

Business/Non-Instructional Operations

Sales & Disposal of Books, Equipment & Supplies

When equipment, books and materials become worn out, obsolete, surplus, or otherwise unusable in the schools, the Superintendent shall tender such items to town agents for disposition. Notwithstanding this provision, the Board of Education may donate discontinued textbooks to another Board of Education. Should the town refuse to accept the tender of these items in writing within thirty days, the Superintendent may authorize their disposal in a manner to the district's best advantage subject to the following:

- (1) Equipment may not be sold directly to individuals. Any proceeds from disposition of equipment or supplies shall be deposited in the town general fund.
- (2) The Board of Education may, upon recommendation of the Superintendent of Schools, authorize the disbursement or destruction of outdated textbooks which are no longer useful to the educational program, provided that such books have been determined obsolete by the professional administrative staff.
- (3) When books are sold either to used book vendors or shredders, this money must be returned to the town general fund. If and when such books are given to the PTA/PTO, the PTA/PTO may dispose of them as they wish. Any monies received therefrom can be retained in the PTA/PTO account.

Legal Reference: Connecticut General Statutes

10-220 Duties of Boards of Education.

10-229 Change of Textbooks

10-240 Control of schools.

10-241 Powers of school districts.

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NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut