



OUR FUTURE IS IN CHILDREN'S EDUCATION

**TUESDAY
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
October 10, 2017**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

A. Regular Meeting of September 25, 2017

III. Communications

IV. Business Manager's Report

A. Expenditures

V. Superintendent's Report

A. Dr. Gasper's Report

B. WHS State Champion Cheerleaders Introduced

VI. Public Comment

VII. Old Business

VIII. New Business

A. Resignation(s)

B. Nomination(s)

C. Permission to Discard Outdated Materials – Wakelee

D. Adopt the 2020 Standards for Accreditation from NEASC

E. Adopt Revised Series 1000 Board Policies – Initial Vote

IX. Committee Reports

- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Executive Session

Recommended Motion: "that the Board go into executive session for the purpose of conducting the Superintendent's evaluation."

ADJOURNMENT OF EXECUTIVE SESSION

- XIII. Action on Item XII, if Necessary
- XIV. Adjournment

Note:

Finance Committee at 6:30-7:00 p.m. in Tyrrell's Media Center:

- 1) Expenditures
- 2) Business Manager's Report

Facilities Committee at 7:00-7:30 p.m. in Tyrrell's Media Center:

- 1) Facilities Director's Report

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A meeting of the Board of Education was held on Monday, September 25, 2017, at Tyrrell Middle School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Kimberly Lumia, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, Roberta Leonard, Arthur Lerz and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Todd Bendtsen, Business Manager; Frank Purcaro, Director of Student Learning & Teaching; Walter Drewry, Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Assistant Principal of Wolcott High School; Joseph Norcross, Principal of Tyrrell Middle School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Shawn Simpson, Principal of Alcott Elementary School; Kimberly Murtaugh, Principal of Frisbie Elementary School; Deborah Osvald, Principal of Wakelee Elementary School; Kevin Hollis, Director of Student Services; Rosa Ramalhete, Supervisor of Special Education; David Stankus, Facilities Director; and Joan Gray, Board Clerk.

The meeting was called to order at 7:35 p.m. by Mrs. Najarian, the Pledge of Allegiance was recited. A moment of silence was held for the victims of the recent hurricanes, and also former teacher, Geraldine Finlay.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Gubitosi, seconded by Ms. Leonard, to approve the minutes of the regular meeting of September 11, 2017. So voted.

Communications:

Note cards for the Board members from the Athletic Department

Business Manager's Report:

Expenditures:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to approve the following expenditures:

To approve expenditures in the amount of **\$1,047,030.19** paid on September 26, 2017 for fiscal year 2017-2018.

So voted.

Superintendent's Report:

Jill Hale, Assistant Executive Director of Connecticut Association of Schools, presented her organization's First-Year Principal of the Year Award to Wakelee Elementary School's Principal Mrs. Deborah Osvald. In addition, Wakelee students presented Mrs. Osvald with flowers.

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to recess the meeting to congratulate Mrs. Osvald.

Mrs. Najarian called the meeting back into session at 7:55 p.m.

The School Principals gave two minute school highlights, and Mr. Purcaro reported on the Department of Student Learning & Teaching.

Dr. Gasper stated that beginning this past Friday, he sent out a new type of district-wide newsletter to keep parents and the community informed of the great things happening in our schools. The newsletter will be a mostly monthly publication with brief updates from each of our schools and central office as well. He hopes that our parents enjoy these updates.

He thanked and commends our students and staff for organizing a wide variety of fundraisers for hurricane relief and other noble charitable causes this month. He mentioned that unfortunately, our neighbors in Mexico City and Puerto Rico are in dire need of support now and he encouraged all of us to give in whatever way that we can to support those in need.

On Thursday, September 28th, Wolcott High School will host its College Fair along with a presentation on how to pay for college. The financial presentation starts at 5:00PM and the fair starts at 6:00PM. Parents of eleventh and twelfth grade students are especially encouraged to attend but the program is open to the public. Parents and students in grades 8 through 10 should also consider attending to get an early start on their college plans.

Motion: by Mrs. Lumia, seconded by Mrs. Gubitosi, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward.

