

**New Milford Board of Education
 Regular Meeting Minutes
 June 19, 2018
 Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan
Absent:	Mr. J.T. Schemm

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Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mr. Nestor Aparicio, Assistant Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Dr. Christopher Longo, Principal, Schaghticoke Middle School Mrs. Susan Murray, Principal, Northville Elementary School Mr. Greg Shugrue, Principal, New Milford High School Ms. Elizabeth Meskill, Student Representative Mr. Gregory Winkelstern, Student Representative
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1. A.	Call to Order Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> • There was none. 	Public Comment
3.	PTO Report <ul style="list-style-type: none"> • Mr. Lawson recognized Mrs. Lewis for her three years of service as Town-wide PTO President. 	PTO Report

Regular Meeting Minutes

June 19, 2018

Sarah Noble Intermediate School Library Media Center

- Kathleen Lewis, PTO President, said it is difficult to give a full overview of the year as there are so many volunteers, events, assemblies, field trips and fundraisers.
- The PTO has 65 volunteers who serve on the boards for the PTO and approximately 500 volunteers. They have sponsored over 60 events during and after school. Twelve lucky seniors received a \$1,000 scholarship from the PTO.
- Once again this year, they have given over \$100,000 to the schools. These funds were used for field trips, assemblies, family & staff events and hardships, to name a few.
- Mrs. Lewis is most proud of how the PTOs work together. They share ideas and brainstorm on ways to make events and fundraisers more successful.
- The PTOs have worked with the administrators to organize events such as slide show presentations and Bingo for Books. When the 1st and 2nd grade students' field trip was canceled due to weather, both elementary school PTOs worked with administration to put together a trip for the young students.
- This Saturday graduating seniors will experience the Grad Party. This committee of 14 works all year to raise over \$20,000 for the event and will give away over \$6,000 in prizes. Starting on Friday, over 200 parents will decorate and volunteer until early Sunday morning. NMHS is transformed into a huge playground for young adults. The doors are open to the public on Saturday from 10:00 a.m. until noon.
- Mrs. Lewis has served as the Town-wide President for three years. She thanked all of the parents, staff, administrators and the BOE for all of their support. They all have one common goal and that is to do what is best for the children.
- Mrs. Lewis introduced Mrs. Mandi MacDonald, the new Town-wide President. Mrs. MacDonald currently has a child in each school.
- She wished everyone a wonderful summer.

	<ul style="list-style-type: none"> Mrs. MacDonald acknowledged Mrs. Lewis' good work on behalf of the PTO. 	
4.	<p>Student Representative's Report</p> <ul style="list-style-type: none"> An ice cream social was held on June 6th for high and highest honor roll students. The senior class held a class picnic at Harrybrooke Park. That same night specialty awards were announced. Seniors have been taking their exams for the past two weeks. Wednesday is graduation practice. Graduation is June 23rd at the O'Neill Center at 2 p.m. The grad party starts at 9 p.m. Underclassmen exams start Friday. The marching band and color guard held first night with upcoming students. The Piper, the school's literary magazine, will be out Wednesday - last year the magazine took second place in the State. Mr. Winkelstern thanked the Board for the opportunity to serve. 	<p>Student Representative's Report</p>
5.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes May 22, 2018</p> <p>Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes May 22, 2018, seconded by Mrs. Faulenbach and passed 7-0-1. Aye: Mr. Dahl, Mr. McCauley, Mrs. McInerney, Mr. Lawson, Mr. Failla, Mrs. Chastain, Mrs. Faulenbach Abstain: Mrs. Monaghan</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes May 22, 2018</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes May 22, 2018.</p>

