

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
April 16, 2019**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 6:36 p.m. with the following opening statement read by Mr. Cantagallo:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All present pledged to the flag.

III. ROLL CALL

Mr. Mark Cantagallo	Present
Mr. Jeffrey Dahl	Present
Mrs. Nina DeCoster	Present
Mr. Michael Reaves	Present
Mr. Christopher Keiser	Present

ALSO PRESENT: Dr. Johanna Ruberto, Interim Superintendent
Karin Laraway, Interim Board Secretary

IV. EXECUTIVE SESSION

Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster, to adjourn to executive session.

Motion approved on a unanimous voice vote.

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations

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- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:39 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

V. RECONVENE

Motion made by Mr. Keiser, seconded by Mrs. DeCoster, to return to the regular meeting. The time was 7:35 PM.

Motion approved on unanimous voice vote.

VI. PUBLIC COMMENT (resolutions only; total; 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes per person.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

None at this time.

VI. APPROVAL OF MINUTES

1. Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster, to approve the following minutes:
March 12, 2019 Regular and Executive session

Motion approved on a unanimous voice vote.

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VII. WRITTEN COMMUNICATIONS

VIII. SUPERINTENDENT'S REPORT

- Comprehensive Equity Plan-to be approved in May
- Realtors Coffee
- Califon Public School District Budget Presentation - April 30, 2019 7:30 PM
- Nomination to NJDOE Science Assessment Advisory Committee Grades 5,8,and 11- Ms. DeAngelo
- NVRHS Superintendent's articulation-Visited Director of Guidance
- District curriculum review-refining scope and sequence
- QSAC - 2019-2020
- Student Acknowledgment-proud of students
- PTA Acknowledgement-thank you for supporting the district
- Donation of Chair
- No HIB Complaints
- Student Presentation
 - Destination Imagination-attending the Global Competition Board and community members participated in the Instant Challenge which is part of the Destination Imagination competition for the students

IX. BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee: discussed what curriculum needs to be reviewed and timeline-adding scope and sequence

Policy & Legislation Committee: Contracted with Strauss Esmay, reviewed first draft with administration, cone approved will be online

Finance, Facilities, & Transportation Committee: April 30 is Public Budget hearing, the state reduced state aid by approximately \$43,000

Personnel Committee: Finalized agenda items

Negotiations Committee: Did not meet

Long Range Planning, Shared Services, & School Choice Committee: will schedule regular meetings

Steering Committee: Meeting April 17, 2019

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X. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster, to discuss the Consent Agenda.

Motion approved on a unanimous voice vote.

Motion made by Mr. Keiser, seconded by Mr. Dahl, to approve the consent agenda.

Motion approved on a unanimous roll call vote.

A. Finance/Facilities/Transportation/Personnel

Finance:

1. Motion to approve the bills lists:

Date	Amount
2-21-19	\$6,133.99
4-17-19	\$374,452.43

2. Motion to approve the following donation to Salvation Army, Hackettstown,NJ

Date	Item(s)	Quantity	Value
April 25, 2019	Chairs - Faculty Room	11	\$110.

3. Motion to approve the transfers date July 2018-February 2019.
4. Motion to accept, certify, and file the Treasurer's and Board Secretary reports, July 2018 through February 2019 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.10

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Facilities:Facilities: No dates are identified.

1. Motion to approve the use of the Califon School Facilities:

Sponsoring of Event	Event	Amount
PTA	Ice Cream Social	\$0
School Dance	Grades 5-8	\$5
School Dance Middle School EY Dance	Grades 5- 8	\$ TBD

2. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
March 27	Lock-Down (active shooter)
March 29	Fire

Transportation:

Personnel:

1. Motion to approve the following certificated job descriptions:

Position Title
Teacher of Special Education
Classroom Aide
Executive Secretary - School Secretary

2. Motion to approve continuing education:

Name	Institution	Dates	Compensation
Matt Zimmerman	Centenary University	7/1/-8/15/2019	\$1368
Alison DeMarco	Montclair State Univ	Summer 2019	\$2139.57
Alison DeMarco	Montclair State Univ	Fall 2019	\$2139.57
Alison DeMarco	Montclair State Univ	Fall 2019	\$2139.57

3. Motion to approve the appointments of the following certificate staff members to the Affirmative Action Team as a component of the completion of the Califon

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School District's Comprehensive Equity Plan for 2019-2022 (*In accordance with N.J.A.C. 6A:7, Managing for Equality and Equity in Education, all school districts, charter schools and renaissance school projects are required to develop a three-year Comprehensive Equity Plan (CEP)*)

