

Wyoming Area School District
Combined Work Session/Regular Meeting of the Wyoming Area Board of Education
Sarah J. Dymond Elementary School, 635 Sutton Creek Road, Pennsylvania, 18643
Tuesday, July 28, 2015, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Superintendent's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Police Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit #18 submitting their minutes of regular meeting of May 27, 2015.
2. Juel Ann Klepadlo requesting permission for the Key Club and Wyoming Area Kiwanis sponsor a yard sell in the Secondary Center parking lot.
3. Donnie Minnick, President of the Wyoming Area Football Parents Association, requesting permission to hold "Meet the Warriors" in the Secondary Center cafeteria.
4. Donnick Minnick, President of the Wyoming Area Football Parents Association, requesting permission to hold their annual Player Barbeque in the parking lot outside the weight room.
5. Tina Wedlock, Wyoming Area Cheerleading Parents Association, requesting permission to use the spirit stand during all football home games.
6. Nancy Remley, Vice President of the Wyoming Area Girls Soccer Parents Association, and Nancy Bronsburg, Wyoming Area Boys Soccer Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."
7. Steve Chervenitski, President of the West Pittston Rams, requesting permission to rent the stadium at \$1,000.00 for the Rams football games and cheerleading practice.
8. James Hagan, Marching Band Director, requesting permission to use the auditorium, band room and chorus room for music camp.
9. Ree Ree DeLuca, Wyoming Area Lacrosse Parents, requesting permission to use the Secondary Center cafeteria for bingo fundraiser.
10. Ann Marie Parente, Secretary at Montgomery Avenue Elementary School, requesting permission to take a medical leave of absence.
11. Lyn Bednarski, Wyoming Area Field Hockey Parents Association, requesting permission to hold fundraisers for the 2015-2016 school year.
12. Lyn Bednarski, Wyoming Area Field Hockey Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."

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Communications Report

13. Greg Koons of the Luzerne Intermediate Unit, requesting permission to use the Secondary Center cafeteria, auditorium, library and classrooms for their opening day in-service.
14. Ashley Aritz, Melissa Dolman and Angels in the Outfield Tournament Committee, to hold a softball tournament to benefit the Fallen Warriors.
15. Nancy Alberigi, Wyoming Area Ice Hockey Association, requesting permission to sell lollipops as a fundraiser at all home football games.
16. Right to Know Request submitted by Construction Market Data for bid and/or award for Sarah J. Dymond Elementary School Boiler-HVAC.
17. Right to Know Request submitted by Superior Plus Energy Services for the bid tabulations for the heating oil bid for 2014-2015.
18. Right to Know Request submitted by Pyramid School Products for tabulation of the general supplies bid of April 2015.
19. Right to Know Request submitted by a parent for all communications regarding her daughter from 2013 to 2015.
20. Mary McCabe submitting her letter of resignation as Kindergarten Aide at JFK Elementary School.

Summary of Applications Received

Science – 1
English – 1
Elementary – 1
School Counselor – 1
Special Education PK to 8 – 10
Special Education PK to 12 -11
Nursing - 4

WYOMING AREA SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, JULY 28, 2015, 7:00 P.M.

SUPERINTENDENT'S REPORT

1. The following student/athletes have received the following accolades for their accomplishments in their respective sports for the 2014-2015 Spring sports school year:

BOYS LACROSSE

Honorable Mention
Sam Greenfield

SOFTBALL

ALL STARS –

First Team

Emily Wolfgang
Gwen Glatz
Bree Bednarski
Sarah Coolbaugh

Honorable Mention

Julie Parente
Kristi Skok

Times Leader - All-Star Team

Emily Wolfgang
Gwen Glatz
Bree Bednarski

BASEBALL

Citizens Voice 1st Team All-Scholastic

Evan Musto
Zachary Lopatka
Cory Lescavage

PNC Field of Dreams All-Star Game

Zachary Lopatka
Jeremy Zezza
Joe Gavenonis
Evan Musto

TRACK & FIELD

Wyoming Valley Conference All-Stars
Vanessa Shedlock

Second Team

Heather Nametko
Grace Gober
Lauren Maloney
Julianna Scappaticci

Citizens Voice – All-Star Team

Emily Wolfgang
Gwen Glatz

ALL STATE

First Team

Bree Bednarski

Honorable Mention

Emily Wolfgang
Gwen Glatz

WVC Coaches 1st Team All-Scholastic

Evan Musto
Zachary Lopatka
Cory Lescavage

WVC East vs. West All-Star Game

Zachary Lopatka
Jeremy Zezza
Joe Gavenonis
Evan Musto

Times Leader 1st Team All-Scholastic

Joe Gavenonis – Evan Musto – Zachary Lopatka – Cory Lescavage

2. Wyoming Area has been awarded a \$5,000 Seed to Change Grant to help promote a school garden. Seed Change is an 18-month, \$1.5 million project funded by the Walmart Foundation addressing barriers to farm to school in states that are ripe for significant growth. The mini grants will support a wide variety of activities including local food student tastings and school garden activities.

The garden is located on a plot of land outside the library, which was started with the help of a local greenhouse owner, James and Marion Chiampi, who generously donated some tomato, pepper and onion plants. A club has been formed at Wyoming Area of students who are interested in the gardening aspect of the project as well as the ecological aspect. Mr. Dennis Hando is club moderator. The grant was written by Charlene Berti, Dennis Hando and Melissa Collevecchio.

We are excited to be on the cutting edge in creating and promoting a farm to school network here at Wyoming Area.

Below is a recent picture.

Congratulations to Mr. Hando, Mrs. Berti and Mrs. Collevecchio.





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 Treasurer's Report

First National Community Bank	General Fund	5,162,584.64
First National Community Bank	Payroll Account	316,463.86
First National Community Bank	Cafeteria Account	73,536.72
First National Community Bank	Student Activities Account	96,493.79
First National Community Bank	Athletic Fund Account	7,035.88
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,450.25

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Finance Report

1. Received the following Checks:

Berkheimer Tax Administrator

Earned Income Tax	132,718.09
Local Service Tax	1,978.89
Delinquent Per Capita	839.82
Per Capita Tax	<u>60.60</u>
Total:	135,597.40

Local Realty Transfer Tax

Luzerne County (May)	8,007.66
Luzerne County (June)	12,933.94
Wyoming County	<u>1,788.36</u>
Total:	22,729.96

E-Rate Reimbursement

Earthlink, LLC	1,263.90
Frontier Communications	7,085.39
Verizon Wireless	4,687.80
Comcast	<u>606.42</u>
Total:	13,643.51

Commonwealth of PA.

Medicaid Admin Claim	6,277.29
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In Lieu of Taxes

Pilot Agreement Midtowne	8,121.43
Garden Village	10,828.57
Wyoming County Housing Authority	<u>523.95</u>
Total:	19,473.95

State and Federal Subsidy Payments

Social Security	56,171.57
Retirement	758,996.32
Title I-Improving Basic Programs	100,620.84
Section 1305 & 1306	26,772.86
Basic Education Funding	1,826,683.37
School District Special Education	352,211.14
School District Transportation	227,047.90
Non Public Transportation	<u>29,476.58</u>
Total:	3,377,980.58

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Delinquent Real Estate Tax

Wyoming County	18,623.50
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Catlin Indemnity Company

Musical Instrument Damage Repair	660.00
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2014 Real Estate Tax Supplemental

Wayman Smith	
Exeter Township, Luzerne County	304.84

Miscellaneous

District Court 11-2-01	161.17
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2. Approve the July payment of \$97,047.66 to the Luzerne Intermediate Unit in accordance with the terms of the approved contact agreement for programs and services for the 2014-2015 school year.
3. Approve the July payment of \$38,919.00 to the West Side Career and Technology Center for the 2014-2015 school year.
4. Approve the agreement between The Meadows Psychiatric Center and Wyoming Area School District. The Meadows will provide educational services at \$60.00 per day per student for the 2015-2016 school year.
5. Approve the agreement between Children's Service Center and the Wyoming Area School District for the Partial Program and Residential Treatment Facility at a rate of \$120.00 per student per day for students per day enrolled in the Milford E. Barnes School Partial Hospital Program and \$160.00 per student per day for the Therapeutic Educational Program for the 2015-2016 school year.
6. Approve the request of Nick Perugini, West Wyoming Recreation Board Member, for Wyoming Area School District to purchase Diamond Tex for the Shoemaker Field in West Wyoming. Cost of Diamond Tex is approximately \$1,100.00 (includes shipping).
7. Approve the Special Education Due Process Agreement and Release re: KJ.