	<p>2. Special Meeting Minutes May 29, 2018</p> <p>Mr. Dahl moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes May 29, 2018, seconded by Mr. McCauley and passed 6-0-2. Aye: Mr. Dahl, Mr. McCauley, Mrs. Monaghan, Mrs. McInerney. Mr. Lawson, Mr. Failla Abstain: Mrs. Chastain, Mrs. Faulenbach</p>	<p>2. Special Meeting Minutes May 29, 2018</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes May 29, 2018.</p>
<p>6.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Mr. Smith noted there are still two weeks of school left in June. • Last week there was a Regional Efficiencies meeting to discuss SPED transportation. They are trying to determine where students are placed and if there is a way to collaborate on transporting them to provide savings. • Graduation for the Class of 2018 is Saturday at 2 p.m. at the O'Neill Center. • The last official day of school is June 28th. • If the budget is approved in today's referendum the Board will have a special meeting on Thursday to set the needed reductions. • Mr. Smith said this was the first time the senior picnic was held at Harrybrooke Park. He said the idea was to do something unique and this seemed very successful. • The Grad Night party has kept children safe after graduation for decades and he thanked the PTO for their support and donations. 	<p>Superintendent's Report</p>
<p>7.</p>	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mr. Lawson noted the polls were about to close and asked Board members to be on standby for a special meeting this week. • Mr. Lawson asked Board members to attend graduation if possible. 	<p>Board Chairman's Report</p>

