

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, April 21, 2015, 7:00 p.m.

AGENDA

Communications Report

New Business

Finance Report
Education Report
Activities Report
Building Report

Policy Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit #18 submitting their minutes of regular meeting February 25, 2015.
2. Jeanne Sviatko, Kindergarten Teacher at JFK, submitting her letter of intent to retire effective at the end of the 2014-2015 school year.
3. Deborah Poremba, Fortis Institute, requesting permission to rent the Secondary Center Auditorium at \$500.00 for their graduation.
4. Mary Pagliante, Spotlight Dance Studio, requesting permission to rent the Secondary Center Auditorium at \$500.00 for a dance recital.
5. Jessica Budzak, Prevention Specialist, requesting permission for the SADD club to host a basketball tournament in the Secondary Center gym and multi-purpose room.
6. Frank Maher submitting a Right to Know Request regarding workman's comp insurance.
7. Sandra Nardell, School Nurse, submitting her letter of intent to retire.
8. Leandra Hosey, President of the Wyoming Area Swim/Dive Parents Association, requesting permission to hold activities during the remainder of the year and for the upcoming 2015-2016 school year.
9. Ron Gitkos, American Legion Post 542, 1st Lt. Jeffrey F. DePrimo, of West Pittston, along with the American Legion, Post 833, Adam Kalmanowicz of Exeter, inviting the School Board to join in their Memorial Day Parade on Monday, May 25, 2015, starting at 11:30 a.m.
10. Chad Lojewski, Girls Basketball Coach, requesting permission to use the Secondary Center gym and gym foyer for a Girls Basketball Camp.
11. Chrissy Campenni, Class of 1994, requesting permission to plant a tree and place a plaque at the Secondary Center in memory of fallen classmate, Corporal Bryon Dickson.
12. Lyn Bednarski, Wyoming Area Softball Parents Association, requesting permission to hold a softball clinic for elementary grades at Flack Field or Sixth Street Field.

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13. Kate Orlando, Secretary of the Wyoming Area Boys Soccer Parents, requesting permission to hold various fundraisers.
14. Captain Leonard R. Basara, Jr., Germania Scuba Team, extending their appreciation and gratitude to the school board and help from the maintenance staff for use of the pool for scuba training.
15. Cheryl Charney, Personal Care Assistant, requesting to take a leave of absence.
16. Tina Wedlock, President of the Wyoming Area Cheerleading Parents Association requesting permission to hold various fundraisers.

Summary of Applications Received

Special Education – 2
Elementary – 4
Reading Specialist – 1
Guidance Counselor – 3
Social Studies – 2
English - 1

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 Finance Report

1. Received the following checks:

<u>Berkheimer Tax Administrator</u>	
Earned Income Tax	94,813.63
Local Service Tax	1,499.32
Delinquent Per Capita	1,098.93
Per Capita Tax	<u>998.60</u>
Total:	98,410.48
 <u>State & Federal Subsidy Payments</u>	
Social Security	160,454.61
Retirement	272,024.79
Title I – Improving Basic Programs	50,310.42
Title II – Improving Teacher Quality	8,553.12
School District Special Education	209,120.00
School District Transportation	<u>280,518.00</u>
Total:	982,980.94
 <u>Local Realty Transfer Tax</u>	
Luzerne County	10,071.44
Luzerne County	11,235.30
Wyoming County	<u>546.98</u>
Total:	21,853.72
 <u>Delinquent Real Estate Tax</u>	
Wyoming County	5,716.99
 <u>Miscellaneous</u>	
District Court 11-2-01	324.27
Right to Know Payment	12.50
Right to Know Payment	86.00
Right to Know Payment	13.55
Credit Card Awards(Landmark Bank)	<u>72.16</u>
Total:	508.48

2. Discuss to approve the April payment of \$97,047.66 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2014-2015 school year.

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Finance Report

3. Discuss to approve the April payment of \$38,919.00 to the West Side Career and Technology Center for the 2014-2015 school year.
4. Discuss to approve a refund in the amount of \$1,224.05 for paid property taxes for the year 2014 for PIN#17-D10-00A-027.
5. Discuss to approve the following refunds for paid property taxes for PIN# 17-C10-00A-03A for the following years:

2009	846.40
2010	423.22
2011	447.36
2012	463.12
2013	483.44
2014	<u>489.15</u>
	3,152.69

6. Discuss to approve the following refunds for paid property taxes for PIN#17-C10-00A-046 for the following years:

2009	229.67
2010	238.89
2011	252.52
2012	261.42
2013	267.43
2014	<u>276.11</u>
	1,526.04

7. Discuss to approve to authorize Albert B. Melone Company, Business Consultant, to solicit quotes if necessary for securing a 2015-2016 Tax Anticipation Note.

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8. Discuss to approve the payment to the Luzerne Intermediate Unit 18 for ESL (English as a Second Language) instructional hours for December 2004 to February 2015 as follows:

December (total of 117.5 hours at \$51.30)	6,027.75
January (total of 103.5 hours at \$51.30)	5,309.55
February (total of 93.5 hours at \$51.30)	<u>4,796.55</u>
Total:	16,133.85

9. Discuss to approve to close the Wyoming Area School District Anthony & Eleanor A. Angeli Memorial Scholarship Trust account. It will now be self administered per request of the family.
10. Discuss to approve a refund of \$1,224.98 for paid property taxes for PIN#65-E11NE4-015-021 for the year 2014.
11. Discuss to approve the Agreement of Intergovernmental Sale of Personal Property of West Wyoming Borough to Wyoming Area School District. The Agreement is subject to final approval by the school solicitor.

