

**New Milford Board of Education
Facilities Sub-Committee Minutes
March 1, 2016
Lillis Administration Building, Room 2**

Present: Mr. Robert Coppola, Chairperson
Mrs. Angela C. Chastain
Mr. Bill Dahl
Mr. David A. Lawson

Also Present: Mr. Joshua Smith, Interim Superintendent of Schools
Mr. Kevin Munrett, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager
Ms. Roberta Pratt, Director of Technology

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NEW MILFORD, CT

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1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Coppola.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion and Possible Action A. Eagle Scout/Buddy Bench Project <ul style="list-style-type: none"> Mr. Munrett said Scout Will Gynn, a sophomore at NMHS, is proposing to build a buddy bench and storage shed for NES as his Eagle Scout project. The buddy bench will use the same design as the ones currently at HPS and SNIS. He distributed a detailed handout of the project. <p>Mr. Lawson moved to bring the Eagle Scout/Buddy Bench Project to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p>	Discussion and Possible Action A. Eagle Scout/Buddy Bench Project Motion made and passed unanimously to bring the Eagle Scout/Buddy Bench Project to the full Board for approval.

B. SNIS Fields – Proposed Agreement	<ul style="list-style-type: none">• Mr. Munrett said Rob Beebe, President of New Milford Youth Baseball and Softball (NMYBBSB), had proposed a lease agreement regarding the two softball fields that the league has refurbished at SNIS which the Board attorney has reviewed.• Mr. Smith said he walked the fields with Mr. Munrett yesterday and work has been done. He said the Board attorney does not recommend a formal agreement. The Board owns the fields and cannot lease them to a third party; they must be maintained by the Board. Instead the Board may provide priority access to NMYBBSB “in kind” for the work they have done. He is recommending that the league be given the first opportunity for sign up for the fields each year through the building use process. When the league is not using the fields, they would be available for other building use requests.• Mrs. Chastain asked if the fields were in use currently and if there was any concern about needing them as an alternate to high school fields during the turf field project.• Mr. Munrett said they were not used currently and that he had spoken with Mr. Lipinsky, the high school Athletic Director, and there is no anticipated conflict. If other fields are needed, the JPS fields will be used with the Town’s approval.• Mr. Dahl asked what fields were being discussed specifically and Mr. Smith said it was the two fields behind the old tennis courts behind Home Depot.• Mr. Coppola said there had been previous discussion by an outside group about revitalizing a front field at SNIS and wondered if they would be given priority use. Mr. Smith said no work has been done on that field and anyone wishing to use it	B. SNIS Fields – Proposed Agreement
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	<p>would go through the building use process.</p> <ul style="list-style-type: none">• The committee concurred that “in kind” priority for use would be given to NMYBBSB in recognition of their work and investment in the two fields.	
C. Turf Fields Update	<ul style="list-style-type: none">• Mr. Coppola said Mr. Munrett was the Board’s representative and liaison to the Turf Field Construction Committee.• Mr. Munrett said he had attended the last Turf Field Construction Committee meeting and found it very informative. At that meeting, it was unanimously decided to change the fill to coated crumb rubber.• Turf Field Committee members Mr. Joseph Failla, Vice Chair, and Mrs. Wendy Faulenbach, were present to discuss the project. Mr. Failla said concerns had been raised about the fill originally planned to be used and the decision was made to switch to a coated crumb rubber which is completely encapsulated by acrylic so that there is no worry about emissions from the rubber. It is also a cool fill so will help keep down field heat in the hotter summer months. It is being supplied by the same company and has the same maintenance requirements as the original fill. The Town Council unanimously approved the change and the change order is before the Mayor for signature now. The additional cost to the project for the coated crumb fill use is \$57,000 total for both fields. Two other changes have already been approved: adding privacy fencing near the Observatory at a cost of \$6,500 and adding a water coupling device underground for water accessibility at a cost of \$5,500. This total of approximately \$70,000 is still well within the total budget for the project and leaves an additional contingency amount of \$426,000. The Committee is getting estimates on variations to the water main now. Mr. Failla	C. Turf Fields Update

	<p>said it is anticipated that the fields will be ready for June 15th per the contract. He said New Milford would have the most sophisticated, state of the art fields in the state when completed and that the community should be proud.</p> <ul style="list-style-type: none">• Mr. Dahl thanked the committee for allaying safety and heat concerns.• Mr. Coppola asked if the committee wanted this topic listed for discussion at the full Board meeting next week or if the minutes of this meeting would suffice and it was agreed that the minutes would suffice.• Mr. Lawson asked if a ribbon cutting was being planned and Mr. Failla said there would be an appropriate ceremony.	
D. PCB Testing Update	<ul style="list-style-type: none">• Mr. Munrett said he had arranged a conference call with John Insall, National Client Manager, Partner Engineering and Science Inc. and Kathleen Pane, Senior Project Manager, Fuss & O'Neil Enviroscience, LLC to answer questions the committee has regarding PCB testing.• Ms. Pane said there is no requirement to test, but when dealing with potential roofing materials there could be concerns raised with materials prior to 1980 regarding handling and disposal.• Mr. Insall agreed and said it makes sense to look at older materials such as flashing. In general, he said lower levels or none at all tend to be found in roofing; they are more likely to be in caulking and expansion jointing.• Mr. Lawson said it had already been recommended that testing should be done in suspected areas and the Town Council had made that request. He asked what the cost would be and how long testing would take.• Mr. Insall said it depends on the size of the	D. PCB Testing Update

	<p>area, scope of materials and the number of samples. He said a lab would typically charge \$65 per sample. There would also be a cost for the person's time to take the samples. A roofing contractor would have to be hired to patch the roof after the samples were obtained. He estimated the cost at a few thousand dollars total.</p> <ul style="list-style-type: none"> • A question was asked about testing beyond the roof materials and Ms. Pane said testing is usually only done when waste materials are being created, not to intact materials that are not being disturbed. • Mr. Insall agreed and said that especially outdoors there is no need to sample. • Mr. Coppola asked for general advice and Mr. Insall said it was important to think ahead before testing as to what you will do if any results are positive and what that would trigger next. • Mr. Lawson said he would like to continue discussing the topic of PCB testing at next month's Facilities meeting and the committee agreed with putting it on the agenda. • Mrs. Chastain asked how the consultants were chosen for the conference call. Mr. Munrett said both are engineers specializing in PCB issues. Mr. Lawson provided Mr. Insall's name and the district has worked with Fuss and O'Neil previously. <p>E. SMS Skylight Update</p> <ul style="list-style-type: none"> • Mr. Munrett said he spoke incorrectly last month regarding which skylight will be replaced. Replacement will be to a small skylight over the second floor hallway. 	
4.	Items of Information	Items of Information
A.	SNIS Catwalk Update <ul style="list-style-type: none"> • Mr. Munrett said the request for bid has gone 	A. SNIS Catwalk Update

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	<p>out for this project and there is a mandatory construction meeting scheduled for this week.</p> <p>B. Overtime Update</p> <ul style="list-style-type: none">Mr. Coppola said discussion would need to wait until next month since this meeting needed to adjourn for the next scheduled meeting. He asked that the item be put first on the agenda as it has been pushed off for two months now without discussion due to time constraints.	<p>B. Overtime Update</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none">There was none.	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 7:31 p.m., seconded by Mrs. Chastain and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:31 p.m.</p>

Respectfully submitted:



Robert Coppola, Chairperson
Facilities Sub-Committee