

**MOENCOPI DAY SCHOOL  
REGULAR SCHOOL BOARD MEETING  
Wednesday, March 3, 2021  
Zoom**

**I. CALL TO ORDER**

The meeting was called to order by Norma J. Sakiestewa, President @ 5:06 p.m.

**II. ROLL CALL**

**Present:**

Norma J. Sakiestewa, President- Zoom  
Doris Honanie, Vice-President - Zoom  
Justin Hongeva, Member - Zoom

**Absent:**

Gina Chimerica, Member

**Second Roll Call:**

Gina Chimerica – 5:17 p.m. - Zoom.

A quorum of the School Board is present to conduct official business.

Others present: - Zoom.

Kristy Honie, Leon Fred, and Rafella Hemstreet

**III. APPROVAL OF PROPOSED AGENDA**

**Mrs. Doris Honanie motioned to approve the Proposed Agenda with one (1) addition to Old Business; Discussion, recommendation, and possible action on MDS Corporate Meeting. Mr. Justin Hongeva seconds the motion, three in favor, zero opposed, and zero abstentions. Motion carried.**

**IV. CALL TO PUBLIC**

None

**V. Approval of School Board Minutes – February 3, 2021**

**Mr. Justin Hongeva motioned to approve the February 3, 2021 School Board Minutes. Mrs. Doris Honanie seconds the motion, three in favor, zero opposed, and zero abstentions. Motion carried.**

## VI. REPORTS

a) Kristy Honie, Interim Administration Chief School Administrator/Business/HR Manager  
February 3, 2021

### Interim CSA

#### **Completed Items:**

- Weekly CSA meetings, every Tuesday.
- Bi-weekly meetings with Kitchen Staff, Office Staff, Facilities, Transportation and Parent Liaison.
- Food Service Delivery will begin March 1, 2021. 5 employees volunteered to assist with delivery.
- Employees received their second vaccine shot on February 10, 2021.
- Weekly Safety Committee meetings.
- Transition Team meetings.

#### **In Progress:**

- COVID19 policy & Reopening plans
- Gathering information for Housing – assistance by R. Hemstreet.
- Evaluations for employees
- Preparing for Corporate Meeting
- Preparing for monthly School Board meetings

### Business/HR Manager

#### **Completed Items:**

- On-going completion of bills, requisitions, and purchase orders
- Completed and uploaded February pay periods into Infinite Visions.
- Completed Fingerprinting for Food Service Worker. Started employment on 2/24/2021.
- Received \$595K additional funding for CRRSA-CARES fund.
- Student Activities Account balanced.

#### **In Progress:**

- Advertisement of Open positions – R. Hemstreet
- Filing paperwork
- Updating COVID safety protocols and work from home policy
- Fingerprinting for HR Technician will be scheduled within the next two weeks.
- Going to meet with Kami Glenn regarding RFP process
- Yearly financial audit – in progress
- Yearly Adjudication audit – will begin March 15, 2021.

#### **To-Do:**

- Set up meeting with AZ One Credit Union.
- Submit Student & Academic Budget in Native Star
- Complete budget for CRRSA and submit in Native Star.

**Wells Fargo Accounts balances as of March 1, 2021.**

Student Activities Account - \$11,916.66

Main Checking Account - \$2,669,506.03

Investment Account - \$405,956.04

**Total of \$3,087,378.73**

**Federal Funding Received for SY 2020-2021**

ISEP Special Education - \$77,600.00

ISEP - \$860,880.00

Transportation - \$83,808.00

Tribal Support/Admin - \$294,412.00

Student Support & Academic Enrichment - \$18,860.00

Title I - \$271,300.00

Title II - \$33,200.00

Enhancement - \$3,183.00

Facilities - \$79,879.00

Hopi CARES Fund - \$129,424.23

CRRSA Edu Stabilization Fund - \$595,450.00

**Total of \$2,447,996.23**

a) **Leon Fred – Instructional CSA**

**FEBRUARY OVERVIEW**

The second semester has begun, and the instructional team is preparing for the next 10 weeks of Distance Learning and for the 2021-2022 School Year. Although we are in distance learning mode, MDS is continuing to follow Bureau guidelines and continue to prepare for the new BIE English Language Arts, Mathematics, and Science Programs.

**February 1ST -5TH**

During this period teachers took the time to prepare report cards and began NWEA testing. This second Middle of the Year (MOY) testing will not utilize a secure browser, as it does not allow for teachers to visually monitor students. During the beginning of the year testing, we found that because of this our data was skewed due to parent assistance, especially in the early elementary grades.

**February 8TH -12TH**

Teachers optioned to have parent teacher conferences on Monday and Tuesday February 8th and 9th as Wednesday was designated COVID Vaccination day for staff. NWEA testing continued for the middle school and make up assessments for the younger students.

The first-grade parent teacher conferences were postponed because there were not sufficient grades in Schoology, IXL or SAVVAS. I informed Ms. Hongeva and Ms. Lomawayima that we would need to use the data from NWEA to help us determine a fair second quarter grade.

One of the 5th grades parents, whom we have had a difficult time contacting, attended her son's conference. At the time I focused on the attendance portion of the report card where the boy had accumulated over twenty absences by November and had accumulated an additional fifteen due to

absences and daily tardiness. We had been trying to make contact as the student was in violation an attendance contract, already in place.

