

Bamberg School District One
Minutes of Regular Meeting of Board of Trustees
Richard Carroll Elementary School
January 19, 2016
6:30 p.m.

Members present: Board Chair Kedra H. Rivers, Vice Chair Chris Wallace, Trustee John L. Hiers, and Trustee Janeth Walker.

Absent: Secretary Tony E. Duncan

1. **Call meeting to order:** Board Chair Kedra Rivers called the meeting to order and asked for a moment of silence. She asked that the family of her 1992 classmate, Banks, be kept in all thoughts. This classmate recently passed and has a daughter at Richard Carroll Elementary School and a daughter who recently graduated from Bamberg-Ehrhardt High School.

2. **Notice to Media:** In accordance with the S. C. Code of Laws, Section 30-4-80(e), as amended, the following have been notified of the time, date, place and agenda of this meeting:

The Times and Democrat
The Advertiser-Herald

3. **Approval of Agenda**
Trustee Janeth Walker **moved and Vice Chair Chris Wallace seconded to approve the agenda as written.** The motion passed 4-0.

4. **Approval of Minutes**
Trustee Janeth Walker **requested and Trustee John Hiers seconded that the approval of the December 16, 2015, minutes be discussed in Agenda Item 11(Executive Session) with the approval following for clarification.** The motion passed 4-0.

5. **Approval of 2016 Board Calendar**
Superintendent Schwarting noted that the January 19th and February 16th meetings are on Tuesday nights due to the holidays of Dr. Martin Luther King Jr. and Presidents' Day. All other meetings fall on a third Monday night.

Trustee John Hiers **moved and Vice Chair Chris Wallace seconded to approve the 2016 calendar as presented.** The motion passed 4-0. [Board Packet Enclosure]

See calendar schedule below:

<i>January 19</i>	<i>6:30 p. m.</i>	-	<i>Bamberg-Ehrhardt High School</i>
<i>February 16</i>	<i>6:30 p. m.</i>	-	<i>Bamberg-Ehrhardt Middle School</i>
<i>March 21</i>	<i>6:30 p. m.</i>	-	<i>Richard Carroll Elementary School</i>
<i>April 18</i>	<i>6:30 p. m.</i>	-	<i>Bamberg-Ehrhardt High School</i>
<i>May 16</i>	<i>6:30 p. m.</i>	-	<i>Bamberg-Ehrhardt Middle School</i>
<i>June 20</i>	<i>6:30 p. m.</i>	-	<i>Richard Carroll Elementary School</i>
<i>July 18</i>	<i>6:30 p. m.</i>	-	<i>Bamberg-Ehrhardt High School</i>
<i>August 15</i>	<i>6:30 p. m.</i>	-	<i>Bamberg-Ehrhardt Middle School</i>
<i>September 19</i>	<i>6:30 p. m.</i>	-	<i>Richard Carroll Elementary School</i>
<i>October 17</i>	<i>6:30 p. m.</i>	-	<i>Bamberg-Ehrhardt High School</i>
<i>November 21</i>	<i>6:30 p. m.</i>	-	<i>Bamberg-Ehrhardt Middle School</i>
<i>December 19</i>	<i>6:30 p. m.</i>	-	<i>Richard Carroll Elementary School</i>

6. **School Reports: Stacey Walter, Sandra B. Glover, Randall L. Maxwell**

Hand-outs: School Reports (Overviewed/Reviewed by Principals):

- Richard Carroll Elementary School – Principal Stacey Walter
- Bamberg-Ehrhardt Middle School – Principal Sandra B. Glover
- Bamberg-Ehrhardt High School – Principal Randall L. Maxwell

7. **Student/Staff Recognition and Superintendent's Report**

Superintendent Schwarting reported the following:

- The End of Course (EOC) test results were very good. Test scores were as follows:
 - Biology: 22 out of 33 passed (67%) and 13 out of 15 passed (87%)
 - ELA: 12 of 15 passed (80%) and 9 of 9 passed (100%)
 - Algebra I: 59 of 62 passed (95%)

The administration is proud of the students who made the terrific scores and the hard work that the teachers put into the programs.

