

INSTRUCTIONS FOR COMPLETING PEST CONTROL USE RECORDS FOR SCHOOLS

For detailed instructions see: Texas Administrative Code, Title 4, Part 7, Subchapter H, Paragraph 7.144

Records must be kept for a minimum of two years. The records must include the following, but are not limited to:

1. Name of building, specific area, address, room numbers or other operational data.
2. Date the pesticide(s) or device(s) were used.
3. Names of pesticide(s) and EPA registration number(s) of each used.
4. Total amounts of each pesticide applied where the percentage of active ingredient was not changed. List the number of lbs of granules or the ounces of spray applied.
5. Device(s) used & total number of each device.
6. For manufacturer's formulations that are mixed with water or other material, the mixing rate and total amount of material(s) applied or the percent of active ingredient(s) and total amount of material(s) applied.
7. Target pest
8. Service address where the pesticide(s) and device(s) were used if different than item #1.
9. The name and license number of the person(s) applying pesticides or using devices or name of the technician or apprentice and license number of the supervising certified applicator if the technician or apprentice have not been assigned a license or registration number.

Use records shall be made available to the Structural Pest Control Service or its authorized agents upon written or verbal request.

