

## School Administrative Unit #7

### Summer Meeting Minutes

<b>Date</b>	August 9, 2018
<b>Time</b>	6:00 p.m.
<b>Location</b>	Pittsburg School

#### Attendance

##### School Board Members

Clarksville		Colebrook		Columbia		Pittsburg	
P	Michel Dionne	P	John Falconer	E	Chris Brady	P	Lindsey Gray
P	Heather Mitchell	E	David Gales	P	Stacey Campbell	P	Reggie Parker
P	Judy Roche	P	Deb Greene	E	Cara Lariviere	P	Willard Ormsbee
		E	Craig Hamelin			P	Toby Owen
		P	Brian LaPerle			P	Billie Paquette
		E	Michael Pearson				
		P	David Thatcher				

##### Stewartstown

##### SAU #7

##### Public

E	Kathleen Covell	P	Bruce Beasley, Superintendent	Will Phillips
P	Philip Pariseau	P	Cheryl Covell, Business Administrator	
E	Kara Sweatt	P	Mandie Hibbard, Special Services Coordinator	

#### Minutes

Item	Subject	Action
1.	<b>Roll Call</b> <ul style="list-style-type: none"> <li>• Superintendent Beasley called the meeting to order at 6:05 p.m.</li> <li>• Introductions of Board Members and Administration</li> </ul>	
2.	<b>Hearing of the Public:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
3.	<b>Guest Speaker:</b>  Superintendent Beasley introduced guest speaker, Will Phillips of the New Hampshire School Board Association <ul style="list-style-type: none"> <li>• Key Roles and Responsibilities of a School Board                             <ul style="list-style-type: none"> <li>○ Comply with state statutes and NHDOE Rules</li> <li>○ Duty to provide policy – not run the school</li> <li>○ Policies must be non-discriminatory on the basis of sex, race, age, creed, color, marital status, national origin or disability</li> <li>○ Adopt policies necessary to:                                     <ul style="list-style-type: none"> <li>▪ Control and effectuate the recruitment, employment, evaluation and dismissal of teachers and other school employees</li> <li>▪ Purchase equipment, supplies and services</li> </ul> </li> <li>○ Policy categories                                     <ul style="list-style-type: none"> <li>▪ Priority/Required by Law: Subject matter is required by State law</li> <li>▪ Recommended: Though not required by law, they are highly recommended for effective and efficient School Board operation.</li> <li>▪ Optional: Most are informational in nature.</li> </ul> </li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Establish the School District’s budget and provide budget oversight</li> <li>○ Hire and evaluate the Superintendent</li> <li>○ Conduct hearings and serve as an adjudicative body relative to the rights of students and employees</li> <li>○ Participate in Collective Bargaining proceedings</li> </ul> <ul style="list-style-type: none"> <li>• Non-statutory responsibilities <ul style="list-style-type: none"> <li>○ Communicate with the public</li> <li>○ Participate in strategic planning to establish long and short-term goals, plans and objectives</li> <li>○ Learn how to respond to complaints and concerns of citizens, school administrators and other staff. <ul style="list-style-type: none"> <li>▪ A reporting structure for complaints or grievances is helpful and defines the required process.</li> </ul> </li> </ul> </li> </ul> <p>Will Phillips left the meeting at 7:40 p.m.</p>	
4.	<p><b>Agenda Adjustments:</b></p> <ul style="list-style-type: none"> <li>• The Strategic Plan will be removed from the agenda and return at the Fall meeting in November.</li> <li>• Electricity bids will be removed from the agenda and addressed at each district’s board meeting</li> <li>• A meeting will be held in Berlin regarding State Funding on 9/06/18 at 6:00 p.m. at Berlin Middle School</li> <li>• Add a non-public session regarding a personnel matter.</li> </ul>	
5.	<p><b>Reading of the Minutes:</b>  <u>D. Thatcher / D. Greene:</u> To accept the minutes of April 18, 2018 as presented with the following change:</p> <ul style="list-style-type: none"> <li>○ On the last page change “Regional” to “Collaborative”</li> </ul>	Vote: Unanimous 11-0
6.	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• Staffing Updates <ul style="list-style-type: none"> <li>○ Jennifer Noyes has been hired as the SAU #7 School Psychologist</li> <li>○ Lise Marcotte has been hired as a part-time payroll and human resources assistant</li> <li>○ Project Aware Manager <ul style="list-style-type: none"> <li>▪ B. Beasley asked for permission to hire once salary and benefits are worked out within the grant guidelines</li> </ul> </li> </ul> </li> </ul> <p><u>L. Gray / B. LaPerle:</u> Motion to give the Superintendent authorization to hire the Project Aware Manager.</p> <ul style="list-style-type: none"> <li>• Policy Adoption <ul style="list-style-type: none"> <li>○ Most School Districts have adopted A-G policies</li> </ul> </li> </ul> <p><u>D. Thatcher / S. Campbell:</u> Motion to adopt policies A-G as adopted by the local boards</p> <ul style="list-style-type: none"> <li>• Start time for future SAU #7 meetings <ul style="list-style-type: none"> <li>○ Should start time be 5:30 p.m.</li> <li>○ J. Roche suggested starting at 6:30 p.m. and eliminating the meal</li> </ul> </li> </ul> <p><u>J. Roche:</u> Motion to change the meeting time to 6:30 p.m. and eliminate food</p> <ul style="list-style-type: none"> <li>○ By consensus, the hosting district will determine if food will be served</li> </ul>	<p>Vote: Unanimous 11-0</p> <p>Vote: Unanimous 11-0</p> <p>Motion failed</p>

