

Dixon Unified School District  
Meeting of the Governing Board  
**Thursday, September 1, 2011**  
**5:00 p.m. – Dixon High School Library – 555 College Way, Dixon, Ca 95620**

**Adopted Minutes**

GENERAL INFORMATION

The Dixon USD Governing Board meets on the First and Third Thursday of each month at 7:00 p.m., in the Dixon Board Room located at 180 S. 1<sup>st</sup> Street, Suite 3, unless **otherwise noted above**. (Other meetings may be scheduled as necessary.)

The agenda is divided into four main sections:

- **CONSENT CALENDAR** – These matters typically include routine financial or administrative actions. Any item on the consent calendar may be pulled by the board or a member of the public to be discussed separately upon request. Consent items are usually approved with a single motion.
- **INFORMATION ITEMS** – These items are for information only and do not require any action by the Board. They are written unless otherwise noted on the agenda, e.g., oral.
- **DISCUSSION ITEMS** – This section is usually reserved for the First Reading of policies or Revised Policies. Other topics may also be discussed.
- **ACTION ITEMS** – These include significant policy, administrative, and financial matters, are classified by department, and will usually be acted upon individually.

An opportunity is provided for members of the public to speak on any item on the agenda at the time that item is addressed. In addition, there is a time for the public to speak on items that are not on the agenda. Speakers are allowed five minutes and are asked to complete a public comment form prior to the start of the meeting. (See Board agenda item, PUBLIC COMMENT.)

**Board Goals ~ 2011-2012**

The Primary Mission of the Dixon Unified School District is to provide a quality educational opportunity for each learner attending Dixon Schools.

**Focus Areas for 2010 2011 include;**

1. Student Learning and Achievement to Close the Achievement Gap
2. Building Learning Communities
3. Maintain the Fiscal Stability of the District
4. Restore Staff and Public Confidence in the District through communication to all stakeholders

**Together We Can!**

**Governing Board**

**John Gabby, President**  
jgabby@dixonusd.org

**Herb Cross, Vice President**  
hcross@dixonusd.org

**Gil Piñon, Clerk**  
gpinon@dixonusd.org

**Irina Okhremtchouk, Member**  
iokhremtchouk@dixonusd.org

**Jim Ernst, Member**  
Jernst@dixonusd.org

**Brian Dolan,**  
**Interim Superintendent**  
Secretary to the Board  
bdolan@dixonusd.org

**Schools**

Anderson Elementary School  
(707) 678-5508

Tremont Elementary School  
(707) 678-9533

Gretchen Higgins Elementary  
(707) 678-6271

CA Jacobs Intermediate  
(707) 678-9222

Dixon High School  
(707) 693-6330

Maine Prairie High School  
Continuation  
(707) 678-4560

Community Day School  
(707) 678-3680

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I. BUSINESS MEETING – 5:00 P.M. Pres. Gabby called meeting to order at 5:04 P.M.

- A. Pledge of Allegiance
- B. Roll Call
  - John Gabby, President P
  - Herb Cross, Vice President P
  - Gil Piñon, Clerk P
  - Irina Okhremtchouk, Member P
  - Jim Ernst, Member A

II. NOTICE TO PUBLIC

Persons wishing to speak to agenda items may present their written request at this time. While the written request is optional, those making a written request will be recognized first. Persons wishing to introduce a subject not on the agenda may also present their request at this time. The Board President will recognize you for the discussion at the appropriate time. Non-scheduled agenda items will be introduced under Section VII on the agenda. Speakers will be allowed five minutes per topic.

III. RECOGNITION OF GUESTS AND PRESENTATIONS

Brian Dolan – Interim Superintendent introduced Madisyn Rosenberger as the new student rep from DHS.