Name	Position	Compensation
Linda Patterson	Affirmative Action Officer	No compensation
Luke Maginnis	Teacher of Physical Education/Health/AD	No compensation
Daniel Patton	Principal	No compensation
Bryce Blondina	Teacher of Special Education	No compensation
Alison DeMarco	Teacher	No compensation
Matt Zimmerman	Teacher	No compensation
Johanna Ruberto	Interim Superintendent	No compensation

B. Curriculum and Instruction

1. Motion to approve the Health Report for March 2019.

2. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Name	Date	Workshop/Conference	Cost
Alison DeMarco	*4/4/2019	Connected Area Roadmap (CAR)	\$149 + mileage
AnneMarie DeAngelo	4/4/2019	Connected Area Roadmap (CAR)	\$149 + mileage
Dan Patton	4/4/2019	Connected Area Roadmap (CAR)	\$0 + mileage

- Notification of the professional development after the last Board meeting.

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3. Motion to approve the following Field Trip(s) for the 2018-2019 school year:

Description	Dates/Grade	Teacher	Cost
Washington DC	8	8th grade Advisors	Fundraising/PTA/ District \$2000.
Aquaponic Growing Free Farm	5-8	5-8 grade teachers	No charge District \$220.
Destination Imagination Global	7	Ms. Medea	Fundraising/Parents/ District \$1265.

4. Motion to approve the nomination of the following certificated staff member to the NJDOE Science Assessment Advisory Committee.

Name	Institution	Dates	Compensation
Ann Marie DeAngelo	NJDOE Science Assessment Advisory Committee	July 23 - 25	As per contract

XI. OLD BUSINESS

1. Motion made by Mr. Keiser, seconded by Mrs. DeCoster, to approve the following changes to the 2018-19 school district calendar:

June 17, 2019 - Early dismissal; 8th grade promotion
June 18, 2019 - Early dismissal; last day of school

Motion approved on a unanimous roll call vote.

2. Motion made by Mr. Cantagallo, seconded by Mr. Reaves, to approve the following change to the 2018-19 school district calendar:

June 14, 2019 - Early dismissal

Motion not approved on a 1-4-0 roll call vote with Mr. Cantagallo, Mrs. DeCoster, Mr. Dahl and Mr. Reaves voting no. June 14, 2019 is not an early dismissal day.

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XII. NEW BUSINESS

1. Motion to approve summer hours for the Califon Public School District effective June 24, 2019, Monday -Thursday 8:30 am - 1:00 pm

Motion made by Mr. Cantagallo, seconded by Mr. Dahl, to table New Business Motion 1.

Motion approved on a unanimous voice vote.

There was a Board discussion regarding summer hours. Dr. Ruberto stated that most districts have summer hours.

Motion made by Mr. Cantagallo, seconded by Mr. Reaves, to approve New Business Motions 2-4.

Motion approved on a unanimous roll call vote.

2. Motion to approve the Califon School Affirmative Action Team to complete a needs assessment as a component of the development of the Califon Public School District *Comprehensive Equity Plan 2019-2022*.
3. Motion to approve the Califon Public School Organization Chart.
4. Motion to approve MaryJane Medea as DI representative/parent with no compensation.

**XIII. PUBLIC COMMENT (all school-related topics; time limit: 3 min. per person
At this time, comment is invited on any matter relating to the school district.**

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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The Board discussed the Steering Committee: all information should be shared with

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the community, what is the timeline for the recommendation of steering committee. Mr. Cantagallo stated that there is a community meeting tomorrow, April 17, the committee will wait until data is collected from the community to establish a timeline.

Mr. Cantagallo stated that correspondence of the community letter regarding a community pool on school property will be discussed in committees.

Dr. Ruberto-if anyone has a problem with the school district, please contact her. After that, a letter can be written to the BOE. BOE members and staff will not be discussed in public.

Public: Destination Imagination is not funded in the budget-can the BOE see as a club next year? Mr Dahl-that will go to the personnel committee.

Public: low number of participants in DI this year, depends on demographics, the DI experience is good for the students. Requesting that the BOE consider for next year.

XIV. ADJOURNMENT

Motion made by Mr. Cantagallo, seconded by Mrs. DeCoster, to adjourn the meeting. The time was 9:25 PM.

Motion approved on a unanimous voice vote.

Respectfully submitted,

Karin Laraway
Board Secretary