



# OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY  
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL  
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT  
September 10, 2018**

**I. Call to Order, Pledge of Allegiance and Reading of the Mission Statement**

*The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.*

**II. Approval of Minutes**

**A. Regular Meeting of August 27, 2018**

**III. Committee Reports**

**IV. Communications**

**V. Business Manager's Report**

**A. Expenditures**

**VI. Superintendent's Report**

**A. Dr. Gasper's Report**

**VII. Public Comment**

**VIII. Old Business**

**IX. New Business**

**A. Resignation(s)**

**B. Nomination(s)**

**C. Approve a Contract**

**D. Approve a Job Description**

**E. Transfer(s)**

**F. Out of State Conference(s)**

- X. Amend Something Previously Adopted
  - A. Minutes of the Regular Board of Education Meeting of August 13, 2018
- XI. Time for the Public
- XII. Items for the Next Agenda
- XIII. Adjournment

**Note:**

Finance Committee at 7:00 p.m. in the Tyrrell Middle School Library:

1. Business Manager's Report
2. Expenditures

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A meeting of the Board of Education was held on Monday, August 27, 2018, at Tyrrell Middle School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board of Education; Cynthia Mancini, Vice Chairman of the Board of Education; Roberta Leonard, Secretary of the Board of Education; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti and Kelly Mazza, all board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; Frank Purcaro, Director of Student Learning & Teaching; Kevin Hollis, Director of Student Services; Rosa Ramalhete, Supervisor of Special Education; Walter Drewry, Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Assistant Principal of Wolcott High School; Joseph Norcross, Principal of Wolcott High School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Shawn Simpson, Principal of Alcott Elementary School; Kimberly Murtaugh, Principal of Frisbie Elementary School; Deborah Osvald, Principal of Wakelee Elementary School; Wayne Natzel, Facilities Director; and Jessica Kenny, Board Clerk.

The meeting was called to order at 7:30 p.m. by Mrs. DelBuono Bartlett, and the Pledge of Allegiance was recited. Mrs. DelBuono Bartlett then read the Wolcott Public Schools' Mission Statement.

**Approval of Minutes:**

Motion:           by Mrs. Mancini, seconded by Mr. D'Angelo, to approve the minutes of the regular meeting of August 13, 2018. So voted.

**Committee Reports:**

Mrs. Mancini said that the Finance Committee met at 6:15 and discussed pending vendor invoices and transfer requests. They also discussed the State of Connecticut year-end reporting.

Ms. Leonard reported that the Operations and Programs Committee met at 6:25 and had one thing on their agenda which was changes to the 2018-2019 Wolcott High School Student Handbook. They discussed the changes to the smoking policy to include vaping on school grounds. Lastly, they discussed adding community service and absenteeism above 10% of the school year to the Super Senior requirements.

**Communications:**

Thank you Card from an employee  
Invite to the Little Free Library Dedication

**Business Manager's Report:****Budget Transfers:**

Motion: by Mrs. Mancini, seconded by Mrs. Mazza, to authorize the transfer of **\$372,765.80** from fiscal year 2017-2018 as presented in the Business Manager's report.  
So voted.

**Expenditures:**

Motion: by Mrs. Mancini, seconded by Mr. Charette, to approve the following expenditures:  
To approve expenditures in the amount of **\$318,064.10** paid on August 28, 2018 for fiscal year 2017-2018.  
To approve expenditures in the amount of **\$32,017.61** paid on August 28, 2018 for fiscal year 2018-2019.  
So voted.

**Superintendent's Report:****Workshop:**

Mr. Purcaro, Mr. Norcross, and Mrs. Osvald discussed iReady testing. Mr. Purcaro gave an overview of the testing and how it has been working for the last three years. iReady is a test given three times a year to students in Kindergarten through 9<sup>th</sup> grade. Mrs. Osvald explained how iReady works in the elementary schools and how teachers use the data collected from the results that are immediately given after a student finishes their 30 minute to 1 hour testing. She did explain that this testing is broken up over several days so the students are not overwhelmed with testing. Mr. Norcross explained how iReady has helped in the middle school and how the teachers use the results as a tool to help

students. Mr. Purcaro, Mr. Norcross, and Mrs. Osvald all agree that iReady has been useful in helping students in all areas of their learning process.

Dr. Gasper and Mr. Purcaro talked with the board about the possibility of electronic snow days or e-learning days. This would be a way to have students do their school day at home in case inclement weather prevents them from going to school. There were many questions asked and this was just an opening discussion on a topic that the board may want to look further into for the future.

Motion: by Mr. Buzzelli, seconded by Mr. D'Angelo, to approve the Superintendent's Report. So voted.