	<ul style="list-style-type: none"> <li>• Telecommunications Bid <ul style="list-style-type: none"> <li>○ Discussed forming a committee to review telecommunications, surveillance and controlled access technology bids. <ul style="list-style-type: none"> <li>▪ Volunteers include: B. Paquette, P. Pariseau and B. LaPerle</li> <li>▪ Cindy Rioux was suggested as a possible committee member from the community</li> </ul> </li> </ul> </li> </ul>	
7.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
8.	<p><b>Other Business:</b></p> <ul style="list-style-type: none"> <li>• Next meeting November 15, 2018 at 6:00 p.m.</li> </ul> <p><u>M. Dionne / D. Thatcher:</u> Motion to go into non-public session in accordance with RSA 91-A:3(c) at 8:08 p.m.</p> <p>Roll Call Vote: M. Dionne – yes; H. Mitchell – yes; J. Roche – yes; L. Gray – yes; B. Paquette – yes; S. Campbell – yes; T. Owen – yes; B. Ormsbee – yes; D. Thatcher – yes; D. Greene – yes; B. LaPerle – yes; P. Pariseau – yes; R. Parker – yes; J. Falconer – yes.</p> <p>C. Covill was invited to join the non-public session M. Hibbard left the meeting at 8:10 p.m.</p> <p><u>B. LaPerle / T. Owen:</u> Motion to return to public session at 8:15 p.m.</p> <p>Roll Call Vote: M. Dionne – yes; H. Mitchell – yes; J. Roche – yes; L. Gray – yes; B. Paquette – yes; S. Campbell – yes; T. Owen – yes; B. Ormsbee – yes; D. Thatcher – yes; D. Greene – yes; B. LaPerle – yes; P. Pariseau – yes; R. Parker – yes; J. Falconer – yes.</p> <p><u>B. Ormbsee / P. Pariseau:</u> Motion to do what is needed for technology</p> <p><u>B. LaPerle / D. Thatcher:</u> To seal the minutes of the non-public session</p>	<p>Vote noted under motion</p> <p>Vote noted under motion</p> <p>Vote: Unanimous 11-0</p> <p>Vote: Unanimous 11-0</p>
9.	<p><u>T. Owen / R. Parker:</u> To adjourn the meeting at 8:17 p.m.</p>	<p>Vote: Unanimous 11-0</p>
<p>Respectfully Submitted: Cheryl Covill, Business Administrator</p>		