

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 13, 2019**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2021_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>McGlynn and Moore, Attorneys at Law</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. PUBLIC READING OF PROPOSED NEW POLICY

FIRST READING - Policy 104 – Nondiscrimination/Discriminatory Harassment – Employment Practices

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, March 13, 2019**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the January meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

IU 08 Operating Committee representative **Kathy Hough**

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **McGlynn & Moore**

Business Administrator **Jeff Vasilko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$
Cafeteria Fund Invoices	\$
Athletic Fund Invoices	\$
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$0.00
Total Invoices paid	\$

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$
Berkheimer Tax Administrators PASD – EIT (Current)	\$
Total Taxes	\$

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5. APPROVING IDEA CONTRACTS WITH APPALACHIA IU 8

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends approving IDEA contracts with Appalachia Intermediate Unit 8 in the amounts of \$166,714.56 (CFDA #84.027) and \$1,026 (CFDA #84.173A) for the 2018-2019 school year.

6. APPROVING LINKAGE AGREEMENT WITH LINKSTAR, LLC

Motion_____Second_____Vote_____

The Administration recommends approving a Linkage Agreement with Peerstar, LLC for continuum of quality of care in the event a student in the district receives services. There is no charge to the district unless a student uses the facility.

7. APPROVING POLICY REVISIONS

Motion_____Second_____Vote_____

The Administration recommends approving the following policy revisions:

- 103 Nondiscrimination/Discriminatory Harassment – School and Classroom Practices
- 103.1 Nondiscrimination – Qualified Students with Disabilities
- 222 Tobacco/Nicotine (Students)
- 247 Hazing
- 249 Bullying/Cyberbullying
- 323 Tobacco/Nicotine (Employees)
- 626 Procurement Procedure Attachment
- 707 Use of School Facilities
- 904 Public Attendance at School Events
- 918 Title I Parent and Family Engagement

V. PERSONNEL MATTERS

1. ADDITIONS THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

- | | |
|----------------|--------------------------|
| Dawn McDannell | IU 08 Substitute Teacher |
| Heather Marsh | IU 08 Substitute Teacher |

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2. ACCEPTING COACHING RESIGNATIONS

Motion_____Second_____Vote_____

The Administration recommends accepting, with regret the following coaching resignations:

Lisa Dividock	Assistant Softball Coach
Troy J. Scoran	Assistant Varsity Football Coach
Ryan Scoran	Assistant Track Coach

The administration further permission to advertise these positions as necessary.

3. HIRING COACHES

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring the following coaches. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

Scott Burda	Head Jr. Hi Baseball Coach
Jeremy Shuniak	Assistant Jr. Hi Baseball Coach
Rebecca Benton	Assistant Softball Coach

4. APPROVING VOLUNTEERS FOR SPRING SPORTS

Motion_____Second_____Vote_____

The Administration recommends approving the following individuals as volunteer coaches for the 2018-2019 school year. These individuals have provided or will provide all necessary clearances and certificates prior to having any contact with the students.

Robert Newlin	Track
Ryan Scoran	Track
Ryan Legg	Track
Brandon Ickes	Softball

5. EXTENDING LEAVE FOR STAFF MEMBER

Motion_____Second_____Vote_____

The Administration recommends approving a request to extend a staff member's leave of absence until February 15, 2019.

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VI. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Phillip Miller	Take students to the Science Olympiad Regional Competition	March 6, 2019	\$324.79	Yes
Third Grade Teachers	Field Trip to Disaster's Edge for Environmental Education Field Trip	May 8, 2019 (Raindate: May 9, 2019)	\$0.00 (Paid by PTO)	N/A

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Molly Harrington	Elementary Science Fair	Elementary Gym	May 6-7, 2019	No Charge

VII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

VIII. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____