and in government commodities. As a result they have accumulated excess funds. State and federal guidelines require that any funds over three months operating expenses must be spent for the benefit of the lunch program. She has already made investments in the breakfast program and in the kitchen renovation at SMS. This project will be another improvement that benefits all schools. • Mr. Hubelbank said participation rates in the program are up too. • Mrs. Sullivan said in the seven years she has been here, lunch prices have increased only ten cents. Our prices in general are lower than other area towns. <p>B. Update on Overtime</p> <ul style="list-style-type: none"> • Mr. Littlefield said that due to time constraints this update on overtime would be deferred to the next meeting. 	<p>Update on Overtime</p>
<p>5.</p>	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:34 p.m. seconded by Mrs. Chastain and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:34 p.m.</p>

Respectfully submitted:



Dave Littlefield, Chairperson
 Facilities Sub-Committee