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8. Approve the Special Education Due Process Agreement and Release re: SZ.
9. Approve the Memorandum of Understanding (MOU) between Wilkes University and Wyoming Area School District for the Young Scholars Gateway Program beginning with the 2016-2017 school year.
10. Approve the payment to the Luzerne Intermediate Unit for payment for ESL (English as a Second Language) instructional hours for March 2015 through June 2015 in the following amounts:

March 2015 (total of 123 hours @ \$51.30)	6,309.90
April 2015 (total of 120 hours @ 51.30)	6,156.00
May/June 2015 (total of 201.5 hours @ 51.30)	<u>10,336.95</u>
Total:	22,802.85

11. Approve to renew the Management Advisory Service Agreement between the Albert B. Melone Co., Certified Public Accountants and the Wyoming Area School District. The Contract is for a three (3) year period from July 1, 2015 through June 30, 2018 at the following annual amounts:

2015-2016 \$107,294.88 (current rate)
2016-2017 \$107,294.88 + Act 93 increase of 2016-2017
2017-2018 - 2016-2017 Rate + Act 93 increase of 2017-2018
12. Motion to appoint Innamorati Appraisal Service, P.O. Box 367, Bear Creek, PA., 18602, to conduct a commercial real estate appraisal of Sarah J. Dymond for a fee of \$800.00 and JFK Elementary for a fee of \$900.00.
13. Approve the appointment of Matt Foster and Associates to perform the financial audit and single audit for 2014-2015 with the option to renew for two additional years at the same cost. This appointment is subject to review by the Business Consultant and Solicitor.

2014-2015 rates are:

Audit and Single Audit \$13,200.00
Travel Expenses approximately \$800.00

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14. Approve the request of property owners to waive penalties and interest for 2014 tax year for two properties: Pin#17-C10-00A-48A-000 in the amount of \$64.59 and Pin#17-C10-004-48B-000 in the amount of \$458.73. Total amount is \$523.32.

15. Approve the General Ledger Sheet:

Bill Listing: July 2015	714,400.69	
Prepays: June 2015	<u>59,282.88</u>	773,683.57
Cafeteria Account:	49,771.73	
Athletic Account:	<u>820.05</u>	<u>50,591.78</u>
	Total:	824,275.35

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) are currently being planned for the 2015-2016 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the appointments of the following Department Chairperson positions for the 2015-2016 school year:

Patricia Whaley	Special Education
Maureen Pikas	Social Studies
Joe Pizano	Physical Education
Jim Belles	Career Technology
Tosca Villano	Art
Christine Rutledge	English
Carmen Latona	English
Christine Marianacci	Foreign Language
Shea Riley	Music
Michael Romanowski	Math 7-12
Brian Butler	Guidance
David Pizano	Science
Charlene Berti	Library
Paula Ball	Nursing
Thomas Loftus	Family & Consumer Science

3. Approve the appointments of the following Advisor positions for the 2015-2016 school year:

Carmen Latona	Senior Class Advisor
Christopher Hizynski	Junior Class Advisor
Michelle Harden	Freshman Class Advisor
Leo Lulewicz	Student Council Advisor
Josette Cefalo	Asst. Student Council Advisor
Josette Cefalo	Class Day Advisor
Juel Anne Klepadlo	Key Club Co-Advisor
Christopher Hizynski	Key Club Co-Advisor

