

## INTERNET ACCEPTABLE USE

### Students

The board supports access by students to information resources available through the internet, or the development by staff of appropriate skills to analyze and evaluate such resources.

All such materials shall be consistent with system guidelines and staff will provide guidance and instruction to students in the appropriate use of such resources.

Annually, students and parents will be given the system's guidelines and rules governing acceptable use of the internet, including information on prohibited uses of system computers and standards covering e-mail. Students and parents must sign a written statement acknowledging the guidelines in order for the student to access the internet at school.

### Employees

Computer and internet access is provided for system business but minimal personal use is allowed. Employees will be provided a copy of the system's acceptable use guidelines and sign a statement that they agree to the terms.

### Sanctions

Students and employees violating the acceptable use guidelines may have their computer/internet privileges revoked and be subject to discipline.

Reference: Procedures – Internet Safety Policy

Related References:

Date Adopted: July 31, 2008

## PROCEDURES: INTERNET SAFETY POLICY

### Conditions, Rules And Acceptable Use Agreement

The board has actively pursued making advanced technology and increased access to learning opportunities available to our students and staff. We are elated to announce that we now can offer Internet services through the board and all of its schools. We believe this computer technology will help propel today's schools into the information age by allowing students and staff to access and use information sources from distant computers, communicate and share information with individuals or groups of other students and staff, and significantly expand their knowledge base. Internet is a tool. With this new learning tool, students and staff must understand and practice proper and ethical use.

Access to the Internet enables students to explore thousands of libraries, databases, bulletin boards, and other resources while exchanging messages with people around the world. The board expects that faculty will blend thoughtful use of the Internet throughout the curriculum and will provide guidance and instruction to students in its use. As much as possible, access from school to Internet resources should be structured in ways, which point students to those, which have been evaluated prior to use. While students will be able to move beyond those resources to others that have not been previewed by staff, they shall be provided with guidelines and lists of resources particularly suited to learning objectives.

### Rights And Privileges

The network services are provided for educationally related communication, research, and other activities. Access to the board's network services will be provided to students who agree to act in a considerate and responsible manner.

- a) Students will submit a properly signed Acceptable Use Agreement, which includes staff and parental/guardian permission, to the network administrator.
- b) Network security is designed to allow access to these spaces only by the assigned user; however, network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly.
- c) Users should not expect that files stored on district resources would always be private.

### Restrictions

Users should not expect that files stored on school-based computers would always be private. Electronic messages and files stored on school-based computers may be treated like school lockers. Administrators and faculty may review files and messages to maintain system integrity and insure that users are acting responsibly.

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The following uses of school-provided Internet access are not permitted:

- a. to access, upload, download, or distribute pornographic, obscene, or sexually explicit material;
- b. to transmit obscene, abusive, sexually explicit, or threatening language;
- c. to violate any local, state, or federal statute;
- d. to use electronic mail, chat rooms, other forms of direct electronic communications to transmit obscene, abusive, sexually explicit materials and language and any other activity that is criminal in intent;
- e. to vandalize, damage, or, disable the property of another individual or organization;
- f. to access another individual's materials, information, or files without permission;
- g. to repost of personal communications without the author's prior consent;
- h. to use of the network for financial gain, commercial activity, or illegal activity, e.g., hacking;
- i. to access another person's individual account without prior consent or accessing a restricted account without the prior consent of the responsible administrator or teacher;
- j. to spread computer viruses. (A deliberate attempt to degrade or disrupt system performance is a violation of law); and
- k. to violate copyright or otherwise use the intellectual property of another individual or organization without permission.

Any violation of the board's policy and rules may result in loss of system-provided access to the Internet. Additional disciplinary action may be determined at the building level in keeping with existing procedures and practices regarding inappropriate language or behavior. When and where applicable, law enforcement agencies may be involved.

### **Monitoring**

The board and local school administrators and teachers reserve the right to review any material on user-accounts and to monitor fileserver space in order for the board to make determinations on whether specific uses of the network are inappropriate. In reviewing and monitoring user-accounts and fileserver space, the board and the local schools shall respect the privacy of user-accounts.