OLD BUSINESS:

None.

NEW BUSINESS:**Resignations:**

Motion: by Mrs. Lumia, seconded by Mrs. Clair, to accept the resignation(s) of:

1. **Scott Blacker** in the position of Boys Basketball Coach at Tyrrell Middle School effective immediately;
2. **Laura Stable** in the position of Long-Term Substitute School Counselor at Wolcott High School effective on September 28, 2017.

So voted.

Leave Requests:

Motion: by Ms. Leonard, seconded by Mrs. Clair, to approve the following:

1. **Holly Schinkel**, Reading Specialist at Tyrrell Middle School, requests an unpaid leave of absence to begin after the completion of her FMLA leave and to run until April 23, 2018.
2. **Laura Zimmerman**, Music Teacher at Wolcott High School, requests an unpaid leave of absence to begin after the completion of her FMLA leave and to run until the beginning of the second semester of the 2017-2018 school year.

*All Board Members voted "aye", except Mrs. Lumia who abstained.
The motion carries.*

Nominations:

Motion: by Mrs. Mancini, seconded by Mr. Lerz, to appoint the individual(s) as indicated:

1. **Alison Artigliere** to the position of Volunteer Coach for the Girls Volleyball Team at Tyrrell Middle School effective for the 2017-2018 season;
2. **Carrie Fiske** to the position of Technology Coordinator at Wolcott High School effective for the 2017-2018 school year;
3. **Kayla Huggler** to the position of Long-Term Substitute Grade 3 Teacher at Frisbie Elementary School effective approximately October 15, 2017;
4. **Patricia Sanzone** to the position of Long-Term Substitute Grade 1 Teacher at Frisbie Elementary School effective September 26, 2017;
5. **Margaret Smith** to the position of Long-Term Substitute Art Teacher at Alcott & Frisbie Elementary Schools effective approximately November 9, 2017;
6. **2017-2018 Unified Sports Coaches:**
Brittany Garguilo UNIFIED - Head Coach

Dave Pelletier UNIFIED - Assistant Coach
Alyssa Giedra UNIFIED - Faculty Manager
So voted.

Approve Out of State Field Trip(s):

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the following out-of- state filed trip(s):

1. Tyrrell Middle School's Grade 8 Students (180) request permission to go to Salem, MA on October 27, 2017 to further enhance their studies of the Salem Witch Trials.
2. Wolcott High School's Varsity Cheerleaders (23) request permission to go to the National Cheerleaders Association's High School National Championship being held in Dallas, TX from January 25-29, 2018.
3. Wolcott High School's Diamond Club (35-40) requests permission to compete against highly competitive teams in Johnson City, TN from April 13-19, 2018.

***All Board members voted "aye", except Mrs. Lumia, who voted "nay".
The motion carries.***

Accept a Grant Award:

Motion: by Mrs. Lumia, seconded by Mrs. Gubitosi, to approve and accept a Wolcott Education Foundation's Grant as follows:

Elizabeth Ciarleglio \$900.00

Location: Wakelee Elementary School

Project Title: Frieda B.: Dream Big & Believe in Yourself

So voted.

Permission to Discard Media Center Materials - Wakelee:

Motion: by Mrs. Lumia, seconded by Mrs. Mancini, to grant Wakelee Elementary School's Media Center permission to discard outdated/damaged media materials based on the American Library Association Guidelines.

So voted.

Approve an Out of State Conference:

Motion: by Mrs. Mancini, seconded by Mrs. Clair, to approve the following out-of-state conference:

1. **Mary Devaney**, Spanish Teacher at Wolcott High School, requests permission to attend the ACTFL Annual Convention & World Languages Expo being held in Nashville, TN from November 16-19, 2017.

So voted.

Ratify a Contract – Custodians:

Motion: by Mrs. Lumia, seconded by Mr. Gugliotti, to approve the agreement between the Wolcott Board of Education and the Wolcott Custodians Local #1303-45 of Council #4 AFSCME, AFL-CIO, effective July 1, 2017 to June 30, 2021. So voted.

