

Cornerstone Montessori Elementary School

Governance Committee Meeting Minutes (minutes in brown)

Tuesday, February 23, 2021, 5:30 p.m. (Online)

Members: Chris Bewell, Jean Melancon, Maisah Outlaw, Julaine Roffers-Agarwal (Chair)

AGENDA

- 1) Call Meeting to Order 5:32 pm
- 2) Public Comment Period – Comments limited to 3 minutes per person
- 3) Goals for today's meeting:
 - a) Review policy progress
 - i) Policies to review:
 - (1) Need to review 524 annually (last reviewed 3/17/2020, aiming for end of school year)
 - (2) Scholarship policy- continue discussion, see information from Joe Waiting for model policy from another school/MACS, will continue once we have this; want to directly pay for training as much as possible vs reimbursing family/staff members. Jean will find next virtual school leader meeting with MACS to talk to Eugene verbally for information, Julaine will look at other school websites for policies.
 - (3) What policies would need to be put in place for Jr High? Defer to after Board has made a decision about whether to move forward with expansion.
 - ii) Will review Bylaws this school year as well- review from Maisah today Maisah went through a few wording questions, she will send redlined word doc with statute numbers checked
 - b) Candidates for opening board seats (Julaine and Maisah's terms end this year), timeline for sending out candidate information Julaine and Maisah are both willing to run for another term, both will be updating their bios. Information needs to go out in early March about applying, then information due back at the end of March. Chris will update dates and make the forms available. Chris will talk to Alyssa about asking other teachers at CMES if they are interested in joining the board, Board would need to add another teacher position if so.
- 4) Education (orientation, ongoing education, etc.)
 - a) Education for next board meeting- Matthew Howell, former Oak Hill Treasurer
 - b) Any additions to list of future board level education topics
 - i) Nancy Dana- governance training
 - ii) Understanding the budget maybe financial focus for later in the year, April with preliminary budget? Ask board members for topics they might want more information on in the budget; also overview of ABC.
 - iii) Understand the academic goals and how to support them
 - iv) Paris Dunning (ESABA Executive Director)
 - v) Sarah Plumb (Jr High teacher from Oak Hill)
 - vi) Visit to St Croix Montessori to visit Jr High site or operating Jr High site (Oak Hill, Lake Country, Sunny Hollow, maybe Parkway)
 - vii) Presentation by auditor with financial topics maybe financial focus for later in the year, April with preliminary budget?
 - viii) Presentation about elected officials for the area- who represents us in the area at different levels, who we contact for what
 - ix) Financial understanding of an adolescent Montessori community (Oak Hill treasurer)- March 2021
- 5) Next Meeting
 - a) Tuesday March 23, 2021 at 5:30 pm, online
- 6) Any other business
- 7) Adjourn 6:28 pm