

**MINUTES
FLORENCE COUNTY SCHOOL DISTRICT FIVE
REGULAR MEETING OF THE BOARD OF TRUSTEES
November 26, 2018**

MEMBERS PRESENT:

Mr. Jerry A. Lee, Chairman
Mr. Andrew B. Gaster (newly seated)
Mr. Raymond A. Haselden
Mr. John M. Nesmith

Mr. Richard D Sanders
Mrs. Faith L. Truesdale
Mrs. Holly H. Wall

STAFF PRESENT:

Mr. Randy Smiley, Superintendent
Mr. Adam Kennedy
Mrs. Allana Prosser
Mrs. Beth Snowden

Mr. Sam Tuten
Mr. Randy Willis
Mrs. Wanda Willis
Mrs. Tina Williams, Recorder

OTHERS PRESENT:

Mrs. Marie B. Haselden – Board Seat Recognition
Ms. Brenda Jackson, Kenneth Cobb & Company, P.C.
Ms. Shamira McCray, *Morning News*

The Board of Trustees of Florence County School District Five met in regular session on Monday, November 26, 2018, at 7:00 p.m. in the District Office.

1. **Welcome and Call to Order** – Chairman Lee welcomed those present and called the meeting to order at 7:00 p.m.
2. **Confirmation of Notice to Media** – Chairman Lee stated that in accordance with the South Carolina Code of Laws, 1976, as amended, Section 30-4-80(e), the following were notified of this meeting: *Morning News*, *NPO News*, WMBF-TV, WPDE-TV, and www.fsd5.org.
3. **Approval of Agenda** – The Agenda was approved by general consent of the Board.
4. **Recognition of Former Board Member** – Chairman Lee presented a plaque to Mrs. Marie Haselden in recognition of three years of service on the Board of Trustees. Mrs. Haselden addressed the Board and expressed her gratitude for having served in this capacity.
5. **Recognition of Re-elected, New Board Member, and Oath of Office** – Chairman Lee administered the Oath of Office to Mr. Andrew B. Gaster, and he was seated as a new Board Member. He also recognized Mr. Raymond Haselden and Mr. John Nesmith for being re-elected Board Members.
6. **Public Forum** – No one was present to address the Board in Public Forum.

7. Consent Agenda (A-D) – Chairman Lee reviewed the items of the Consent Agenda which included Board Minutes for October 22, 2018, regular session, Monthly Financial Statement for October 2018, School Food Service Statement YTD June 2018, and the School Food Service Statements July - October 2018. All items passed by general consent of the Board.

8. Regular Agenda

A. Special Report:

B. Presentation of the 2017-18 Fiscal Audit – Mrs. Brenda Jackson presented the audit report for fiscal year ending June 30, 2018. She stated that the 2018 General Fund balance of \$1,622,550 equates to 59 days of operating capital and falls within the acceptable range established by the state. The 2017-18 General Fund ended with a negative balance of \$124,343. Mrs. Jackson informed the Board that the Food Service Fund ended with a negative balance of \$33,133. The Independent Auditor’s Report revealed a clean, unmodified opinion, which is the top opinion that can be received. Mrs. Willis presented a Fiscal Year Financial Overview, which reflected the declining Average Daily Membership. Mr. Smiley discussed measures which have been implemented in the 2018-19 budget to offset negative balances.

C. Superintendent’s Report

1. **Election Results** - The trustee election was held on November 6. In Seat 1, Mr. John M. Nesmith and In Seat 4, Mr. Raymond Haselden were both declared winners. In the At-Large Seat 7, Mr. Andrew B. Gaster defeated Mrs. Marie B. Haselden. The election was certified on November 9, 2018, by Florence County Voter’s Registration.
2. **Classroom Observations** - Mr. Smiley told the Board that during the month of October, the administrative staff completed 61 observations. Administration continues to see more rigor in assessments, small group instruction, and greater emphasis on higher-order thinking.

9. For Action Agenda

A. Second Reading Board Policy GBEE (Internet and Electronic Communication) – Mr. Sanders moved, seconded by Mr. Nesmith, that the Board give second reading to Board Policy GBEE (Internet and Electronic Communication) as presented. The motion carried unanimously.

B. First Reading of Proposed 2017-18 General Fund Audit – Mrs. Truesdale moved, seconded by Mr. Haselden, that the Board give first reading to the Proposed 2017-18 General Fund Audit. The motion carried unanimously.

10. Executive Session Agenda

A. Mr. Sanders moved, seconded by Mr. Nesmith that the Board enter the Executive Session Agenda to discuss a Personnel Resignation. The motion carried unanimously, and the Board entered Executive Session at 8:05 p.m.

11. Reconvene in Open Session with Action if Necessary from Executive Session – Following Executive Session, Chairman Lee called the meeting to order in Open Session at 8:38 p.m. with no action taken in Executive Session.

12. Election of Officers – In Election of Officers, Superintendent Smiley declared all positions vacant and then opened the floor for nominations.

Mr. Smiley called for nominations for chairman. Mrs. Wall nominated Mr. Nesmith as chairman, seconded by Mr. Lee. Mr. Nesmith was declared chairman by a vote of 6-0-0.

Chairman Nesmith called for nominations for vice chairman. Mr. Sanders nominated Mr. Lee, with Mr. Lee declining the nomination. Mrs. Wall nominated Mr. Sanders, seconded by Mrs. Truesdale. Mr. Sanders was declared vice chairman by a vote of 6-0-0.

Chairman Nesmith called for nominations for secretary. Mrs. Wall nominated Mrs. Truesdale, seconded by Mr. Sanders. Mrs. Truesdale was declared secretary by a vote of 6-0-0.

13. Adjournment – There being no further business, Mrs. Wall moved, seconded by Mr. Haselden, that the meeting be adjourned. The motion carried unanimously, and the meeting adjourned at 8:45 p.m.

Chairman

Member

Vice Chairman

Member

Secretary

Member

Member