<p>8.</p>	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> Mr. McCauley said Thomas King, who is an Eagle Scout, brought his proposed project for NES to the subcommittee. They also heard about summer projects including asbestos abatement and security enhancements. There was a damage update which mostly effected the high school and Hill and Plain. They are working with the insurance carrier on this. The fuel tank for Hill and Plain has been ordered. <p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach said most of the items are on tonight's agenda. She said there are cost factors on line items as the fiscal year winds down. There was an unexpected \$25,000 fire alarm panel bill due to storm damage. They discussed gifts and donations and bids and grants. The transportation contract with All Star Transportation was discussed. The contract the Board has should be corrected to say 2018 as a start date for this five year contract. The retirement incentive for administrators was discussed. They had reports on emergency preparedness, wellness and the five year capital plan. They also discussed budget adjustments and excess cost payments. <p>C. Policy Sub-Committee – Mr. Schemm</p> <ul style="list-style-type: none"> Mr. Lawson reported for Mr. Schemm that there is one policy for approval and five for first review on tonight's agenda. <p>D. Committee on Learning – Mrs. McInerney</p> <ul style="list-style-type: none"> Mrs. McInerney said all curriculum for the year is done and none will be started again until January/February of 2019 to work out a new structure. They heard two presentations, one on 	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p>
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	<p>phonics and one on the summer reading program. Phonics will include a pilot of a proposed program. The summer reading program will focus on intervention for below grade level readers. This will be done in collaboration with the New Milford Public Library. They will also be promoting the Governor's Summer Reading Challenge.</p> <p>E. EdAdvance – Mrs. Monaghan</p> <ul style="list-style-type: none"> • Mrs. Monaghan said EdAdvance is 50 years old and gets 45% of its funds from state and federal grants, 55% from fees for service and 1% from local donations. They have \$5 million in reserve. They were approved for a continuing Head Start grant. They also have Birth to Three grant money. • EdAdvance recently renovated the Access South School and is purchasing two Catholic schools in Torrington to move their Access North programs into that space. • They are also working on a self-funding health insurance program that they hope to offer to all districts. <p>F. Connecticut Boards of Education (CABE) – Mr. Lawson</p> <ul style="list-style-type: none"> • Mr. Lawson said the CABE leadership conference will be held over the summer and the convention will be November 16th and 17th. <p>G. Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said they are working on the secretaries' contract and will begin the nurses' contract next week. <p>H. Magnet School – Mrs. Monaghan</p> <ul style="list-style-type: none"> • Mrs. Monaghan had nothing to report at this time. 	<p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p> <p>H. Magnet School</p>
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<p>9.</p>	<p>Discussion and Possible Action</p> <ul style="list-style-type: none"> • Mr. Lawson asked to move item H up on the agenda. <p>H. Eagle Scout Project for NES</p> <ul style="list-style-type: none"> • Mr. Smith said this proposal for an Eagle Scout project was discussed at the Facilities Subcommittee and is a very ambitious project. Mr. McCauley asked that the full Board get to hear it and ask any questions. • Thomas King, the Eagle Scout candidate, said the proposal is to convert the two courtyards at Northville into outdoor classrooms. • He said this will give students the chance to learn outside. The second courtyard will have bird and bat houses. He also intends to work on the flower beds. • Mr. Dahl asked where the chalk board and white board would be stored. Mr. King said they will be wall mounted. • Mrs. McInerney asked if they will be weather resistant and Mr. King said they would be. <p>Mr. Dahl moved to approve the Eagle Scout Project for NES, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach thanked Mr. King. <p>The motion passed unanimously.</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 19, 2018</p> <p>Mrs. Faulenbach moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 19, 2018, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none"> • Mr. McCauley said he saw a couple of people on the list who were leaving to take positions 	<p>Discussion and Possible Action</p> <p>H. Eagle Scout Project for NES</p> <p>Motion made and passed unanimously to approve the Eagle Scout Project for NES.</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 19, 2018</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 19, 2018.</p>
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	<p>elsewhere and he said it was sad to see them leave.</p> <ul style="list-style-type: none"> • Mr. Smith said he met with the people leaving, and in the case of the certified personnel, they all had promotions or other opportunities not available in public school districts. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolution: D-711 3. Request for Budget Transfers <p>Mr. Dahl moved to approve monthly reports: Budget Position dated May 31, 2018; Purchase Resolution D-711; and Request for Budget Transfers, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said at the Operations meeting they discussed how the Board had worked with the Town to close the \$450,000 obligation. She said the administration made a real effort to identify or create savings. She said the efforts were done with collaboration as they looked at encumbrances, end of year balances, identified large expenditures and made decisions that would create cost savings. She thanked the administration for their work. • Mrs. Chastain said the savings came about as a result of a conscious choice not to fill positions and not purchase items. • Mrs. Faulenbach said the district had an unexpected \$25,000 expense that was storm related. Mr. Smith said the fire panel at the high school cost \$70,000 to repair, of which the insurance paid for all but the deductible of \$25,000. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B 	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolution: D-711 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated May 31, 2018; Purchase Resolution: D-711; and Request for Budget Transfers.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B
