

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1

2200 Havasupai Blvd.

Lake Havasu City, AZ 86403

Governing Board Minutes

January 31, 2017

WORK SESSION MEETING:

1. Opening of Meeting

1.1 Call to Order

The Work Session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board President, Nichole Cohen at Mohave Community College, Building 600, 1977 Acoma Blvd., Lake Havasu City, Arizona at 9:00 a.m., on January 31, 2017.

1.2 ROLL CALL

BOARD MEMBERS PRESENT: Nichole Cohen, President
Pat Rooney, Member
Kathy Cox, Member
John Masden, Vice President
Alan Ward, Member

BOARD MEMBERS ABSENT:

ADMINISTRATION PRESENT: Diana Asseier, Superintendent
Michael Murray, Director of Business Services
Aggie Wolter, Director of Special Services
Denise Miner, Director of Personnel/Technology
Brad Gardner, Director of Educational Services
Terry Fleming, Secretary

Others: 0

1.3 Pledge of Allegiance

1.4 Moments of Silence

2. Review and Accept Agenda for this Session

Mr. Masden moved to accept the agenda as presented. Motion seconded by Mr. Ward.

ROLL CALL VOTE: Rooney: YES, Cox: YES, Ward: YES, Masden: YES, Cohen: YES

3. Governing Board Retreat with Superintendent and District Directors

Mrs. Asseier welcomed everyone to the Board Retreat. She reviewed that was in each of their Board Handbook binders.

Review of B Policies

BAA - Board Evaluation

- Discussion: Nichole would prefer to have our Superintendent as leader. How to set agenda would be decided by the Board President. Board Evaluation is to be done by October 30. Discussion on board evaluating itself at end of July, then again at end of December. Need to have discussion and solutions for each item on the exhibit, and give individual feelings for good of the group, along with setting board goals.

BE- School Board Meetings

- Which Tuesday – third Tuesday of each month, except July.
- How often
- Start Time
 - Work Sessions – continue as we are with discussions about the next regular board meeting, or move discussions to regular meeting? Discussions: suggested to change this work session to special session for presentations for and by student/staff/public; items taken to board

then could be put on next month's agenda; could put items on regular agenda as first reading (like policies); philosophy; keep meetings as they are for now until some issues are taken care of; time change to 5:00 p.m.; recap/reference discussion from work session at regular board meeting; schedule additional board retreats/work session; and what current problems are and how to handle them.

Break 10:30-10:40 a.m.

BEDB- Agenda

- Order: Discussion: have Call to Public at beginning and end of meeting; would require form be filled out, and podium would be at a location up front to address board; if form is on an action item, the person will be asked if they want to speak during Call to the Public or during the action item; 3 or 5 minutes; information must be shared with respect; warrants put as separate new business action item;
- Content
 - Superintendent Report; Board Report – no discussion; last Call to Public, then requests for items for future.

BEDH- Public Participation

- Request to speak form – Discussion: have expectations of conduct on it; during action items have person come up to the microphone- when called upon by the President, state name and speak; discussion from board, then public, then follow-up from the board; at beginning of action items, inform public what to do if they want to talk to the board about it; remind public that if subject has already been spoken on, please do not be redundant, or ask that all speaking on the same subject chose one person to speak for the group;
- BHC/BHD
- General Board Policy statements for each Section
- Policy Committees

BEDD- Rules of Order

- Discussion: Parliamentary Procedures Cheat Sheet and Robert's Rules Cheat Sheet; will change policy to read "generally follow Robert's Rules"; possible board work session on Robert's Rules; and address board and administration members professionally.

BG- Policy Process

- Discussion: Arizona School Boards Association helps us with policies; have district policy committee with two board members; possibly have policy projected at board meetings to make changes; possible agenda item with discussion and possible action, or refer to policy committee; discussion on discipline policy – zero tolerance, suspensions (homework);

Lunch 12:00-12:30 p.m.

Return to BEDH- Public Participation

- Communication in response to emails, social media, etc. Follow chain of command (see Guide to Solving Problems and Getting Answers Fast). Discussion: if email sent to board members, President will send to Superintendent; Mr. Masden has tried to share correct information on Facebook; we need to be as quick as possible to share emergency information; share with board that there is an emergency asap-does not have to be specific; discussion on need of a Public Information Officer- everything goes through that one person; and possible recognition site on website.
 - Who responds?
 - How
 - When
 - Communication in General- our thoughts?

Budget Information

Budget Priorities for Board

- Mr. Murray will be producing a line item budget. He would like to know how detailed the board would like the line item budget to be. Discussion: example of supplies by school, etc.; there is

nothing to compare past year to current year.

- Mr. Murray shared handouts regarding Arizona School District Spending FY 2015 Report. Appendix A: Operational efficiently, overall we are in peer group 3; transportation; student percentage. Discussion on sections of the report. Appendix B: Classroom dollar percentage. Appendix C: graphs representing cost ranges by efficiency peer groups for administration, plant operation food services, and transportation. Summary of all Arizona schools.
- Professional development/conferences

Signatures

- Vouchers and other Processes Discussion: vouchers are not approved until board votes on them at regular meeting; board wants to know what the procedures are; and board would consider having two board members sign, then the third come in to verify warrant and sign.
- Other Budget Concerns

Break 2:00-2:10 p.m.

Budget Committee Update

Mrs. Asseier reviewed the PowerPoint presentation that will be covered at the third and last budget committee meeting February 1:

- Retaining and recruitment; salary; longevity; and athletics; history of past salary increases; other compensation shown; 301 payment (\$1250 goes to insurance for each teacher each year); enrollment history and weekly enrollment (trends); projected budget Real Time Funding Projection with Prop 123 added; considerations/assumptions; ongoing costs proposals; Mrs. Miner spoke on inversion corrections; athletics; longevity one- time supplemental pay; reserve towards Employee Benefit Trust; what can we sustain when the override goes away; recommendation from committee is that we do a salary study in the fall of 2017; recommendation; future-state budget, insurance costs, final on salary study; Mrs. Miner spoke to staff coming back next year- right now looking at 37 openings (20 are current unable to fill positions).
- Prop 206 Implication: 2020-21 - at that point minimum wage will be at \$12.00 per hour.
- Discussion of board priorities for Bond and Override: goal is to retain and recruit good teachers; discussion on paying for dependent coverage; cutback for dependent coverage to begin 2018-19 by 10%; override gone in year 5, we can go out for another override in fifth year so no complete decline; request for a revenue float chart; all payments and benefit amounts will be shared with every salary.
- Timelines: take compensation packet to board at February board meeting.
- Staffing Ratios / Recruitment and retention

Mrs. Asseier will schedule another work session to cover Strategic Planning.

The Board had no other comments or questions.

4. Updates and Announcements - none.

5. Adjournment: Following a motion by Mr. Masden, seconded by Mrs. Cox, the meeting was adjourned at 3:50 p.m. by a unanimous vote.

Minutes of the Work Session Governing Board meeting of January 31, 2017 are approved as submitted.

Nichole Cohen, Board President

John Masden, Board Vice President