

## Fifth Street School 2020-21 Registration

Registration will be held **July 21-24 and will be completed online**. Parents will log into their Active Parent account to complete registration. If you do not have your Active Parent password, you may reset it by clicking forgot password on the Active Parent log in page. Access Active Parent by going to the [www.westpoint.k12.ms.us](http://www.westpoint.k12.ms.us) and clicking on Active Parent. This year we will only need proofs of residency for new students and students whose address has changed. 7<sup>th</sup> grade students will need to submit to the school a Form 121 proof of immunization showing tDap. During this registration process you will select whether your child will participate in distance learning or traditional learning. Below is an overview of distance learning as well as some of the safety procedures we will have in place this school year.

Parents may enroll their child in Distance Learning or Traditional Learning when registering for Fall classes. Below are the basic guidelines for the two options. All students will be issued a Chromebook as a part of their school materials for the 2020-2021 school year to aid in either option and to have readily available in the event of sudden school closures. All students and teachers whether distance learning or traditional, will use Canvas, our online platform. No matter the route that is preferred, we are committed to providing high quality academic instruction and will always do our best to provide a safe, healthy learning environment for our students.

	<u><b>Distance Learning</b></u>	<u><b>Traditional</b></u>
<p><b><u>Assignments, Commitment, and Grading</u></b> Distance Learning has been designed to be rigorous and effective.</p>	<ul style="list-style-type: none"> <li>-Student must have access to reliable internet.</li> <li>-Students must participate in online lessons to receive credit and to be counted present.</li> <li>-Students will be enrolled in the same classes as traditional students. Face to face (live) conferences or lessons as well as recorded lessons will be scheduled.</li> </ul>	<ul style="list-style-type: none"> <li>-School assignments will be given traditionally.</li> <li>-Absences and grades will be counted traditionally.</li> <li>-Parents are encouraged to plan for the possibility of sudden school closures where internet, cell service, and childcare will be needed.</li> <li>-A student who chooses traditional will participate in traditional activities with their class. Students will go where the class goes. We cannot accommodate special schedules.</li> </ul>
<p><b><u>Length of Commitment</u></b> A commitment is necessary to avoid constant interruptions to class rosters and for proper classroom management.</p>	<p>Distance learning requires a minimum 4 week commitment. After 4 weeks, students who continue distance learning will commit to the end of the first semester.</p>	<ul style="list-style-type: none"> <li>-Students may swap to distance learning at any time, by choice, and this must be communicated to the school office.</li> <li>-If a student is forced into distance learning due to possible exposure to COVID 19, they will be required to complete the term before returning to the traditional setting.</li> </ul>
<p><b><u>Instructors and Class Rosters</u></b></p>	<ul style="list-style-type: none"> <li>-Instruction for distance learning will be provided by all grade level teachers according to the student's team. These are the same teachers providing traditional classes.</li> <li>-If a student returns to traditional learning, they will be placed with teachers and teams as social distancing and space allows. We cannot guarantee that the original teacher or parent request will be available.</li> </ul>	<ul style="list-style-type: none"> <li>-5<sup>th</sup> graders will have 4 team teachers, 6<sup>th</sup> graders will have 3 team teachers, and 7<sup>th</sup> graders will have 5 team teachers. All students will have one exploratory teacher.</li> <li>- In the event of a sudden school closure, each student will be instructed by the teachers to which they are currently assigned.</li> </ul>

### **Students Entering the Building Daily**

There are three entrances to the building when arriving at school. These entrances are the bus lane, the south car rider entrance, and the north car rider entrance. 5<sup>th</sup> graders will enter the south car rider entrance. 6<sup>th</sup> graders will enter the bus lane entrance. 7<sup>th</sup> graders will enter the north car rider entrance. All three of these locations will have duty teachers that will check temperatures of all students entering the building with a “No Touch” Thermometer. For students who are car riders, temperatures will be taken at the car and students must be cleared before the parent drives away. Parents will need to be prepared for the possibility that the child with a fever will not be allowed inside.

### **Temperature**

Parents are encouraged to monitor their child’s temperature at home. When a child has a fever of 100.4 degrees or higher, they cannot come to or remain at school. Parents will be notified, and the child will need to be picked up immediately. While we know that a fever does not mean a child necessarily has COVID-19, the fever will be taken seriously. Anyone sent home with a fever or stopped at the car with a fever must be released by a doctor before returning to school.

