

**New Milford Board of Education
Policy Sub-Committee
September 18, 2007
Lillis Administration Building, Room 2**

Present:	Mrs. Dian Marandola, Sub-Committee Chairperson
	Mr. William McLachlan
	Mr. David Lawson
	Mr. Robin Ruggiero
	Dr. Lawrence Stillman
	Mrs. Wendy Faulenbach, ex-officio Board Chairperson
	Mrs. Julie Turk
	Mrs. Elizabeth Finney

Also Present	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. Thomas Mulvihill, Assistant Superintendent
	Mr. John Turk, Director of Fiscal Services

1	The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 7:00 p.m. by Mrs. Marandola. Dr. Lawrence Stillman was seated for Mrs. Finney. Mrs. Marandola announced a change in agenda: Item C ahead of B.	Call to Order Change in agenda item
2	There was no public comment.	Public Comment
3C	Measurement and Evaluation of Health & Safety Policies: Evaluation and measurement of health and safety procedures will occur on an annual basis at policy. Lynn Holmes, RN, School Nurse Coordinator, discussed procedures and training for staff regarding emergency care plans along with protocols in place. Documentation for self-administration of medication has been standardized with school medical advisor, Dr. Evan Hack. Adele Johnson added that nursing support is critical to classroom teachers who deal with health needs in their classrooms.	Measurement and Evaluation of Health & Safety Policies: Allergy Management Plan report by Lynn Holmes, RN. No action required.
3B	Measurement and Evaluation of Health & Safety Policies: Crisis Procedure Manual. John Turk reported on an up-date of a crisis procedures manual. Security vulnerability personnel have reviewed this manual. Next step – align policy with emergency response strategies at Oct. meeting – school response is tied to Local Emergency Planning Committee (LEPC). Mr. Turk participated in a pandemic training. A federal grant applied for was denied. A school security workshop will also be attended. The district has built close relationships with police, including Officer Woods and others and have them participate in evaluation of the plan. Policy Statement will include: “Crisis procedures involve not only schools, but also police, fire, etc., and require on-going collaboration in order to have a successful response at a time of crisis. Relationships are	Measurement and Evaluation of Health & Safety Policies: Crisis Procedure Manual. No action required.

	<p>at the core of any emergency response plan”.</p> <p>The strategic plan encourages a bridge between community and schools.</p> <p>Regarding LEPC representative: The Mayor needs to invite a representative from the schools to join the LEPC to replace Mr. Corbett.</p>	
4	<p>Mr. McLachlan moved to adjourn at 7:45 p.m. seconded Dr. Stillman; motion passed unanimously.</p>	<p>Adjourn at 7:45 p.m.</p>

Respectfully submitted,

Mrs. Dian Traisci-Marandola,
Policy Sub-Committee Chairperson