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<p>Mr. Lawson moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$13,873.54, seconded by Mr. McCauley.</p> <ul style="list-style-type: none">• Mr. Lawson thanked the PTO for their wonderful gift. <p>The motion passed unanimously.</p> <p>2. New Milford River Trail Association</p> <p>Mrs. McInerney moved to accept Gifts and Donations: New Milford River Trail Association in the amount of \$6,700.00, seconded by Mrs. Chastain.</p> <ul style="list-style-type: none">• Mr. Lawson thanked the Association for providing the bikes. <p>The motion passed unanimously.</p> <p>D. Policy for Approval</p> <p>1. 3520 Student Data Privacy</p> <p>Mrs. Monaghan moved to approve policy 3520 Student Data Privacy, seconded by Mrs. McInerney.</p> <ul style="list-style-type: none">• Mr. Smith said this policy includes all the changes in accordance with the state law.• Mrs. Monaghan asked about the four positions listed in the policy and Mr. Smith said these are not positions in this district, rather the parties become part of the contract. He noted this is one of the state’s unfunded mandates. <p>The motion passed unanimously.</p> <p>E. Policies for First Review</p> <ol style="list-style-type: none">1. 1000 Concept, Goals and Roles in Community Relations2. 1112 News Media Relationships3. 1112.5 Media Access to Students4. 1120 Public Participation at Board of Education Meetings	<p>Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$13,873.54.</p> <p>2. New Milford River Trail Association</p> <p>Motion made and passed unanimously to approve Gifts & Donations: New Milford River Trail Association in the amount of \$6,700.00.</p> <p>D. Policy for Approval</p> <p>1. 3520 Student Data Privacy</p> <p>Motion made and passed unanimously to approve policy 3520 Student Data Privacy.</p> <p>E. Policies for First Review</p> <ol style="list-style-type: none">1. 1000 Concept, Goals and Roles in Community Relations2. 1112 News Media Relationships
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	<p>5. 9321 Time, Place and Notification of Meetings</p> <ul style="list-style-type: none"> • Mr. Lawson said these will come back before the Board two more times. <p>F. Bid Awards</p> <p>1. Food and Nutrition Services - Milk</p> <p>Mrs. Faulenbach moved to award the bid for Milk to Wade’s Dairy Inc. for a period of one year, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>2. Food And Nutrition Services – Frozen Dessert</p> <p>Mrs. Faulenbach moved to award the bid for Frozen Dessert to New England Ice Cream Corporation for a period of one year, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>3. Security Services</p> <p>Mrs. McInerney moved to award the bid for Security Services to Securitas for a period of three years, seconded by Mrs. Faulenbach.</p> <p>The motion passed unanimously.</p> <p>G. Grant Approvals</p> <p>1. Carl D. Perkins Grant</p> <p>Mr. McCauley moved to approve the Carl D. Perkins Grant in the amount of \$34,500.00, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p>	<p>3. 1112.5 Media Access to Students</p> <p>4. 1120 Public Participation at Board of Education Meetings</p> <p>5. 9321 Time, Place and Notification of Meetings</p> <p>F. Bid Awards</p> <p>1. Food and Nutrition Services - Milk</p> <p>Motion made and passed unanimously to award the bid for Milk to Wade’s Dairy Inc. for a period of one year.</p> <p>2. Food And Nutrition Services – Frozen Dessert</p> <p>Motion made and passed unanimously to award the bid for Frozen Dessert to New England Ice Cream Corporation for a period of one year.</p> <p>3. Security Services</p> <p>Motion made and passed unanimously to award the bid for Security Services to Securitas for a period of three years.</p> <p>G. Grant Approvals</p> <p>1. Carl D. Perkins Grant</p> <p>Motion made and passed unanimously to approve the Carl D. Perkins grant in the amount of \$34,500.00.</p>
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<p>2. Adult Education Grant: ESL for Life and Work Pathways to the Future</p> <p>Mr. Dahl moved to approve the Adult Education Grant: ESL for Life and Work Pathways to the Future in the amount of \$83,000.00, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none">Mrs. Faulenbach said the paperwork for these grants is extensive and the Board recognizes that. <p>The motion passed unanimously.</p> <p>I. Recommendation and Approval for Designee of Superintendent of Schools</p> <p>Mrs. McNerney moved to approve the appointment of the Assistant Superintendent, and in his/her absence, the Director of Human Resources, as Designee for the Superintendent of Schools from July 1, 2018 through June 30, 2019, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none">Mr. Dahl asked why the Human Resources Director was a designee and Mr. Smith answered it is the protocol that is followed. <p>The motion passed unanimously.</p> <p>J. Authorization for the Superintendent to accept resignations and make appointments from June 20, 2018 through September 18, 2018</p> <p>Mr. McCauley moved to authorize the Superintendent to accept resignations and make appointments, excluding administrative appointments, from June 20, 2018 through September 18, 2018, seconded by Mrs. Monaghan.</p>	<p>2. Adult Education Grant: ESL for Life and Work Pathways to the Future</p> <p>Motion made and passed unanimously to approve the Adult Education Grant: ESL for Life and Work Pathways to the Future grant in the amount of \$83,000.00.</p> <p>I. Recommendation and Approval for Designee of Superintendent of Schools</p> <p>Motion made and passed unanimously to approve the appointment of the Assistant Superintendent, and in his/her absence, the Director of Human Resources, as Designee for the Superintendent of Schools from July 1, 2018 through June 30, 2019.</p> <p>J. Authorization for the Superintendent to accept resignations and make appointments from June 20, 2018 through September 18, 2018</p> <p>Motion made and passed unanimously to authorize the Superintendent to accept resignations and make appointments, excluding administrative appointments, from</p>
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	<ul style="list-style-type: none"> • Mrs. Faulenbach said administrative appointments come to the Board and Mr. Smith said the Board would be part of the administrative hiring process. <p>The motion passed unanimously.</p> <p>K. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 20, 2018 through September 18, 2018</p> <p>Mr. Dahl moved to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 20, 2018 through September 18, 2018, seconded by Mrs. McInerney.</p> <p>The motion passed unanimously.</p> <p>L. End-of-Year Balance</p> <ul style="list-style-type: none"> • Mr. Smith said this is an item of information from the Operations Subcommittee. He said the 10 year average of year-end and actuals would suggest the best practice is to have 1% of budget left. He said that would mean that the district would be at 99% accurate over 18 months ahead of time, when budgeting is done, to get to the 1% end of year balance. • Mr. Smith said this year after helping the Town cover the budget shortfall and taking into account the storm damage, the expected year-end balance will be between 1/10 of 1% and 6/10 of 1%. He said it is risky to go below \$100,000 because of the possible auditors' year-end adjustments. • Mrs. Faulenbach said there is no motion needed until August or September when they have a better idea of year-end balance. • Mr. Smith said they just have a May budget position which would normally be close to the 	<p>June 20, 2018 through September 18, 2018.</p> <p>K. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 20, 2018 through September 18, 2018</p> <p>Motion made and passed unanimously to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 20, 2018 through September 18, 2018.</p> <p>L. End-of-Year Balance</p>
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year-end balance but this year there is almost a full month of school to go in June. He also said there is a \$450,000 artificial balance which the Board has agreed to give to the Town to help cover the State budget reduction. Mr. Smith said they have asked the Town for an invoice for the \$450,000. He said this will help keep an asterisk off the audit and track the money which is committed to the Town.

