**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF SEPTEMBER 1, 2020**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on September 1, 2020 at 6:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman. Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

The Superintendent recommended approval of the agenda. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation and approve the Agenda. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of August 4, 2020 Regular Board Minutes. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of August 19, 2020 Called Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

A Summer Graduation Ceremony was held for Megan Hutchings.

The Counselors did a presentation and time was allotted for the Board to ask questions.

Asst. Supt. /Principal Jones did a presentation of the building updates as well as virtual learning. He recognized the Students and Staff for the month of August. The information will be sent to the newspaper.

Superintendent Harris recognized the District Staff Member for the month of September. Ms. Shirley Fair-Johnson was our Spotlight. Her information will also be sent to the newspaper. All Spotlights will be highlighted on our district/school webpage. October’s Spotlight for the District Office will be Mrs. Amye Murdock.

Superintendent Harris shared newspaper articles that appeared in the newspaper.

**PERSONNEL (EXECUTIVE SESSION)**

There wasn’t any Personnel approval/discussions held for this meeting.

**FINANCE**

The Superintendent recommended approval of the Financial Report for August 2020. On a motion by Mr. Wilborn and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the Tax Collections for July 2020. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent discussed the 2019 Audit Report. The Report concluded with zero findings. Mrs. Shirley Gilbert and her finance team is to be commended and will be recognized at the October 6, 2020 Board Meeting.

**MAINTENANCE & OPERATIONS**

The Superintendent updated the Board on the damage claim for the freezer in the kitchen. The District received a settlement check for $9,145.74 (amount after the $2500 deductible) as well as a dividend check from GSBA Risk Management Fund for $2,808.00.

Mrs. Twanda Banks did a presentation to the Board about the phone lines. The last three months’ telephone bills were shared. The Superintendent recommended approval of Masters Telecom (Verizon) ($520 per month plus $1400 – one-time fee) to replace all phone lines. (We also received a quote from MTC.) On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed. We are looking at a tremendous saving with the new phone system. The Board wants contact to be made with AT&T prior to cut-off to make sure we do not incur any fees.

**NEW & UNFINISHED BUSINESS**

The Superintendent recommended approval of the slate of Federal and State Grants. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Policy Section G that has been on the table since August 4, 2020 Board Meeting. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent placed Policy Section I on the table for approval at the October 6, 2020 Board Meeting. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**ANNOUNCEMENTS**

The Superintendent distributed the Board and Administrator Brochure.

The Superintendent shared that there will be a virtual tour of the school when the project is complete.

The Superintendent informed the Board that the District is now required to submit to the State a School Case and Cluster Reporting Form.

The Superintendent informed the Board that the State is now only requiring End of Course Assessments in Algebra I or Coordinate Algebra, Biology, U.S. History and American Literature and Composition.

The Superintendent informed the Board that the annual retreat is normally held in October. The Board Members do not wish to have the Retreat due to the pandemic.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn. The motion passed.

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Chairman Secretary