IV. CORRESPONDENCE

V. CONSENT AGENDA – Approved with a motion made by VP Cross, seconded by Clerk Pinon and carried by a 4-0 vote.

- A. Approval of Consent Calendar
- B. Agenda Sept. 1, 2012
- C. Approval of Minutes for the meetings, Aug. 4, 2011 and Aug. 18, 2011
- D. Acceptance of Donation from Dixon Community Education Foundation for \$1000
- E. All West Coachlines Contract, Gretchen Higgins Outdoor Ed Transportation
- F. Alliance Redwoods Conference Grounds Contract, Gretchen Higgins Outdoor Ed
- G. Lifetouch School Photography Agreement, Gretchen Higgins
- H. School Specialty Planning & Student Development Contract, Student Planners for Gretchen Higgins
- I. Lifetouch School Photography Agreement, CA Jacobs
- J. Overnight Field Trip Authorization, Anderson Outdoor Ed
- K. Overnight Field Trip Authorization, Tremont Outdoor Ed
- L. Alliance Redwoods Conference Grounds Contract, Tremont Outdoor Ed
- M. All West Coachlines Contract, Tremont Outdoor Ed Transportation
- N. Alliance Redwoods Conference Grounds Contract, Anderson Outdoor Ed
- O. Lifetouch Yearbook Publication Agreement, Gretchen Higgins

VI. COMMUNICATIONS – Three Minute Reports

- A. Parent Association Representatives – John Geyer, GH Parent Assoc. Announced Family Fun Night @ GH is 9/16.
- B. Employee Association Reports – Julie Felkins, Co-DTA Pres. – Thanked Brian Dolan for attending Back to School Night and reported DTA reps will be attending trainings in Sept.  
Ian Arnold, SEU – Very pleased with on-going communications with Mr. Dolan.
- C. Cabinet Reports
  - 1. Senior Director Education Services - None
  - 2. Chief Business Official - None
  - 3. Director Special Education/Pupil Services - None
- D. Interim Superintendent’s Report – Apologized for not making Back to School Night at DHS.

VII. PUBLIC COMMENT: Persons wishing to introduce a topic within the subject matter jurisdiction of the District and not on the agenda may do so at this time. By law, subjects not on the agenda cannot be acted upon by the Board, except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting. Comments will be limited to five minutes per person to maximum of twenty five minutes per topic unless extended by the Board President.

VIII. INFORMATION, DISCUSSION, ACTION

- A. Brian Dolan, Interim Superintendent
  - 1. Approval of Job Description for School Nurse – A motion was made VP Cross, seconded by Member Okhremtchouk to approve job description and carried by 4-0 vote.

2. Approval of School Nurse Positions

Mr. Dolan discussed need for more health services this year due to medical issues of students.

A motion was made by Clerk Pinon and seconded by Member Okhremtchouk to approved School Nurse positions and carried by 4-0 vote.

B. Education Services, Jesus Contreras, Senior Director Education Services

1. Approval of Additional Staffing for English Language Development Instruction

Mr. Contreras requested more support staff for ELD at elementary schools.

A motion was made by Clerk Pinon and seconded by Member Okhremtchouk and carried with a 4-0 vote.

IX. Review and Revision of Board Policy 0200

Mr. Dolan started discussion on Board Policy 0200, Goals For The School District. Management and Board members introduced themselves and gave brief history of their years in education.

Round table discussion on revising Mission Statement, Values and Beliefs.

Elizabeth Villarreal, Direct of Special Ed, spoke on SMART Goals.

Mr. Dolan thanked everyone for their work and the collaborative approach. Follow-up work on developing specific goals will occur at a subsequent meeting.

X. COMING EVENTS

- Sept 5 – Labor Day Holiday
- Sept. 8 – MPHS Back to School Night – Yvette Ramos stated that the date is Sept. 7.
- Sept. 15 Board Meeting
- Oct. 6 – Board Meeting

XI. BOARD ANNOUNCEMENTS – No Board Announcements

John Gabby

Herb Cross

Gil Piñon

Irina Okhremtchouk

Jim Ernst

XII. ADJOURNMENT – 8:04 P.M.