- Mrs. Faulenbach said this is the cleaner way to go and will not show an artificially higher number when looking at next year's budget.
- Mrs. McInerney asked if the end of year balance would just roll to the Town. Mrs. Faulenbach said the capital reserve request would go after the final audit.
- Mr. Giovannone said they will rely on auditors as to how to handle the capital reserve which is always reflected in the audit as a page.

M. All-Star Transportation Contract

Mr. Dahl moved to approve the proposed five-year Contract between the New Milford Board of Education and All-Star Transportation for Pupil Transportation Services, seconded by Mrs. Faulenbach.

- Mr. Dahl asked about the penalties and who determines the time the bus should be at the school. Mr. Smith said it is monitored at the schools by the building principals and then Mr. Giovannone.
- Mr. Dahl asked who decides the route and the speed and Mr. Smith answered that the bus company does.
- Mrs. Faulenbach said the current contract had one year left but when the district was looking for budget adjustments they looked at the transportation contract and were able to reduce one bus and also have the GPS upgraded at the bus company's expense.

M. All-Star Transportation Contract

Motion made and passed unanimously to approve the proposed five-year Contract, beginning July 1, 2018, between the New Milford Board of Education and All-Star Transportation for Pupil Transportation Services.

- Mr. Smith said the administration heard from Board members about looking for savings from places that did not impact the children. He said the reduction of one bus, and the new five year contract can save \$150,000 in the first year.
- Mr. Failla asked if the insurance coverage was sufficient and Mr. Smith said that part of this contract does not change. He said CIRMA reviewed our policies and did not identify bussing as an area of concern.

The motion passed unanimously.