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Lisa Day	FBLA Co-Advisor
Juel Anne Klepadlo	FBLA Co-Advisor
Cynthia Lynch	Yearbook Advisor
Christine Rutledge	National Honor Society Advisor
Michelle Harden	Builders Club Co-Advisor
Kate Menta	Builders Club Co-Advisor
Ed DeLucca	Technology Students Association Advisor
Mike Fanti	Director of Intramurals
Sarah Pellegrini	Drama Advisor
Chuck Yarmey	Asst. Drama Advisor

4. Approve the request of Courtney Coletti-Pentka, Special Education Teacher, to take a maternity leave effective August 31, 2015 until approximately March 1, 2016.
5. Approve the request of Katie Vanness, Elementary Teacher, to take a maternity leave effective August 31, 2015 through December 23, 2015.
6. Approve the request of Clarise Bandru to continue her maternity leave for the 2014-2015 school year. Return date will be January 13, 2016.
7. Approve the request of Robert Kaluzavich, Montgomery Avenue/SJD Building Principal, for an extended medical leave beginning August 17, 2015, extending through the 2015-2016 school year. Upon the end of the school year Mr. Kaluzavich will retire effective June 30, 2016.
8. Approve the appointment of _____ as a Secondary Special Education Teacher for the 2015-2016 school year.
9. Approve the appointment of _____ as a Secondary Special Education Teacher for the 2015-2016 school year.
10. Approve the appointment of _____ as an Elementary Special Education Teacher at Tenth Street Elementary School for the 2015-2016 school year.
11. Approve the appointment of _____ as a ½ day music teacher for the 2015-2016 school year.

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Education Report

12. Approve the appointment of _____ as a nurse technician for the 2015-2016 school year.
13. Approve the appointment of _____ as a substitute elementary principal for the 2015-2016 school year.
14. Approve the appointment of _____ as a long term substitute elementary special education teacher at Tenth Street Elementary School for the 2015-2016 school year.
15. Approve the step placement for Micheal Migliori, Cyber School & Keystone Exam Facilitator Middle Math & Science Instructor at Bachelor's +24, Step 7, \$42,067.00.

Motion by _____, second by _____, to accept the education report.

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Activities Report

1. Approve the request of Lyn Bednarski, Wyoming Area Field Hockey Parents Association, to hold the following fundraisers for the 2015-2016 school year:

Carwash at Valero's Gas Station on August 29, 2015
Lottery ticket sale for the month of November

2. Approve the appointment of the following assistants for the 2015 fall sports season:

Maura McCormick	Assistant Field Hockey Coach	2,508.00
Tara Dombzalski	Assistant Girls Soccer Coach	2,508.00

3. Approve the appointment of the following marching band staff recommended by the Marching Band Director for the 2015-2016 school year:

Paul Ignatovich	Assistant Marching Band Instructor	1,810.00
Chelsea Margallis	Color Guard Coordinator	1,810.00
Brendan Carter	Percussion Instructor	1,501.00

4. Approve the following assistant coaches and volunteer coaches for the 2015-2016 winter sports season:

Girls Basketball

Alison Wolfgang	Jr. Varsity Coach	3,225.00
Ryan Carey	9 th Grade Coach	1,677.00
Jessica Flaherty	7 th Grade Coach	1,677.00
Ron Foy	Volunteer	
Dean Carey	Volunteer	
Len Lojewski	Volunteer	
Rich Musinski	Volunteer	
Paul Hindmarsh	Volunteer	
Chad Kranson	Volunteer	
Robbie Switzer	Volunteer	

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5. Approve the request of Nancy Alberigi, Wyoming Area Ice Hockey Association, to sell lollipops as a fundraiser at all home football games.

Motion by _____, second by _____, to accept the activities report.

