

Miller County District Schools

Please return this completed form to

Miller County District Schools
 Attention: Personnel
 96 Perry Street
 Colquitt, GA 39837
 (229) 758-5592/758-3255(Fax)

Reference Form

(To be completed by applicant)

Name of Applicant _____ Social Security Number _____

Applying for: _____ Grade Level/Area/Subject _____

I have applied for a position in the Miller County School System. Please complete the form below. By my signature, I authorize the release of any pertinent information you may have regarding my abilities and/or performance. I waive my right of access to this form.

Signature of Applicant

Date

Traits	Above Average	Average	Below Average	Poor	Not Observed
Character					
Flexibility					
Self Discipline					
Enthusiasm					
Physical Fitness and Health					
Organizational Skills					
Punctuality and Attendance					
Use of English (written and spoken)					
Knowledge of Subject					
Classroom Management					
Skill in Instructing					
Planning and Preparation					
Treatment of Students/Fellow Employees					
Effective Communication with Parents					

How long have you known this applicant? _____ In what capacity? _____
 Would you rehire this applicant? _____ Does the Personnel Director need to call for more information?
 _____ Is there any reason this applicant should not work around children? _____

Comments: _____

Signature _____ Position _____ Date _____

Current place of employment _____ Phone No. _____

Equal Opportunity Employer