Earlier in the month, on February 1st we hand-delivered a letter asking her to meet with the Instructional CSA due to an incident in the household in which alcohol was referenced in the background. Because we were unable to contact the mother, a hand delivered letter included the following stipulations if the child were to continue as a student:

1. A reasonable explanation for not responding to numerous phone calls, texts, correspondences from Moencopi Day School regarding your children's educational wellbeing.
2. Provide name and contact information for all supervising adults in the household, when you are not home to monitor your children.
3. Agree to automatic retentions based on current attendance records and state statutes.
4. Sign a parent, student, teacher compact to share responsibility in the social and academic achievement of each child.
5. Agree to weekly contact with the children's teachers for updates on student progress.

The mother did not agree to these conditions and verbally informed the Instructional CSA/5th Grade teacher that she intended to withdraw her son and his brother from MDS and send them to the Boarding School.

February 15TH -19TH

Ms. Kami Glenn came in for teacher observations and gave a very informative training on Google Drive and the new KAMI application. As we discussed the process for instructional staff renewal, it was determined that our system of evaluating is not consistent with our current job descriptions. As a result, we would renew all contracts, which would include improvement plans and conditions.

Regarding the mother's intent to withdraw her children, they continued to attend class during this week, although usually an hour late.

On February 19th, a meeting was held with the parent, and parent liaison to seek a solution to this attendance concern. I did not feel it would be right to not allow the children into class if they wanted to be there, but we needed a reliable contact so that when emergencies do arise, we can handle the situation immediately. This alternate contact number became the main issue. Although there were adults available to help, she did not want to list anybody else as a secondary contact.

Eventually the conversation led to a statement which resulted in a SCAN report the following Monday.

February 22ND -25TH

By the end of the Friday meeting between 12:00-1:00 p.m., I was perplexed. I wanted consultation before I took any step to make sure we were taking the right steps for the children's educational welfare. A meeting was held at 3:00 p.m. which included: Ms. Honie, Ms. Honahnie, Ms. Lomawaima, Ms. Hongeava, Ms. Bancroft, and me. It was determined that there was enough evidence between all stakeholders that a SCAN report was warranted for both children.

I Began the process Monday February 22nd at 4:00 p.m. and continued until Tuesday February 23rd at 12:00 p.m., as technology issues hindered the process.

During the weekly CSA meeting I brought this issue to them and they seemed to suggest dropping the students based on State Statutes and codes of regulation, however, Ms. Todacheene did caution the

dropping the students in light the McKinney-Vento act which protects those who might be deemed homeless. Apparently, all schools are to have a policy related to this as the term homeless is specific to each community.

I did reach out to Connie Albert, who in turn is going to set a meeting with me, and Ms. Todacheene to discuss the matter in depth. In any case, I believe the McKinney-Vento act will need to be addressed during the next board policy review meeting.

Finally, I attended the BIE Science training which readies our school for rostering. A second training is mandated for March 10th. The only class that will take this science assessment is the 5th grade. This in person assessment is tentatively scheduled for late April and early May. This window could be extended based on COVID restrictions not being lifted.

Currently, our school is set up to take the BIE ELA and Math assessment, and soon the Science. At this stage, the Bureau is not waiving these tests, and they must be taken on site. Many, Bureau schools are in a similar situation as ours. The Bureau is still mandating that we register and prepare for these newly adopted assessments for now.

#### IN SUMMARY

We are continuing to look toward the future as the staff is preparing calendar options for the 2021-2022 school year. Ms. Black is gaining strength and texting us regularly. She will require more time to heal and does send her best to everyone.

We are seeking solutions to keep the first grade going. Ms. Hongoeva and Ms. Lomawaima are doing a fantastic job of helping keep the students on track. We will continue to monitor this class closely.

#### VII. OLD BUSINESS

- a) Discussion, recommendation, and possible action on MDS Corporate Meeting.  
School Board members are recommending two (2) dates for the upcoming MDS Corporate Meeting, April 22-25, 2021 or April 29-May 2, 2021, depending on the availability. Mrs. Hemstreet will investigate the two dates with Maleena Deer of Talking Stick and email the School Board members.  
**No Action taken**

#### VIII. NEW BUSINESS

- a) Discussion, recommendation, and possible action on to transfer to Vanguard 401k platform.  
Transfer from VOYA to Vanguard 401K Platform take up to 60 days to transfer over. There will be a black out period where the employees will not be able to make contributions. A Meeting was held with all MDS employees regarding the transfer. It was favorable.  
**Mrs. Doris Honanie motioned to authorize the interim CSA Kristy Honie to begin the process to transfer the VOYA 401K platform to Vanguard 401K Platform for the MDS staff. Ms. Gina Chimerica seconds the motion, four in favor, zero opposed, and zero abstentions. Motion carried.**

#### XI. PERSONNEL

- a) Discussion, recommendation, and possible on Sign on Bonus for Food Service Worker  
**No action needed.**

**X. ADJOURNMENT**

**Mr. Justin Hongeva motioned to adjourn meeting at 6:37 p.m. Ms. Gina Chimerica seconds the motion, four in favor; zero opposed, and zero abstentions. Motion carried.**

Next meeting date: Regular School Board meeting on April 7, 2021 at 5:00 p.m. (Zoom)  
Work Session on March 11, 2021 @ 1:00 p.m. (zoom)

Submitted by Rafella Hemstreet, Administrative Assistant - *Rafella Hemstreet*