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2014-2015 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Discuss to approve the revised professional substitute list for the 2014-2015 school year. Hiring is provisional upon the return of Sexual Misconduct/Abuse Disclosure Release under Act 168 of 2014.
3. Accept, with regret, Jeanne Sviatko's letter of intent to retire at the end of the 2014-2015 school year.
4. Discuss to approve the step placement for Audra Amico, Long Term Substitute, at Bachelor's Step 1, \$34,103.00, subject to the duration of her assignment.

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Activities Report

1. Discuss to approve to vacate all extra-curricular positions at the end of the 2014-2015 school year. Positions will be posted as per the Collective Bargaining Agreement.
2. Discuss to approve the request of Leandra Hosey, President of the Wyoming Area Swim/Dive Parents Association, to hold the following activities during the remainder of the year and for the upcoming 2015-2016 school year:
 - Swim with the Warriors Clinic, June 15th to June 19, 2015, 5:00 p.m. to 7:30 p.m. (Wyoming Area students only)
 - Car Wash – June 27th, 9:00 a.m. to 1:00 p.m., Dileo's Service Center (swimmers involvement)
 - Football ticket sales/and sponsors for game balls
 - Updating of Sponsor signs in the pool area
 - Krispy Kreme Doughnut sale in Nov./Dec.
 - Lottery tickets in Jan./Feb.
3. Discuss to approve the request of Katie Orlando, Secretary of the Wyoming Area Boys Soccer Parent Association, to hold the following fundraisers and activities:
 - Car wash
 - Krispy Kreme Doughnut Sale
 - Go Fund Me account
 - Refreshment sale at home games
 - Participate in Community Days at Bon Ton
 - Januzzi's Pizza Night
 - Gertrude Hawk Candy Sale
4. Discuss to approve the request of Tina Wedlock, President of the Wyoming Area Cheerleading Parents Association, to hold the following fundraisers:
 - Mailing of sponsor donation letters-throughout May
 - Gertrude Hawk Candy Sale
 - Have a booth at the Cherry Blossom Festival- 5/2 and 5/3

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Building Report

1. Discuss to approve the request of Deborah Poremba, Fortis Institute, to rent the Secondary Center auditorium at \$500.00 for their graduation on Friday, June 26, 2015, 5:00 p.m., pending approval by the building principal. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class E)
2. Discuss to approve the request of Mary Pagliante, Spotlight Dance Studio, to rent the Secondary Center auditorium at \$500.00 for a dance recital on Friday, June 19, 2015, 1:00 p.m. to 8:00 p.m., pending approval by the building principal. A \$25.00 per hour fee may be charged to the organization if a custodian's services are needed. (Class E)
3. Discuss to approve the request of Jessica Budzak, Prevention Specialist, to allow the SADD Club to host a basketball tournament in the Secondary Center gym and multi-purpose room on Saturday, May 16, 2015, 8:00 a.m. to 2:00 p.m., pending approval by the building principal and athletic director. (Class A)
4. Discuss to approve the revised support personnel substitute list for the 2014-2015 school year. Hiring is provisional upon the return of Sexual Misconduct/Abuse Disclosure Release under Act 168 of 2014.
5. Accept, with regret, Sandra Nardell's letter of intent to retire at the end of the 2014-2015 school year.
6. Discuss to approve the request of Chad Lojewski, Girls Basketball Coach, to use the Secondary Center gym and gym foyer for a girl's basketball camp, Monday, Tuesday and Wednesdays, 9:00 a.m. to 11:30 a.m. and 12:30 p.m. to 3:00 p.m. and also 3rd to 8th grades for the 2015-2016 school year, 5:00 p.m. to 9:00 p.m., Monday and Thursday nights, pending approval by the building principal and athletic director. (Class A)
7. Discuss to approve the request of Chrissy Campenni, Class of 1994, to plant a tree and place a plaque at the Secondary Center in memory of fallen classmate, Corporal Bryon Dickson. The tree and plaque will be purchased by members of the class.

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8. Discuss to approve the request of Lyn Bednarski, Wyoming Area Softball Parents Association, to hold a softball clinic for elementary grades on Sunday, May 3, 2015 at Flack Field or Sixth Street Field, pending approval by the building principal and athletic director.
9. Discuss to approve the request of Cheryl Charney, Personal Care Assistant, to take a leave of absence from Monday, August 24, 2015 to Friday, December 11, 2015.

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Policy Report

1. Discuss to approve the first reading of revised policy #222 Tobacco Use for Pupils.

WYOMING AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: TOBACCO USE

ADOPTED: September 20, 1999

REVISED:

222. TOBACCO USE	
1. Purpose	The Board recognizes that tobacco use by students presents a health and safety hazard which can have serious consequences for both users and nonusers and the safety of the schools and is of concern to the Board.
2. Definition Title 18 Sec. 6306.1	For purposes of this policy, tobacco shall be defined as a lighted or unlighted cigarette, cigar and pipe; other lighted smoking product; and smokeless tobacco in any form.
3. Authority SC 510	The Board prohibits students from possessing and using tobacco at any time in a school building, on a school bus, and on school property. The school district will be considered a tobacco free zone.
Title 18 Sec. 6306.1 Title 22 Sec. 12.3	The school district may initiate prosecution of a student who violates the tobacco use policy.
4. Delegation of Responsibility	The Superintendent or designee shall annually notify students and parents about the district's tobacco use policy by publishing such policy in the student handbook, district newsletter, posted notices, and by other efficient means.
SC 1303-A (b)	The Superintendent or designee shall develop procedures to implement this policy. Incidents of possession, use and sale of tobacco in violation of this policy by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.
Title 18 Sec. 6306.1	A student convicted of possessing or using tobacco in a school building or on a school bus or school property shall be fined as per Pennsylvania statute plus court costs or admitted to alternative adjudication.