

**New Milford Board of Education
Operations Sub-Committee Special Meeting Minutes
April 4, 2007**

Board Members Present:	Mrs. Wendy Faulenbach, Board Chair
	Mr. Tom McSherry*
	Mr. Joseph Vita*
	Mrs. Julie Turk*
	Mr. David A. Lawson*
	Mr. Joseph Failla*
	Mr. Robin Ruggiero
	Dr. Lawrence Stillman
	Mrs. Dian Traisci-Marandola (7:02 p.m.)

*Committee Member

** Alternate Committee Member

Administration Present:	Dr. JeanAnn C. Paddyfote, Superintendent
	Mr. Thomas Mulvihill, Asst. Superintendent
	Mr. Thomas Corbett, Director of Operations
	Mr. John Turk, Director of Fiscal Services
	Mr. John Calhoun, Director of Facilities
	Mrs. Adele Johnson, Supervisor Special Education
	Mr. Dave Elmore, Director of Technology

1.	Mrs. Faulenbach called the Operations Committee meeting to order at 7:00 p.m.	Call to Order
2.	There was no public comment.	Public Comment
3A.	<p>Exhibit A</p> <p>Motion made by Mr. Lawson: Move that the Operations Sub-Committee bring Exhibit A to the full Board for approval. Seconded by: Mr. McSherry</p> <p>Aye: Mr. McSherry, Mr. Vita, Mrs. Turk, Mr. Lawson, Mr. Failla, Mrs. Faulenbach</p> <p>Nay: Abstain:</p> <p>Motion Passed – Unanimously</p>	<p>Discussion and Possible Action</p> <p>Motion made and passed to bring Exhibit A to the full Board for approval</p>
3B.	<p>Monthly Reports:</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-599 2. Request for Transfers 3. Budget Position as of 3/31/07 	

	<p>Purchase Resolution D-599</p> <ul style="list-style-type: none">➤ Mr. Failla questioned the purchase requisitions for “Ability Beyond Disability” and the “Institute of Professional Practice”. Mrs. Johnson explained the individual need for each of these services. The student requiring the services of “Ability Beyond Disability” has since been out-placed. This was a temporary, but critical need. The monies in the “Institute of Professional Practice” requisition were for another clinician to address new students on the Autism Spectrum.➤ Mr. Failla asked if these services continue throughout the summer to ensure continuity for the students involved. Mrs. Johnson stated the services do continue over the summer break. The continuation of these services is required through a student’s IEP.➤ Mr. Ruggiero asked how much of the \$62,000 budgeted monies are put aside for staff training? Mrs. Johnson stated that money for training was inclusive. \$33,000 is budgeted for staff salaries and the remainder for staff training.➤ Dr. Stillman asked how large is the autism population in the district? Mrs. Johnson responded that there are approximately 30 students with varying degrees of autism in the system.➤ Mrs. Turk asked if the \$33,000 was for a full year salary and the remainder of the money for a full year training? Mrs. Johnson stated the salary portion was for six months and the training for the full year.➤ Mrs. Turk asked if the money indicated on the Purchase Resolution was for the boiler repair? Mr. Calhoun stated that was an error and that cost was incurred for the chiller at the high school. Further discussion clarified that this was the chiller at the high school and not the new chiller at SMS.➤ Mrs. Turk stated that in response to a statement made at a previous meeting, Mrs. Turk called the State Dept. of	
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Education and inquired about an approved vendor list for maintenance supplies. Mrs. Turk stated she was advised there was no such list. There are vendors that the state uses, however, these may not be beneficial to a school system, as the needs differ between the state and public school systems. Mr. Corbett responded that can be true, however, there are times, such as with Technology, that it has been advantageous for the school system to use the state vendors. Each situation is different. Mr. Ruggiero stated he is assured that the district is looking at each purchase order individually. Mr. Corbett stated that was indeed, correct. Mr. John Turk stated that some vendors, which have been used in the past, would call when they have a good offer. In addition, the Connecticut Consortium for Cooperative Purchasing is being used for maintenance, as well as other supplies. Mr. Calhoun stated that when he has used state vendors, those vendors have shown themselves to be 20-30% better than local vendors. Mr. Calhoun does make comparisons and when it is advantageous, he will use local vendors.