Ratify a Contract – School Nurses:

Motion: by Mrs. Lumia, seconded by Mr. Gugliotti, to approve the agreement between the Wolcott Board of Education and the Wolcott Board of Education Nurses, CSEA, Local #2001, SEIU, effective July 1, 2017 to June 30, 2021. So voted.

Committee Reports:

Ms. Leonard reported that the Operations & Programs Committee met at 6:00 p.m. and received a presentation from George Edwards on NEASC accreditation standards. The Committee also finished their review of the Series 1000 Board Policies.

Mrs. Mancini said the Finance Committee met earlier and discussed pending vendor invoices, oil and diesel bids, bus transportation bids, a presentation on the Food Service Program, and Mrs. Lumia updated them on the Custodian Union Contract, and the School Nurses Union Contract.

Mrs. Lumia said that the Negotiations Committee has begun their negotiations with the Teachers' Union. Their next meeting is on September 27th.

Time for the Public:

No one came forward.

Items for the Next Agenda:

The next meeting is October 10 and will be at Tyrrell Middle School.

Board members can contact the Board of Education Office if you have additional agenda items.

EXECUTIVE SESSION:

Motion: by Mr. Buzzelli, seconded by Mrs. Lumia, to go into Executive Session for the purpose of conducting the Superintendent's evaluation. So voted.

Motion: by Ms. Leonard, seconded by Mrs. Mancini, to come out of Executive Session and reconvene the regular meeting. So voted.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to adjourn the meeting at 9:22 p.m. So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, www.wolcottct.org.

Resolution No. 10-10-17: 7709

Regular Meeting of the Board of Education – October 10, 2017

RESOLUTION: EXPENDITURES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the November 2017 payroll expenditure in the amount of **\$2,150,765.**

To approve expenditures in the amount of **\$639,918.58** paid on October 11, 2017 for fiscal year 2017-2018.

**WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT**

OCTOBER 10, 2017

WHS State Champion Cheerleaders are introduced.

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Student Services Department:

I'd like to update the community on the bond referendum that will appear on the ballot for the November 7th elections. The bond contains proposed expenditures from the Town, the volunteer fire department, and also from the Board of Education. The items from the Board are capital expenditures that would not be appropriate to include in our yearly operating budget. At four of our five schools we have in-ground fuel oil tanks that are coming to the end of their useful life. Before they begin to leak and pose an environmental hazard, we are proposing to replace all of these. At Wakelee, Alcott, and Frisbie we'll need to replace these tanks with new ones. At Tyrrell, we have just received natural gas service from Eversource. So, it makes good financial sense to convert our heating boilers to natural gas which should give us a substantial cost savings over fuel oil. Therefore, rather than replace the in-ground tank at Tyrrell, we are proposing to upgrade that school's boilers. Lastly, the upgrades to the Board Offices at Alcott School were not able to be completed with the funds provided in the bond from May 2014, so we propose to complete that work with funds from this bond.

There have been a number of reports in the news of school districts issuing layoff notices to their staff. I would like the community to know that we are not anticipating a need for such measures during this school year. I remain in close contact with Mayor Dunn. At this time, the Board's budget for the year has been set and we are implementing it with fidelity. Other towns that are struggling may have municipal funding difficulties or a higher reliance on state grants than we do here in Wolcott. In November and December, we will begin the budgeting process for the 2018-2019 school year. This will certainly be a difficult process based on the poor financial conditions at the state level, however.

It was my pleasure to attend the Unified Sports competition at Wolcott High School on Friday. I encourage all staff and community members to come out and support this team and recognize their effort and sportsmanship.