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Building Report

1. Approve the appointments of the following building coordinators for the 2015-2016 school year:

Deborah Przybyla	Tenth Street
Sheila Murtha	SJD
Karen Switzer	JFK
Kory Lyn Angeli	Montgomery Avenue

2. Approve the request of Juel Anne Klepadlo to use the Secondary Center parking lot to sponsor a community yard sale, along with the Key Club and Wyoming Area Kiwanis, on Saturday, August 8, 2015, from 9:00 a.m. to 3:00 p.m., pending approval by the building principal. A \$25.00 per hour fee may be charged to their organization if a custodian's services are needed. (Class A)
3. Approve the request of Tina Wedlock, Wyoming Area Cheerleading Parents Association, to use the spirit stand for all home games for fundraising purposes, pending approval by the building principal and athletic director. (Class A)
4. Approve the request of Nancy Remley, Vice President of the Wyoming Area Girls Soccer Parents Association, and Nancy Bronsburg, Wyoming Area Boys Soccer Parents Association, to use the Secondary Center Cafeteria for "Meet the Warriors" on Sunday, August 30, 2015, 1:00 p.m. for set up and 2:00 is the event, pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian's services or cafeteria worker's services are needed. (Class A)
5. Approve the request of Steven Chervenitski, President of the West Pittston Rams, to rent the stadium at \$1,000.00 (seasonal fee) for games on Sunday, August 16th, August 30th, September 20th, September 27th, and October 18, 2015, from 9:00 a.m. to 5:00 p.m. and also to allow cheerleaders to practice behind bleachers, pending approval by the building principal and athletic director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class B)
6. Approve the request of James Hagan, Marching Band Director, to use the auditorium, band room and chorus room for music camp Monday, July 27th to Thursday, July 30, 2015 from 12:30 p.m. to 9:30 p.m. (Class A)

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7. Approve the request of Donnie Minnick, President of the Wyoming Area Football Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Sunday, August 16, 2015, 9:00 a.m. to 2:30 p.m. (this includes set up), pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian's services or cafeteria worker's services are needed. (Class A)
8. Approve the request of Donnick Minnick, President of the Wyoming Area Football Parents Association, to hold their annual Player Barbeque in the parking lot outside the weight room, Thursday, August 27, 2015, 5:00 p.m. to 8:00 p.m., pending approval by the building principal and athletic director. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class A)
9. Approve the request of Ree Ree DeLuca, Wyoming Area Lacrosse Parents, to use the Secondary Center cafeteria for bingo fundraiser on Sunday, August 23, 2015, from 10:00 a.m. to 4:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian's services or cafeteria worker's services are needed. (Class A)
10. Approve the request of Ann Marie Parente, Secretary at Montgomery Avenue Elementary School, to take a medical leave of absence effective Monday, August 24, 2015 until further notice.
11. Approve the request of Lyn Bednarski, Wyoming Area Field Hockey Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Thursday, September 3, 2015, at 7:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged to the organization if a custodian's services or cafeteria worker's services are needed. (Class A)
12. Approve the request of Greg Koons of the Luzerne Intermediate Unit, to use the Secondary Center cafeteria, auditorium, library and classrooms for their opening day in-service on Thursday, August 20, 2015, 7:30 a.m. to 3:00 p.m., pending approval by the building principal and food service director. (Class E)

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13. Approve the request of Ashley Aritz, Melissa Dolman, and Angels in the Outfield Tournament Committee, to hold a softball tournament to benefit the Fallen Warriors on Saturday, August 15th and Sunday, August 16, 2015, pending approval by the building principal and athletic director. (Class A)
14. Accept, with regret, Mary McCabe's letter of resignation as Kindergarten Aide at JFK Elementary School.

Motion by _____, second by _____, to accept the building report.

Roll Call:

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 Police Report

**Wyoming Area Police Department
 Monthly Report for June
 Total Calls for Service 16**

<u>CODE</u>	<u>COUNT</u>
0002 - Transport	1
2450 - Harrassment	2
2601 - Use of Tobacco in Schools	1
3100 - Motor Vehicle Accidents	1
4090 - Non-Criminal – Reports	3
4091 - Custody Dispute	1
6614 - Traffic Related – Other Traffic	1
7504 - Assist Other Agencies – Other Police	1
PARE – Parent Conference	2
TRUA - Compulsory School Attendance	3
Total	<u>16</u>

Monthly Comparison

<u>May Calls for Service</u>	<u>June Calls for Service</u>	<u>Plus/Minus Comparison</u>
16	-7	23

