

**COMMITTEE FOR SHARED SERVICES**

**January 25, 2016**

**5:00 P.M.**

**MINUTES**

**PRESENT:** Barkhamsted Dawn Bobinski  
Colebrook Jeanne Jones, Chairperson  
Regional #7 Theresa Kenneson, Secretary/Treasurer  
Superintendents' Council Judith Palmer, Sup't-Regional #7  
Shared Services Quentin H. Rueckert, Executive Director

**ABSENT:** Hartland Vacant  
Norfolk Carolyn Childs, Vice-Chairperson

**1. MEETING CALL TO ORDER:**

Chairperson Jones called the meeting to order at 5:05 p.m.

**2. PUBLIC PORTION:**

- a. Special visitors or delegations  
None
- b. Opportunity for public to speak on agenda items  
None

**3. APPROVAL OF THE MINUTES OF November 16, 2015, meeting:**

**Motion** by Theresa Kenneson, seconded by Dawn Bobinski, to accept the minutes as presented.

In favor: Jeanne Jones, Dawn Bobinski, and Theresa Kenneson

Opposed: None

Abstained: None

**4. Director's Report:**

a. Quentin Rueckert showed the Committee the new Shared Services logo which was created by Laura Frenzel. Laura was the winner of a Logo Contest for all Shared Services' employees. Quentin Rueckert explained that several Shared Services employees submitted entries and Laura's was the winner. Going forward, we will work on incorporating it into our letterhead and other identifying paperwork. Quentin Rueckert reported that he was working on the Shared Services' budget. The audit from King & King has not been returned to us due to the primary accountant who did our audit leaving King & King. Shared Services' staff is in regular contact with King & King and hope to have the report by the middle of February. A draft of the budget will be presented at the next Committee meeting. Quentin Rueckert gave

a brief update on the Bridges Program and the Highlander Transition Program. No major staff changes or program concerns were noted.

**5. SUPERINTENDENTS' COUNCIL REPORT:**

Judy Palmer reviewed items from the recent Superintendents' Council meeting which included a discussion of the 2016-2017 school calendar, the 2-hour delay protocol, an update on insurance rates for the districts, the current status of budget proposals, training for the identification of dyslexia and service intervention, student mental health issues, the regional consortium for curriculum and professional development and various state mandates that are a significant challenge for districts.

**6. CORRESPONDENCE:**

None

**7. OLD BUSINESS:**

None

**8. NEW BUSINESS:**

Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

**9. OTHER:**

None

**10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:**

None

**MOTION** at 5:35 p.m. Dawn Bobinski, seconded by Theresa Kenneson, to adjourn the meeting.

In favor: Jeanne Jones, Dawn Bobinski and Theresa Kenneson  
Opposed: None  
Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: \_\_\_\_\_ 2-22-16 \_\_\_\_\_