### **Isolation Room and Nurse’s Station**

The isolation room will be the Nurse’s Station. The isolation room will be used to isolate any person who has a fever or other symptoms. The isolation room will be cleaned and sterilized regularly. When the isolation room is being used for seclusion, any other minor medical concern like bandages, toothaches, issuing of medicine, etc., will be handled by an administrator coming to the classroom.

### **High Traffic/Common Areas**

The Custodial Staff will create a schedule to ensure that common areas, bathrooms, entrances, and high traffic areas will be cleaned and sanitized regularly. Strict restroom schedules will be prepared for each team.

### **Minimizing Hallway Traffic**

Students will not be allowed to come and go in hallways unless the whole class is transitioning to another area. Students or staff will not take messages to the office or be called to the office for packages.

### **Masks/Face Coverings**

All students will be required to have a face mask. There will be areas of the building where students will be required to wear them and areas where they may be removed.

### **Fanny Packs**

Students will be allowed to bring CLEAR fanny packs from home. The fanny pack will be worn throughout the school day. When masks are not in use, they will be placed in the fanny pack. Small personal items like masks, pencils, money, and personal sanitizer may be kept in the fanny pack. This will minimize the transfer of germs through dropped masks, lost masks, or shared items. This will be especially helpful because masks are required in the transition areas and then can be taken off at various places in the building.

### **Visitors**

Visitors will not be allowed unless deemed necessary by the building principal. Please try to handle school business via phone or email. The office personnel will help you with your concerns and will determine if the concern warrants admission into the office. Anyone entering the office will be required to have a face mask. Zoom will be utilized for parent teacher meetings.

### **Check Out/Check In**

Sign in and out sheets will be available on the podium outside the front door. Please call ahead to request for sign in or sign out. The administrative assistant will identify the adult requesting a child be checked out. As always, please have your ID ready. To limit transitions, please only check in and out when it is absolutely necessary.

### **Food Service**

Meals will be eaten in the classrooms. Students will travel to cafeteria to pick up a tray and return to the classroom.

### **Groups**

There will not be large assemblies or large gatherings. Students will be with their classmates during transitions.

### **Transitioning Between Classes**

When students leave the classroom to visit the restroom, attend special subjects, travel to the cafeteria, or another similar reason, face masks will be required. Students will also be encouraged to keep 4 floor tiles in between them and their neighbors in the line.

### **Classroom Arrangement and Social Distancing**

Students will be arranged to face the same direction and will be spaced out as much as possible.

### **Recess and PE**

Face masks will not be required during recess and PE. Face masks will be required while transitioning to these places but will be removed for students who are participating. While in PE, equipment will not be shared. Playground equipment will be considered a high traffic/common area and will be cleaned throughout the school day.

### **Communication**

It is imperative that schools have current parent/guardian contact information so that proper and timely notification can occur as we navigate the school year and unexpected, forced school closures. Please make sure that you have a substantial number of people on the student's information card (aka Green Card) who are allowed to pick your child up in the event that he/she needs to be picked up at short notice.

### **Distance Learning for All Students Amid Sudden School Closure**

We are committed to providing quality instruction through Zoom, Canvas, iReady, and other online platforms if distance learning needs to take place for all students suddenly. All teachers are being trained to provide high quality distance learning. Grading and Attendance Policies will be communicated, and students will be expected to actively participate to receive credit for work assigned. Parents are encouraged to plan for the possibility of sudden school closures where internet, cell service, and childcare will be needed.

### **Distance Learning with Special Services**

Students who receive a special service like Speech, Dyslexia Therapy, Gifted, or Special Education will be in contact with their special services teacher through Canvas and/or Zoom. These teachers will assign lessons and activities and will be given time to check in with these students weekly to provide feedback. The hours of these services may be abbreviated as these teachers will also be working with students daily in the traditional setting.

### **Traditional Learning with Special Services**

Students who receive a special service like Speech, Dyslexia Therapy, Gifted, or Special Education will be able to receive these services. We will do our best to minimize contact with students from other classes while trying to provide the assigned service.

### **Forced Distance Learning and Various Possibilities**

At this time, we cannot rule out the possibility of individual classes, students, or teachers being sent home temporarily amid a classroom health event or a home health event.

Even for a student who chooses the traditional route, it is possible that the student may be forced into distance learning when the school feels that having the student at school threatens the safety of others. These decisions will be made on a case by case basis as we navigate these uncertain times.

The administration reserves the right to assign students to a teacher based on class sizes, teacher availability, and in accordance with social distancing recommendations. Teacher requests that were made in the Spring will be considered but may not be the basis of decisions while trying to plan for the 2020-2021 school year.

This plan is subject to change as circumstances change.