

COMMITTEE FOR SHARED SERVICES

April 18, 2016

5:00 P.M.

MINUTES

PRESENT:	Barkhamsted Colebrook Norfolk Regional #7 Shared Services	Dawn Bobinski Jeanne Jones, Chairperson Carolyn Childs, Vice-Chairperson Theresa Kenneson, Secretary/Treasurer Quentin H. Rueckert, Executive Director
ABSENT:	Hartland Superintendents' Council	Vacant Judith Palmer, Sup't-Regional #7

1. MEETING CALL TO ORDER:

Chairperson Jones called the meeting to order at 5:20 p.m.

2. PUBLIC PORTION:

- a. Special visitors or delegations
None
- b. Opportunity for public to speak on agenda items
None

3. APPROVAL OF THE MINUTES OF March 21, 2016, meeting:

Motion by Dawn Bobinski, seconded by Theresa Kenneson, to accept the minutes as presented.

In favor: Dawn Bobinski, Jeanne Jones, Theresa Kenneson and Carolyn Childs
Opposed: None
Abstained: None

4. Director's Report:

Quentin Rueckert reported that Shared Services has successfully hired a part-time paraprofessional to work in the pre-school program. Quentin explained that Shared is actively looking for an additional space for the Highlander Transition Academy (HTA) since the UCONN site is no longer available. Graduation for HTA is still scheduled to be at UCONN this year. The Committee discussed possible options for space including Whiting Mills and possibly Hinsdale School in Winsted. Multiple sites have been explored and Shared will continue to actively pursue. There were no other program changes or updates discussed.

Audited financial statements were handed out and discussed. There are no recommended changes from the auditors for this year.

5. SUPERINTENDENTS' COUNCIL REPORT:

Judy Palmer was not present so no report was given.

6. CORRESPONDENCE:

None

7. OLD BUSINESS:

None

8. NEW BUSINESS:

a. Presentation of the check register to the CSS treasurer: The check register was provided electronically to Theresa Kenneson.

b. Quentin passed around a CIRMA Declarations of Insurance Coverage for Committee members to review. Coverages and limits remain essentially the same as last year.

c. The Committee agreed to postpone starting contract negotiations for the Director until Judy Palmer is available to review the Director's evaluation and discuss his contract.

9. OTHER:

None

10. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS:

None

MOTION at 5:55 p.m. by Theresa Kenneson, seconded by Carolyn Childs, to adjourn the meeting.

In favor: Dawn Bobinski, Jeanne Jones, Theresa Kenneson and Carolyn Childs

Opposed: None

Abstain: None

Respectfully submitted,

Quentin H. Rueckert

Approved: 5-16-16