N. Retirement Incentive for Administrators

Mrs. Chastain moved to execute the Memorandum of Agreement with the New Milford School Administrators' Association to implement an early retirement incentive program, seconded by Mrs. Monaghan.

- Mr. Smith said it was requested at the Operations Subcommittee to look at retirement incentives. He said this incentive will cause the loss of institutional knowledge but allows for salary turnover.

The motion passed unanimously.

Mrs. Chastain moved to authorize the Board Chair to execute, on the Board's behalf, the individual administrator's Election, Agreement, Release and Waiver Forms when returned to the Superintendent's office, seconded by Mr. Dahl.

- Mr. Smith said the first motion agreed to the structure and terms and this motion allows the Board Chair to accept the retirements.
- Mrs. Faulenbach noted the information would be sent to the Board.

The motion passed unanimously.

N. Retirement Incentive for Administrators

Motion made and passed unanimously to execute the Memorandum of Agreement with the New Milford School Administrators' Association to implement an early retirement incentive program.

Motion made and passed unanimously to authorize the Board Chair to execute, on the Board's behalf, the individual administrator's Election, Agreement, Release and Waiver Forms when returned to the Superintendent's office.

<p>10.</p>	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> • Mr. Failla said his daughter's class was able to reschedule their visit to prison and were there when a prisoner had a difference of opinion with a corrections officer. <p>B. Annual Emergency Preparedness Report</p> <ul style="list-style-type: none"> • Mr. Smith said this report is required by state statute and reflects much of the work done and captured in the public presentation earlier in the year. <p>C. Annual Wellness Report</p> <ul style="list-style-type: none"> • Mr. Smith said this report is required by state statute. <p>D. Adjustments to the 2018-2019 Board of Education Adopted Budget</p> <ul style="list-style-type: none"> • Mr. Lawson said many Board members have forwarded suggestions to him and Mr. Smith. • Mrs. Faulenbach asked if every Board member's request had made the list and Mr. Smith said the administration is still looking at the pieces. He said they are still putting cost estimates together. He said some of the items suggested by the Board might not have any cost savings or would not be recommended instructionally. • Mrs. Faulenbach asked if the Board would see the list prior to the special meeting. • Mr. Smith said if a Board member does not see their item on the final document they can discuss it at the special meeting or call him directly. • Mr. Dahl asked if holding a meeting on Thursday would be too early. Mr. Smith said once the Board decides on the cuts, there is a great deal of mechanics needed to create the budget to start July 1st, so no. 	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <p>B. Annual Emergency Preparedness Report</p> <p>C. Annual Wellness Report</p> <p>D. Adjustments to the 2018-2019 Board of Education Adopted Budget</p>
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<p>11.</p> <p>A.</p>	<p>Executive Session (Anticipated)</p> <p>Discussion of proposed, three-year contract for the Superintendent of Schools</p> <p>Mr. Dahl moved to enter into Executive Session to discuss the proposed, three-year contract for the Superintendent of Schools and to invite in Mr. Smith if warranted, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p> <p>The Board entered Executive Session at 8:40 p.m.</p> <p>The Board returned to Public Session at 9:05 p.m.</p>	<p>Executive Session (Anticipated)</p> <p>A. Discussion of proposed, three-year contract for the Superintendent of Schools</p> <p>Motion made and passed unanimously to enter into Executive Session to discuss the proposed, three-year contract for the Superintendent of Schools and to invite in Mr. Smith if warranted.</p>
<p>12.</p> <p>A.</p>	<p>Discussion and Possible Action</p> <p>Board vote on the Superintendent of Schools' proposed three-year contract</p> <ul style="list-style-type: none"> • No action taken. 	<p>Discussion and Possible Action</p> <p>A. Board vote on the Superintendent of Schools' proposed three-year contract</p>
<p>13.</p>	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 9:05 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn at 9:05 p.m.</p>

Respectfully submitted:

Angela C. Chastain
 Secretary
 New Milford Board of Education