

To: Cooperative Board Members
From: Maggie Nelson
Re: November 22, 2015 Board Meeting

1. Call to Order by Board Chair

Board Chair, Lance Pearson called the meeting to order at 9:01 am. Attending: Lance Pearson, Bud Scully, Roger Samples, Loyd Renaker via video conferencing, Tim Miller and Maggie Nelson.

2. Staff Representative:

Erin Bauer discussed Child Find numbers for Stevensville Schools fall 2015 screening. Last year Child Find had a 30% referral rate, this year it was about the same. These numbers are fairly close the numbers when the screening was held in the spring with Kindergarten Roundup. We will try again next fall before deciding if spring had a better turnout. Bud Scully indicated Chrissy Hulla, Florence Elementary Principal would prefer to see the screenings occur in conjunction with spring Kindergarten Roundup.

3. Consent Agenda

A. Minutes - October

B. Warrants – November

C. Financial Report

D. Next Meeting---Discussion on changing scheduled meeting to December 15th instead of December 22nd due to Christmas break.

Scully motioned to approve consent agenda as presented and change December board meeting date. Samples seconded. Motion carries 4-0.

4. Public Comment

None

5. Correspondence

A. Letter of Appreciation – Stevensville School District Mental Health Teams

Miller shared his experience and letter to Stevensville School MH teams regarding training held for Stevensville staff.

6. Board Action

None

7. Information and Discussion

A. CSCT 90 Day Data Reporting and Signatures

Maggie Nelson and Tim Miller shared the 90 data financial data with the Superintendents and discussed fluctuating in revenue vs. expenses due to summer revenue dollars excluded from spreadsheet. Signatures received from Superintendents in attendance.

B. Procedures for Administrative Designee at IEP Meeting

Miller discussed appointing an Administrative designee to attend IEP meetings when School Principal is not available to attend. MT OPI guidelines indicate a Special Ed Class 3 endorsement is needed to be an authorized representative at the meetings. Other positions sanctioned by OPI for Administrative Designee are staff licensed in a special education area such as School Psychologist, Speech Language Therapist or Special Education Teacher. Guidance Counselor's do not typically fall in to this classification. Miller advised Board to review their district policy and procedures to comply with the guidelines set forth in an authorized representative attending meetings.

C. ID Badge for BVEC Itinerant Staff

Miller asked for guidance in using an ID badge for itinerant BVEC staff when entering school districts. With many districts moving towards ID badges with photos, would Superintendents allow for BVEC to have an ID Badge to wear in to buildings? BVEC staff would continue to check in with school secretaries to identify when they are in the building. Scully indicated Louise from Florence may be able to create the badges for BVEC staff. Superintendents agree to allow BVEC staff to wear ID Badges on premise, as long as notification that they are in the buildings is communicated with office staff.

D. MTSBA Policy 5332 and Form 5232F

Continue discussion from November board meeting regrading using the form with Policy 5332. Districts will address using the form within each district. Most districts will omit the form, or if needed not fill out the top identifying information on the form.

E. ELL Assessment and Follow up Support

Miller solicited district needs for additional support on ELL assessments. Consensus from board members present was not to add additional Co-op FTE to support districts. Miller indicated no action on this item is needed now, as the districts currently have minimal ELL assessment needs but reiterated that the co-op psychologists are available to provide back-up support to district personnel as needed.

8. Adjourn

Scully motioned to adjourn meeting at 9:44 a.m.

Clerk

Board Chair