Field Trip Report
BOE Meeting 10/10/17

| Trip | Date | School | Students | Trip Destination | Educational Objectives | Contact Name |
|---|----------|---------|----------|------------------------------|---|---------------------|
| Math Meet #1 | 10/11/17 | WHS | 20 | Bristol Eastern High School | To compete against other schools in the Capitol Area Mathematics League | Stabile, Sarah |
| 7th Grade Boston | 10/20/17 | TMS | 202 | Boston Museum of Science | Engage students in a variety of science topics through the use of the museum's hands on activities and demonstrations. Students will be engaged in activities that support the CT State Science Standards: 7.1 Energy provides the ability to do work and can exist in many forms. 7.2 Many organisms, including humans, have specialized organ systems that interact with each other to maintain dynamic internal balance. 7.3 Landforms are the result of the interaction of constructive and destructive forces over time. | Mumley, Joanne |
| Grade 7 Project Explore Communication | 10/11/17 | TMS | 27 | Camp Sloper, Southington, CT | Students will participate in communication and team building activities to encourage development of cooperation and leadership skills. | Conway, Pam |
| 4th Gr. Mile Run | 10/18/17 | Frisbie | 61 | Wolcott High School Track | To test the 4th graders on their one mile run/walk for the CT State Fitness Tests | Wesseling, Katie |
| WES-Mile Run | 10/11/17 | Wakelee | 37 | WHS Track | CT State Fitness Test | VanOrmer, Christina |
| WES-Mile Run | 10/13/17 | Wakelee | 19 | WHS Track | CT State Fitness Test | VanOrmer, Christina |
| Peer Helper Team Building Field Trip | 10/13/17 | WHS | 50 | Pine Lakes | Team building day for all Peer Helpers | Fontanella, Jill |
| AES - Fitness Run -Mango, Bredice, Brencher | 10/16/17 | Alcott | 52 | WHS Track | WPS Goal - 1.2 Achieve individual mastery of grade level standards as outlined in the Common Core State Standards. To meet the Physical Fitness State Standards. | Chupron, Erik |
| AES- Fitness Run - Cossette, Miller | 10/17/17 | Alcott | 34 | WHS Track | WPS Goal - 1.2 Achieve individual mastery of grade level standards as outlined in the Comm Core State Standards. Physical Fitness State Standards | Chupron, Erik |

Field Trip Report
BOE Meeting 10/10/17

| Trip | Date | School | Students | Trip Destination | Educational Objectives | Contact Name |
|---------------------------------------|-------------|---------------|-----------------|-------------------------------------|---|---------------------|
| AES - Fitness Run - Toth | 10/20/17 | Alcott | 17 | WHS Track | WPS Goal 1.2 Achieve individual mastery of grade level standards as outlined in the Common Core State Standards. Physical Fitness State Standards | Chupron, Erik |
| The Great Debate (Harvard vs. Howard) | 10/20/17 | Wolcott | 90 | Webster Bank Arena, Bridgeport, CT. | WHS students will watch a series of debates by students from both Harvard and Howard Universities. The objective is to raise the consciousness and capture our students who might not ordinarily be exposed to this debate. | Morgan, Joe |

Fundraiser Report October 10, 2017

| DATE | SCHOOL | GROUP/PERSON | DESCRIPTION OF FUNDRAISER |
|---------------|--------|---------------------|---|
| 9/25-29 | WHS | Student Government | \$2/day or \$5/week to wear a hat to raise money for victims of hurricanes Harry & Irma |
| 9/26 to 10/10 | WHS | Goal Club | Sell candy off campus to support Boys & Girls Soccer programs |
| 2017-2018 | WHS | Parent Music Assoc | Sell concessions during Music Dept events |
| 2017-2018 | WHS | Peer Helpers | Request local businesses to donate gift cards to Attendance Committee |
| 10/13 | Alcott | Community Give Back | Students will pay \$1 to dress as superheroes. Money donated to the Wolcott Friends of First Responders |
| 10/26 | Alcott | PTO | Percentage of sales at Chuck E. Cheese |
| 12/17 to 3/18 | WHS | Student Theater | Sell ads for the Spring Musical Program book |

Regular Meeting of the Board of Education – October 10, 2017

RESOLUTION: RESIGNATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO ACCEPT THE RESIGNATION(S) OF:

1. **Samuel Glaser** in the position of Head Lacrosse Coach at Wolcott High School effective immediately;
2. **Loretta Maintanis** in the position of Special Education Paraprofessional at Tyrrell Middle School for the purpose of retirement effective immediately.

