




Step 1:

Making a TSAC student Account

Making a Student Account on the TSAC Student Portal

<http://tn.gov/tsacstudentportal>

Create your TSAC student account by using the active link above, or copy and paste into your web browser.



Login

User Name:

Password:

Log In Create a Log In

***Dual Enrollment students will have already created an account when filling out the Dual Enrollment Grant. If so, login using the link above and skip to the last slide of this presentation to finish the TN Promise application.**

Making a Student Account on the TSAC Student Portal

- All fields except Middle Initial and Phone Number are REQUIRED
- Passwords must follow the prescribed format:

Passwords are case sensitive, must be 6-25 characters, must include letters and numbers, and cannot contain the User Name, First Name, or Last Name.

Password: Required

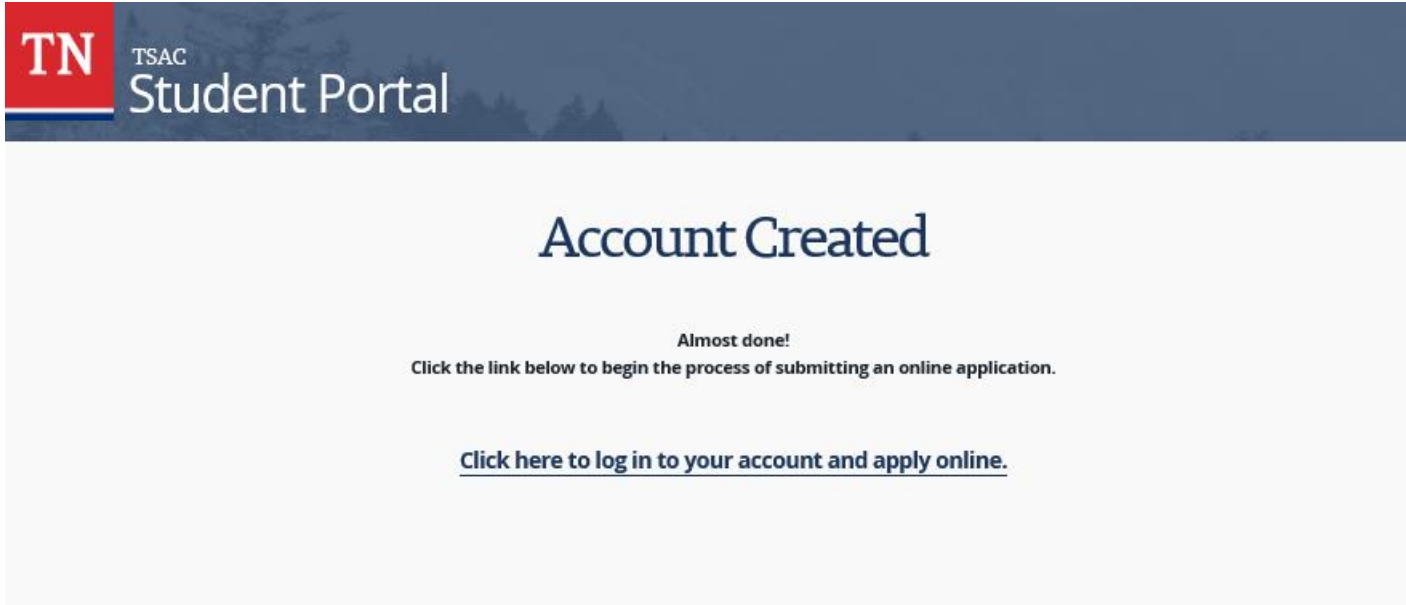
Re-enter Password: Required

- Complete ALL challenge questions and choose a security IMAGE
- Check the acknowledgement box and CREATE MY ACCOUNT
- *COMMON ERRORS: challenge question answers must be more than 3 alpha characters; they cannot be YOUR info.*
- *Mistakes will show up in RED, you will need to re-enter password to resubmit.*
- **WRITE down your username and password...you WILL need it again!!**

The screenshot shows the 'Create Your Account' page on the TSAC Student Portal. The page has a dark blue header with the 'TN TSAC Student Portal' logo. Below the header, the title 'Create Your Account' is displayed in a large, dark blue font. A sub-header reads 'Please complete this form to create an account.' The form contains several input fields with labels and 'Required' indicators: 'User Name: Required', 'Student's Legal First Name: Required', 'Middle Initial:' (with a small square input box), 'Student's Last Name: Required', 'Student's SSN: Required (999999999)', 'Student's Date of Birth: Required (MM/DD/YYYY)' (with a placeholder 'mm/dd/yyyy'), and 'Email Address: Required'. At the bottom of the page, a URL 'rower/LoanSummary.aspx' is visible.

Making a Student Account on the TSAC Student Portal

Your account has been created, **BUT** you must log back in to apply for state scholarships.



The screenshot shows the top navigation bar of the TSAC Student Portal with the TN logo and the text 'TSAC Student Portal'. The main content area displays the message 'Account Created' in a large, dark blue font. Below this, there is a smaller line of text: 'Almost done!' followed by 'Click the link below to begin the process of submitting an online application.' At the bottom of the message, there is a blue underlined link that reads 'Click here to log in to your account and apply online.'

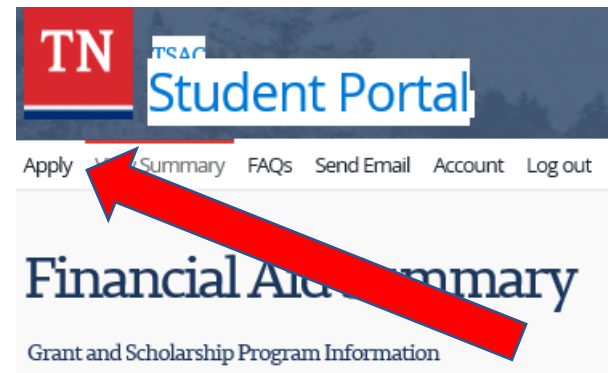


Step 2:

TN Promise Application

Applying for State Scholarships through the TSAC Student Portal

- Log in to your TSAC Student Account: <http://tn.gov/tsacstudentportal>
- Accept the user agreement
- You will land on the Financial Aid Summary Screen
- Select APPLY in the top left corner



Choose which scholarship you are applying for - **TN Promise opens August 1**

Tennessee Promise Scholarship Award 2021 - 2022	N/A	N/A
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Make sure you select MORRISTOWN West High School

Once you submit the application, you are all done! Make sure you receive a confirmation email!!!