

### Matching Fund Partner and/or Volunteer Report

**Reporter:** \_\_\_\_\_ **Organization:** \_\_\_\_\_ **Time Period:** \_\_\_\_\_

**Notes.** Personnel working on grant activities during lunch or outside of contract time may count hours as matching if they do not exceed 100% time.

<b>Example activities that may be counted as matching*:</b>			
<ul style="list-style-type: none"> <li>Administrative duties in support of grant</li> <li>Mentoring/tutoring and other grant support activities</li> <li>Attending meetings and other activities in support of grant</li> <li>Other duties such as chaperoning, professional development, award programs, partner meetings, and family nights</li> </ul> <p><b>*Not supported by direct or indirect grant funding</b></p>			
List/Description of Activities	Date	Hours	Office Use Only
<b>Office Use Only Total Hours and Cost</b>			

I certify that the information provided on this form is accurate to the best of my ability.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_