Request for Transfers: No questions

Budget Position as of 3/31/07:

- Mr. Lawson asked how the district was looking at this point in time. Mr. Turk stated that last year at this time, the district had spent approximately 96% of its budget. However, the district is doing two points better than that this year, at approximately the same time of year. In addition, last year at this time, a budget freeze was in place and this year that is not so.
- Mr. McSherry questioned 1211, 1212 and 2120. Mr. Corbett explained that 1211 is offset by tuition reimbursement and 1212 and 2120 were offset by the excess cost grant.
- Mrs. Turk asked if the state has ever not issued a reimbursement to the district in June? Dr. Paddyfote stated that one year

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	<p>the district received 78% back rather than the 100%.</p> <p>Motion by Mr. Lawson: Move that the Operations Committee bring the monthly financial reports to the full Board for approval. Seconded by: Mr. McSherry</p> <p>Aye: Mr. Lawson, Mr. McSherry, Mr. Vita, Mr. Failla, Mrs. Turk, Mrs. Faulenbach Abstain: Motion Passed – Unanimously</p>	<p>Motion made and passed that the Operations Committee bring the monthly financial reports to the full Board for approval</p>
<p>3C.</p>	<p>Gifts & Donations</p> <p>Motion made by Mr. McSherry: Move that the Operations Committee bring the PTO Gifts and Donations to the full Board for approval. Seconded by: Mr. Lawson</p> <p>Aye: Mr. Lawson, Mr. McSherry, Mr. Vita, Mrs. Turk, Mr. Failla, Mrs. Faulenbach</p> <p>Motion Passed - Unanimously</p>	<p>Motion made and passed to bring the PTO Gifts and Donations to the full Board for approval</p>
<p>4A.</p>	<p>School Based Health Centers</p> <ul style="list-style-type: none"> ➤ Mrs. Marandola and Dr. Hack recently met with Dr. Paddyfote to discuss School Based Health Centers. ➤ Present legislation will determine what the available state funding will be for School Based Health Centers. ➤ At this point, the district is in an exploratory process regarding the School Based Health Centers. ➤ School Based Health Centers were initiated in 1981. ➤ One of the action teams on the Strategic Plan is concerned with networking with the community, which a School Based Health Center would address. ➤ Danbury currently has two School Based Health Centers and is looking to expand with a third center. ➤ The School Based Health Centers can cover the needs of early learners to elementary students through to high school students. ➤ The Connecticut Health Department’s website (www.dph.state.ct.us) has a School 	<p>Item of Information and Possible Discussion</p>

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	<p>Based Health Centers Report to the Commissioner.</p> <ul style="list-style-type: none"> ➤ The School Based Health Centers would decrease health care costs and give students greater access to health care. ➤ This endeavor is in the beginning process and is supported by the district’s medical advisor. ➤ New Milford is invited to go to Danbury on April 30th at 9:30 to observe what Danbury is doing in relation to School Based Health Centers. ➤ A film is also available for viewing regarding School Based Health Centers, which gives a perspective from the children, parents and faculty on the importance these centers can have. ➤ Mr. Failla asked if the district has any idea on the number of students in New Milford that do not have insurance. Dr. Paddyfote stated that we can find out if that information is available to us. ➤ Students need a primary care physician in order to be able to participate in a School Based Health Center. 	
<p>5.</p>	<p>Motion made by Mrs. Turk: Move that the Operations Sub-Committee adjourn. Seconded by: Mr. McSherry</p> <p>Aye: Mr. McSherry, Mr. Vita, Mrs. Turk, Mr. Lawson, Mr. Failla, Mrs. Faulenbach</p> <p>Nay: Abstain:</p> <p>Motion Passed—Unanimously The Operations Sub-Committee meeting adjourned at 7:32 p.m.</p>	<p>Adjournment</p>

Respectfully submitted,

**Wendy Faulenbach
 Board Chair**