- Board members are asked to complete their State Ethics Commission report electronically. There is a fine for not submitting this report. The District Office is available to assist anyone who needs help. [Board Packet Enclosure]
- Bamberg School District One missed two days of school during the flood event. The plans are to use May 31st and June 1st as student make-up days. The last Professional Development Day will be on June 2nd. Orangeburg Consolidated School District Four missed five days and this district missed two days. Nevertheless, they are going to accommodate the District in getting the appropriate number of hours needed for our students at the Cope Career Center.
- Orangeburg Consolidated School District Four is working on their 2016-2017 School Calendar. [Board Packet Enclosure - Draft]
- Bamberg-Ehrhardt High School Guidance Department publishes a monthly calendar with all school activities. [Board Packet Enclosure]
- According to Board Policy BE, the election of Board Officers is scheduled to take place in May unless the Board elects to do something different. [Board Packet Enclosure]
- The Raider Regiment Band requested to take 40 students to the Great Wolf Lodge in Charlotte, North Carolina, on April 29-30, 2016, on a charter bus. The purpose of the trip is to reward the students, boost recruitment, and explore performance venues. The method of financing the trip is by the Band Booster Club. The ratio of student chaperones and the names of students will be submitted to the Board at the next meeting.

Trustee John Hiers **moved and Vice Chair Chris Wallace seconded to approve the Raider Regiment Band field trip to Charlotte, North Carolina, on April 29-30, 2016.** The motion passed 4-0.

8. **2015 Bamberg School District One Audit – Neil Crider, C.C. McGregor**

Handouts: Annual Financial Report - Year Ended June 30, 2015

Mr. Neil Crider, auditor from C.C. McGregor, reviewed and noted the following:

- Pages 5 – 7: Independent Auditor's Report
Financial Statements: Clean Opinion

- Pages 97-100
The District did not comply with requirements regarding reporting and Cash Management in the Food Service Program. With the exception of the noncompliance, the District complied in all material respects with the types of compliance requirements referred to that could have a direct, and material effect on the USDA School Breakfast and Lunch Program. The District complied in all material respects with the types of compliance requirements on each of its other major federal programs identified in the summary of the auditor's results section of the scheduled findings and questioned costs.
- Page 102: Summary
As far as the Financial Statement is concern, the District had an Unmodified Opinion or Clean Opinion. Material weaknesses were discovered in the Internal Control, Noncompliance material to financial statements, and Federal Awards (Food Service). The two major programs tested this year were Title I and Food Service.
- Page 8: New Significant Accounting Standards Implemented
Two new statements of financial standards issued by the Governmental Accounting Standards Board (GASB) that relate to pension activity are as follows:
 - Statement No. 68 – Accounting and Financial Reporting for Pensions
[Impact to the District: the reporting of unfunded pension liability on the District's full accrual basis of accounting.]
 - Statement No. 71 – Pension Transition for Contributions Made Subsequent to the Measurement Date.In order to implement the Statement, prior period adjustment was made to the District's July 1, 2014, net position. This prior period of adjustment decreased the District's net position by \$16,882,894.
- Pages 44-48: Pensions
The District is required to report general information about the Pension Plan, Pension Descriptions, Membership, Benefits, and Contributions. Retirement is going to continue to increase; therefore, consideration should be given when time to prepare the next Budget. This year the government contributed 100% of the required contributions for the current year and each of the two preceding years. As of June 30, 2015, the District reported a liability of \$17,085,321 and for Police Retirement \$38,710.
- Pages 18-20: Statement of Net Position / Statement of Activities
The District has a Deficit of \$8 million and last year a Positive of \$8 million. One standard is what put the District into this Deficit. This is not something to be too concerned with at this time; however, the effect that's coming immediately is Retirement Contributions – percentages will begin increasing.
- Pages 21-22: Current Assets & Current Liabilities; Funds that are reported and Funds that are not reported.
- Page 23: Funds
Total Revenues - \$11,202,390; Expenditures - \$12,061,804; Other Financing Sources - \$361,075, and a Deficit of \$489,339. Part of this is due to increase in salaries, step increases, and funded deficits in Food Service, etc. Starting now, all major financial decisions will have to be carefully scrutinized – can't continue to take hits – cash flow will become difficult.

