

**Taylor County District Schools**  
**Written Notification of Enrollment Decision**

**To be completed by the receiving school when an enrollment request is denied.**

Date: \_\_\_\_\_

Name and Title of person completing form: \_\_\_\_\_

Name of school: \_\_\_\_\_

In compliance with section 722(g)(3)(E) of the McKinney-Vento Homeless Assistance Act, the following written notification is provided to:

Name of Parent(s)/Guardian(s): \_\_\_\_\_

Name of Student(s): \_\_\_\_\_

After reviewing your request to enroll the student(s) listed above, the enrollment request is *denied*.

This determination was based upon:

You have the right to appeal this decision by contacting the school district's Local Homeless Education Liaison.

Name of Local Liaison: Winter McLemore, MSW

Title: School Social Worker

Phone number: 850-643-2213

In addition:

- The student listed above has the right to enroll immediately in the requested school pending the resolution of the dispute.
- You may provide written or verbal communication(s) to support your position regarding the student's enrollment in the requested school.
- You may contact the State Coordinator for Homeless Education if further help is needed or desired. Contact information for the State Coordinator:

Name of State Coordinator: Lorraine Allen

Email: Lorraine.Allen@fldoe.org

Phone: 850-245-0668

*You may seek the assistance of advocates or an attorney.  
A copy of our state's dispute resolution process for students experiencing homelessness is attached.*