(See attached)

Regular Meeting of the Board of Education – October 10, 2017

RESOLUTION: NOMINATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Heather Pytel** to the position of Music Teacher at Tyrrell Middle School effective as soon as possible;
2. **Chuck Tutalo** to the position of FCCLA Advisor at Wolcott High School effective immediately;
3. **Carley Vesneski** to the position of Long-Term Substitute School Counselor at Wolcott High School effective immediately.

(See attached)

Regular Meeting of the Board of Education – October 10, 2017

RESOLUTION: PERMISSION TO DISPOSE OF OUTDATED MATERIALS

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

Wakelee Elementary School's Principal requests permission to discard outdated teacher manuals and test prep that are no longer aligned to our current curriculum.

(See attached)

Regular Meeting of the Board of Education – October 10, 2017

RESOLUTION: ADOPT NEASC'S 2020 STANDARDS FOR ACCREDITATION

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To adopt the 2020 Standards for Accreditation from the New England Association of Schools and Colleges (NEASC) as a district-wide guide for ongoing school reform and to direct the Superintendent to create a plan to pursue NEASC accreditation for all of the district's schools.

Regular Meeting of the Board of Education – October 10, 2017

RESOLUTION: ADOPT A POLICY

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To revise on initial vote the following Community Relations Series 1000 Board policies/regulations:

- 1110.1 R – Parent Involvement**
- 1111 R - Use of Educational/Government Television Channel**
- 1120 R – Public Participation at Board Meeting**
- 1210 P - School-Community Associations**
- 1250 P – Visits to the Schools**
- 1250 R – Visits to the Schools – Deleted**
- 1313 P – Gifts to Schools – Deleted & Content Moved to Policy 1323**
- 1320 P – Student Community Relations**
- 1321 R – Video Studio Facility & Broadcast Regulations**
- 1322 P – Contests for Students**
- 1323 P – Gifts**
- 1324 P – Fundraising**
- 1330 Form 1 – Insurance Liability**
- 1360 P – Awards & Scholarships**

P = Policy
R = Regulation

(See attached)

COMMITTEE REPORTS

October 10, 2017

Operations & Programs Committee – September 25, 2017
Finance Committee – September 25, 2017

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

OPERATIONS & PROGRAMS COMMITTEE
MINUTES OF SEPTEMBER 25, 2017

A meeting of the Board of Education's Operations & Programs Committee was held on Monday, September 25, 2017, at Tyrrell Middle School. In attendance were: Roberta Leonard, Chairman of the Operations & Programs Committee; Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Kimberly Lumia, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, Arthur Lerz and Cynthia Mancini, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Walter Drewry, Principal of Wolcott High School, and George Edwards, Executive Director of NEASC.

The meeting was called to order at 6:00 p.m. by Ms. Leonard.

The Committee had a presentation by Mr. Edwards about the new standards of accreditation by NEASC, followed by a review of the Series 1000 Board Policies from policy #1324 to completion.

ADJOURNMENT:

Motion: by Mrs. Mancini, seconded by Mr. Buzzelli, to adjourn the meeting at 6:50 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE
MINUTES OF SEPTEMBER 25, 2017

A meeting of the Board of Education's Finance Committee was held on Monday, September 25, 2017 at Tyrrell Middle School. In attendance were: Cynthia Mancini, Chair of the Finance Committee, Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Kimberly Lumia, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Anthony Gugliotti, Roberta Leonard, and Arthur Lerz, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager, and Eileen Girgenti, Food Service Director.

The meeting was called to order at 6:51 p.m. by Mrs. Mancini.

The Committee reviewed pending vendor invoices, oil and diesel bids, and bus transportation bids. Mrs. Girgenti gave them a presentation on the Food Service Program. They also discussed the Custodians' and Nurses' contracts.

Adjournment:

Motion: by Mr. Gugliotti, seconded by Mrs. Gubitosi, to adjourn the Finance Committee meeting at 7:30 p.m.