- Pages 26-28: Food Service
Loss - \$95,907; Depreciation - \$69,000; \$50,000 transferred from the General Fund to compensate for the Deficit. For a District this size, Food Service should have an operating profit – some areas needs to be looked into.
 - Pages 30-64: New Schedules, Contributions for Retirement
 - Pages 66-95: Required Schedules for SC Department of Education / Amounts due back to the State Department of Education (Funds not spent) / Location Reconciliation Schedule / Schedule of Expenditures of Federal Awards (\$2.2 million)
- Mr. Crider will return to answer questions from Board members, if needed.

9. **Monthly Financial Report**

Finance Director Devon Furr presented the Financial Report for December 2015. Library Books Account is over spent because one librarian spent all of her funds on books. Also, the State sent money for Digital Instructional Supplies (\$7,200); however, it was sent back because the District didn't have the capabilities to do the work. EIA money is sent monthly but if it is not spent it has to be sent back.

The tuition for students increased this year; therefore, this amount exceeds the amount that the District receives in Student Base Cost. Students who attend Cope Vocational School pay \$100 for dual enrollment courses and this money is paid directly to the school – not to the District. [Board Packet Enclosure]

Handout: Bamberg School District #1 Food Service Fund Analysis

This analysis report indicates that labor needs to be cut by approximately \$62,000 in Food Service. Food Service owes the District approximately \$300,000 at this time.

10. **Visitors' Comments**

None

11. **Executive Session**

Board Chair Kedra Rivers called for a **motion to enter Executive Session**. Vice Chair Chris Wallace **moved and Trustee Janeth Walker seconded to enter Executive Session**. The motion carried 4-0.

The purpose for entering executive session was to discuss:

- a. Superintendent's Evaluation
- b. Student Expulsion Appeal
- c. Personnel: Use of Personal Days, Policy GCC/GCD

Open session: Vice Chair Chris Wallace **moved and Trustee Janeth Walker seconded for the Board to come out of Executive Session and return to the regular session of the meeting**.

The motion passed 4-0.

A. Superintendent's Evaluation

Trustee John Hiers **moved and Vice Chair Chris Wallace seconded that following a review of the Superintendent's Evaluation to extend the Superintendent's contract by one year to 2017-2018 and allow the use of sick days as personal days**. The motion passed 4-0.

B. Student Expulsion Appeal

Trustee Janeth Walker **moved and Vice Chair Chris Wallace seconded that after discussing the student discipline with both the Principal and Superintendent as well as the review of Board Policy that the Board rescind the expulsion of Student “B” and correct the last name of Student “B”**. The motion passed 4-0.

C. Personnel: Use of Personal Days, Policy GCC/GCD

Board Chair Rivers noted that no action was required regarding “Personnel: Use of Personal Days, Policy GCC/GCD.

Agenda Item #4 – Approval of Minutes

Trustee Janeth Walker **moved and Vice Chair Chris Wallace seconded to approve the minutes of December 16, 2015, with correction and appropriate as discussed**. The motion passed 4-0.

Vice Chair Chris Wallace **moved and Trustee John Hiers seconded to adjourn the meeting**. The motion passed 4-0.

The meeting was adjourned at 8:40 p.m.

Minutes approved:

Kedra H. Rivers, Board Chair

Tony E. Duncan, Secretary