

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 12, 2018**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2021_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Patricia Moore, Esquire</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. PROPOSED DISTRICT POLICIES

Second Reading
315 Wireless Communication Devices

Third Reading
810 Transportation
810.3 School Vehicle Drivers

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, October 10, 2018**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the August meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

IU 08 Operating Committee representative **Kathy Hough**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

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School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Jeff Vasilko**

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$1,488,333.14
Cafeteria Fund Invoices	\$34,914.20
Athletic Fund Invoices	\$23,379.82
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$20,715.00
Total Invoices paid	\$1,567,342.16

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$10,851.05
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$44,700.81
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$562,061.50
Berkheimer Tax Administrators PASD – EIT (Current)	\$68,246.07
Total Taxes	\$685,859.42

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- 332 Working Periods
- 333 Professional Development

9. REINSTATING SCHOOL NEWSPAPER

Motion _____ Second _____ Vote _____

The Administration recommends reinstating the school newspaper, *The Hilltop*, and advertising for an advisor.

VI. PERSONNEL MATTERS

1. ADDITIONS TO/REMOVAL FROM THE SUBSTITUTE LISTS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends adding the following individuals from the substitute lists:

Amy Farabaugh	IU 08 Substitute Teacher
Lisa Iachini	IU 08 Substitute Teacher
Lynn Mandel	IU 08 Substitute Teacher
Roger Miller	IU 08 Substitute Teacher
Damon Pulgino	IU 08 Substitute Teacher
Peter Rossi	IU 08 Substitute Teacher
Diana Schad	IU 08 Substitute Teacher
Joshua Beck	IU 08 Substitute Teacher
Erica Smith	Substitute Teachers' Aide

2. ACCEPTING LETTER OF RESIGNATION

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the resignation of Bryan C. Jubina as varsity head softball coach effective immediately and further requests permission to advertise the position.

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VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Second Grade Teachers	Field Trip to the Mountain Playhouse and meal at the Coal Miner's Cafe	May 6, 2019 8:30 a.m. to 2:30 p.m.	\$0.00 (PTO)	N/A
Mary Ann George	Take 78 students to the Cambria County College Fair at the Pasequerilla Center, Johnstown	September 11, 2018 8:00 a.m. to 10:00 a.m.	\$220.76	Yes
Travis Kargo	Field Trip taking 6 senior high students to Allegheny General Hospital to watch open heart surgery	October 16, 2018 5:30 a.m. to 2:45 p.m.	\$85.00 (substitute)	Yes
Second Grade Teachers	Field trip to Neil Armstrong Planetarium, Altoona, PA	September 20, 2018 12:00 p.m. to 3:00 p.m.	\$0.00 (PALS fund)	N/A
Kristine Bartoletti	Take 8 students in Spanish 3 and 4 to "Bailando Espana, Tabllo Flamenco, a theatrical and dance program, Pittsburgh, PA	October 30, 2018 8:00 a.m. to 4:00 p.m.	\$85.00 (substitute)	Yes

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Lisa Dividock, Cheerleading Coach	Powder Puff Game, proceeds to benefit cheer boosters	District Stadium	October 6, 2018 6:00 p.m. to ?	No Charge
Mary Ann George	Red Cross Blood Drive	Len Chappell Gymnasium	September 26, 2018	No Charge
PA HS Friends of the Band	Delivery of fundraiser	HS Cafeteria	September 29, 2018 7:45 am – 11:00 am	No Charge
Jen Pisarski, for the Discipline Committee	Hold a dance as a fundraiser	Elementary Gymnasium	September 28, 2018	No Charge
Portage Youth Basketball @ East Hills Rec League	Basketball Practice (boys and girls)	ES or Len Chappell Gymnasium	September through November, 2018	No Charge
Denise Moschgat, Drama Advisor	Play Practice	HS Auditorium	Tue, Wed & Thu Sept – December	No Charge
Denise Moschgat, Drama Advisor	Winter Production	HS Auditorium	December 14-15, 2018	No Charge

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Child Evangelism Fellowship of PA	Good New Club	Music Room – ES	Oct. 1 – Nov. 13 Jan. 22 – Mar. 5 After school till 4:30	No Charge
Travis Kargo	Hold practices for 5 th and 6 th grade boys basketball	Gyms as available	As can be arranged through Athletics	No Charge

VIII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____