

## HAMBLEN COUNTY SCHOOLS APPLICANT BACKGROUND INFORMATION

Hamblen County Schools, Tennessee Bureau of Investigation, and Federal Bureau of Investigation will conduct a thorough background check, with the cost to be paid by the applicant. Please provide the following information.

**1. Excluding minor traffic violations that do not involve allegations of alcohol, drugs, or reckless driving, have you ever been convicted of, admitted to, pleaded no contest, or are you awaiting trial for any previous or pending civil charges, including allegations of child abuse or spousal abuse?** You must answer "YES" if true, even if the matter was later expunged, dismissed, deferred, reversed, vacated, or subjected to diversion or civil compromise. If you answer "YES," you must provide dates of the proceedings, name and address of the court where proceedings occurred, statement of the accusation against you, and final disposition of the case.

\_\_\_\_\_NO \_\_\_\_\_YES (attach explanation)

**2. Have you ever been dismissed or fired from any job; resigned at the request of or pressure from your employer; left employment while an investigation of your behavior or charges against you were pending; or been denied tenure, reappointment, or continuing contract?** You must answer "YES" if true, even if any form of settlement or severance agreement, regardless of its terms, later resolved the matter. If you answer "YES," you must provide the date of termination, resignation, or other action regarding tenure, reappointment, or contract denial; name, address, and telephone number of the employer; and statement of the alleged reasons for termination, resignation, or other action. You must provide a copy of any settlement agreement, release agreement, or resignation agreement between you and any former employer.

\_\_\_\_\_NO \_\_\_\_\_YES (attach explanation)

**3. Have you ever had any kind of professional license or teaching certificate revoked, suspended, or reprimanded; is any charge or complaint now pending against you; or have you in any way been sanctioned by any public or private licensing, certification, or regulatory agency or body?** If you answer "YES," you must provide dates of proceedings; name, address, and telephone number of the agency or body involved; statement of accusations against you; and final disposition or status of the charge or complaint.

\_\_\_\_\_NO \_\_\_\_\_YES (attach explanation)

If "YES" is selected in response to any question, attach additional sheets headed "Background Check Information" and include detailed explanations. "YES" answers will not necessarily result in denial of an offer of employment. The Director of Schools will consider all circumstances, including the date and nature of events that led to the actions described. Your written explanation will assist in determining your eligibility and suitability for offer of employment.

### VERIFICATION STATEMENT

(Please read the following statement carefully and sign below.)

*The information in this Application for Employment is true, correct, and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability, and I have not withheld any information that would unfavorably affect my application for employment. I acknowledge that any misrepresentation or omission of any fact in my application, resume, or other materials or during any interview may be the cause for my rejection from employment or may result in my subsequent dismissal if hired. I hereby agree to hold the Hamblen County Board of Education and any other agency or individual conducting such investigation harmless from any claims resulting from my criminal history background check.*

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Legal name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of birth \_\_\_\_\_ Social Security # \_\_\_\_\_ Phone # \_\_\_\_\_

Sex \_\_\_\_\_ Race \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Eye color \_\_\_\_\_ Hair color \_\_\_\_\_

Place of birth: Country \_\_\_\_\_ County \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

#### For office use only:

Date Fingerprint Fee Paid \_\_\_\_\_ Background Check Completed \_\_\_\_\_

SCREENING COMMITTEE \_\_\_\_\_

SCREENING DATE \_\_\_\_\_ SCREENING SCORE \_\_\_\_\_