### **Security**

Security on any computer system is a high priority, especially when the system involves many users. Users must never allow others to use their password. Users should also protect their password to ensure system security and their own privilege and ability to continue to use of the system.

- a. If you feel you can identify a security problem on Internet, you must notify a system administrator. Do not demonstrate the problem to other users.
- b. Do not use another individual's account with out express written permission of the account holder.
- c. Attempts to log on to the Internet as a system administrator may result in cancellation of user

privileges.

- d. Any user identified as a security risk for having a history of problems with other computer systems may be denied access to the Internet by the board.

### **Disclaimers**

The board makes no warranties of any kind, either expressed or implied, for the access being provided.

- a. The staff, the school, and the board will not be responsible for any damages incurred, including, but not limited to, loss of data resulting from delays or interruption of service, for the loss of data stored on the board's resources, or for personal property used to access the board's resources.
- b. The board will not be responsible for the accuracy, nature, or quality of information stored on the board's resources or gathered through corporation-provided access.
- c. The board will not be responsible for unauthorized financial obligations resulting from use of corporation-provided access.
- d. Further, even though the board may use technical or manual means to regulate access and information, these methods do not provide a foolproof means for enforcing the provisions of this policy.

### **Sanctions**

Disciplinary action related to student access to electronic resources may be determined at the building and/or classroom level in accordance with existing practice regarding inappropriate language or behavior, as stated in policies and guidelines contained in the general category -- Student Conduct in the student handbook

- a. Violations of the school and/or the board's acceptable use policies may result in a loss of access to electronic resources.
- b. Additional sanctions for inappropriate behavior and communication shall be governed by the student handbook.
- c. When appropriate, law enforcement agencies may be involved.

### **ENFORCEMENT OF POLICY**

- a. The board used *CyberPatrol* from SurfControl as a technology protection that blocks or filters Internet access to some Internet sites that are not in accordance with the policy of the board.
- b. The technology protection measure that blocks or filters Internet access may be disabled by the System Technology Coordinator upon the written request of a local school staff. The local school staff may request in writing that the block site be overridden for bona fide research purposes.
- c. The System Technology Coordinator may override the technology protection measure that blocks or filters Internet access for a student to access site with legitimate educational value that is wrongly blocked by the technology protection measure that blocks or filters Internet access.

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- d. The board's staff will monitor students' use of the Internet through direct supervision, or by monitoring Internet use history, to ensure enforcement of the policy.

Note: All requests to unblock blocked sites for any purpose will be reviewed by a committee appointed by the superintendent of education prior to protection being removed by the system technology coordinator.

**NETWORK AND INTERNET ACCEPTABLE USE POLICY  
FOR THE COMPUTER NETWORK OF THE  
PERRY COUNTY SCHOOL DISTRICT FOR STUDENTS**

I understand that my child, as a user of the Perry County Schools' technology resources, accepts responsibility for his/her actions and conduct in using these electronic resources\*. The purpose of any electronic resource is to support research and education and will be consistent with the educational objectives of the Perry County School Board. The use of all electronic devices and networks is a privilege, not a right. Violations of proper use include:

- Inappropriate or unauthorized use of any electronic resources or use of the Internet
- Violating the security of any electronic resource or undermining its integrity
- Transmission of material, information, or software in violation of any law via any electronic resource

\*Electronic Resources may include, but not be limited to, computer workstations (stand-alone and networked), telecommunication devices (including telephones), televisions, cd players, laser players, VCRs, video and digital cameras, or any device that supports these resources.

Please check one:

My child has permission to access the Internet under the supervision of his/her teacher.

My child does not have my permission to access the Internet under the supervision of his/her teacher.

After reading, please check one:

Parents, during the course of a school year we sometimes feature the achievements and the accomplishments of students on our school web page or other electronic resources.

I give my permission for my child's picture and name to be displayed electronically on the school's website and/or other postings.

I do not give my permission for my child's picture and name to be displayed on the Internet on the school's website or other postings..

Student's Name \_\_\_\_\_

School: \_\_\_\_\_ Homeroom Teacher \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_