



Nora Mae Hutchens Elementary School

*Mrs. Kathy Gallop
Principal*

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Dear Parents,

Welcome to the 2020-21 school year! We are so excited to begin another great year at Hutchens. I hope and pray that each of you have been safe during this time and that you and your child are ready for a new adventure. This year will promise to be fulfilling as we have been working around the clock to prepare for this school year. We will start the year REMOTELY using a Learning Management System called Schoology. This will be sure to make remote learning easier for your family. We hope and pray that after 1st Quarter our students will be able to come back to face-to-face learning.

Hutchens is a special school that is child-centered and developmentally appropriate for Pre-K to second graders and it will continue to be even REMOTELY. We are a Leader in Me Lighthouse School which means that we strive to teach our children about the 7 Habits of Highly Effective People. We also have a strong focus on teaching the whole child: mind, heart, body, and spirit! We work daily to impact academics, culture, and leadership. Our students are involved in school-wide leadership roles, clubs, and Leadership Day. Hutchens was also named the BEST PUBLIC SCHOOL in Mobile and Baldwin counties according the Nappie Awards! We also have the best students and parents who keep our school going like no other.

This year I challenge each student and parent to start the year with a positive attitude and trust in Hutchens. We are will continue to be the BEST school. If you need anything, please do not hesitate to contact our school. We are always happy to assist you. We love our children daily and cannot wait to get started with the 2020-21 school year!

*Sincerely,
Kathy Gallop
Principal*

Back to School Information

2020-21

First Day of School- The first day of school is Tuesday, September 1. Students will need to be dress and ready for a day of learning starting at 8:00. Live Announcements will begin at 8:15 and their first “LIVE” lesson will begin at 8:30. Also, please help your students adhere to all of the school rules and procedures for REMOTE learning that will be forthcoming. During this time, parents are not allowed to visit our campus until further notice due to Coronavirus. For specifics needs we will meet by appointment only. Please see the attached **Remote Learning Schedule**.

Attendance- Attendance will be taken daily for students during REMOTE learning. Students must log into Schoology every day in order to be counted present. Students will be allowed to log in during live lessons or to view videoed lessons at another time that is convenient for the student/parent. We encourage students to follow the REMOTE learning schedule as their teacher will have live instruction during that time. If students log on after school hours, teachers may correct their attendance the next day. Explicit directions for attendance will be forthcoming.

Guests Visiting Campus

Level 1 – Guests will follow Board Policy and proceed as normal.

Level II or Greater – Guests are not allowed on campus; all conferences and required meetings may be conducted virtually. (including IEP meetings)

MCPSS is considered Level II. Guests are not allowed on campus; all conferences and required meetings may be held virtually.

Remote Learning- Remote learning is where the student and the educator are not physically present in a traditional classroom environment. Information is relayed through technology, such as discussion boards, video conferencing, and online assessments. Students attend classes “remotely” using a variety of virtual resources through the district’s learning management system, Schoology.

- Teachers will be teaching from their classrooms using PowerSchool's Schoology Learning Management System.
- Teachers will connect with their classes via video meetings for live instruction. Screen-casting will also be used for sharing content within Schoology for students who are unable to join live lessons as recommended.
- Students will access their classes/courses via PowerSchool's Schoology to access course material, assignments, assessments, course grades, and video meetings with their teachers.
- Students will submit assignments and assessments via PowerSchool's Schoology's platform.
- Parents will access their student's progress and grades through PowerSchool's Schoology.
- Students will log into Schoology daily. Schoology is accessed by district username and password. This is also how students access iReady via Clever logins.
- When possible, students should follow their school schedule to connect live with their teachers for daily instruction.
- If not possible, screencast recordings will be available for students to access and complete assignments in Schoology.
- Students and parents can message their teacher(s) for help through the Schoology platform. Teachers are expected to respond to these messages during school hours. Classroom phones will be open and available for teachers to contact parents. The use of classroom phones will allow teachers to return calls or messages during the school day.
- Academic Support will be offered after hours by the Homework Hotline.

We realize that some children will not be able to log into the live lessons each day, therefore, all live lessons will be recorded so that children can view at different time.

Hutchens Teachers will be LIVE! from:

8:30-9:00 Monday-Friday Reading

9:45-10:15 Monday-Friday Math

*Students will be engaged in live small group lessons at least once per week with their teachers. Teachers will be informing parents of specific times for small groups for their student.

Remote Learning Schedule K- 2nd Grade

8:00- 8:15 Breakfast/ Dressed for the Day
8:15-8:30 Live Morning Announcements
8:30-9:00 Live Reading/ Language Arts Lesson
9:00-9:45 Independent Reading/ Language Arts Work
9:45- 10:15 Live Math Lesson
10:15-11:00 Independent Math Work
11:00- 11:30

Monday	Tuesday	Wednesday	Thursday	Friday
NEST Science Lesson	Science	Library (Digital Citizenship)	Guidance (TLIM)	Social Studies

11:30-12:00 Physical Education
1:00-3:00 Small Groups

Required

- Calendar Math
- Sock it to Math Drills (Oct 2, 9, 16, 23, 30)
- Accelerated Reader
- iReady (30 minutes of reading and math per week)

***Special Education Resource, speech, and Tier III intervention groups will be held at designated times specific to the student's needs.

Meet the Teacher- Teachers will be contacting parents and students personally beginning on Wednesday, August 5. We will need to verify your phone numbers, email addresses, registration documents, and device and/or hot spot needs. We are also planning to have students and parents come to our school on designated days to pick up activity packets for every student and devices for those who need one. This date will be announced closer to school starting.

Continue to follow us on Facebook and our website for more information to come...#ourhut!