**Public Comment:**

No one came forward.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

**Resignations:**

Motion: by Mrs. Mancini, seconded by Mrs. Leonard, to accept the resignation(s) of:

1. **Ilijian Bumci** in the position of Math Interventionist at Tyrrell Middle School effective August 21, 2018;
2. **Brittany DiTota** in the position of Math Interventionist at Wakelee School effective August 21, 2018;
3. **Melody Morrone** in the position of Lunch Aide at Wakelee Elementary School effective August 22, 2018.

So voted.

**Nominations:**

Motion: by Mrs. Mancini, seconded by Mr. D'Angelo, to appoint the individual(s) as indicated:

1. **Scott Blacker** to the position of Cross Country Assistant Coach at Tyrrell Middle School effective August 27, 2018;
2. **Gabrielle Gallucci** to the position of Science Teacher at Wolcott High School effective September 21, 2018 or as soon as available;
3. **Tyler Japs** to the position of Paraprofessional at Wolcott High School effective August 27, 2018;
4. **Alicia Maffiolini** to the position of Long Term Substitute at Wolcott High School effective August 24, 2018;
5. **Kassidy Morin** to the position of Paraprofessional at Tyrrell Middle School effective August 28, 2018;

6. **Heather Pytel** to the position of Drama Advisor at Tyrrell Middle School effective August 28, 2018;
  7. **Daniel Wright** to the position of Paraprofessional at Tyrrell Middle School effective August 28, 2018.
- So voted.

**Permission to Dispose of Equipment**

Motion: by Ms. Leonard, seconded by Mr. Gugliotti, to give Alcott School permission to dispose of the following items:

1. (8) Old Cafeteria Tables;
2. (12) Old Wooden Tables.

So voted.

**Add item to Agenda:**

Motion: by Mr. Gugliotti, seconded by Mr. D'Angelo to add item 9D Revisions to the Wolcott High School Handbook to tonight's agenda.

So voted.

**Revisions to the Wolcott High School Handbook:**

Motion: by Mrs. Mazza, seconded by Ms. Leonard to accept the revisions to the Wolcott High School Handbook as discussed in the Operations and Programs meeting.

So voted.

**Items for the Next Agenda:**

Mr. Gugliotti requested reviewing policy 1330 at the next meeting.

The next meeting is September 10 and will be at Tyrrell Middle School. Board members can contact the Board of Education Office if you have additional agenda items.

**ADJOURNMENT:**

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to adjourn the meeting at 8:24 p.m.

So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, [www.wolcottct.org](http://www.wolcottct.org).

# **COMMITTEE REPORTS**

September 10, 2018

Operations and Programs Committee – August 27, 2018

Finance Committee – August 27, 2018

WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE  
MINUTES OF AUGUST 27, 2018

A meeting of the Board of Education's Finance Committee was held on Monday, August 27, 2018, at Tyrrell Middle School. In attendance were: Cynthia Mancini, Chairman of the Finance Committee and Vice Chairman of the Board; Lori DelBuono Bartlett, Chairman of the Board; Roberta Leonard, Secretary of the Board; Tom Buzzelli, Christopher Charette, Kathy Cordone, Paul D'Angelo, Anthony Gugliotti, and Kelly Mazza, all board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools and Todd Bendtsen, Business Manager.

The meeting was called to order at 6:15 p.m. by Mrs. Mancini.

The Finance Committee reviewed pending vendor invoices and transfer request. They also discussed the new reporting by the state of Connecticut for year-end reporting.

**ADJOURNMENT:**

Motion: by Mr. Gugliotti, seconded by Mr. D'Angelo to adjourn the meeting at 6:25p.m. So voted.



WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT

OPERATIONS & PROGRAMS COMMITTEE  
MINUTES OF AUGUST 27, 2018

A meeting of the Board of Education's Operations & Programs Committee was held on Monday, August 27, 2018, at Tyrrell Middle School. In attendance were: Roberta Leonard, Chairman of the Operations & Programs Committee and Secretary of the Board; Lori DelBuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board; Thomas Buzzelli, Christopher Charette, Paul D'Angelo, Kathy Cordone, Anthony Gugliotti, and Kelly Mazza, all board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Todd Bendtsen, Business Manager, Walter Drewry, Principal Wolcott of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School and Joseph Morgan, Assistant Principal of Wolcott High School.

The meeting was called to order at 6:25 p.m. by Ms. Leonard.

The Committee reviewed changes to the 2018- 2019 student handbook. They discussed the changes in the smoking policy to include vaping on school grounds. They also discussed adding community service and absenteeism above 10% of the school year to the requirements for Super Senior.

**ADJOURNMENT:**

Motion: by Mr. Buzzelli, seconded by Mrs. Mazza, to adjourn the meeting at 7:10 p.m. So voted.

**Regular Meeting of the Board of Education – September 10, 2018**

**RESOLUTION:                    EXPENDITURES**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$602,060.15** paid on September 11, 2018 for fiscal year 2018-2019.

To approve the October 2018 payroll expenditures in the amount of **\$1,600,000.00** for fiscal year 2018-2019.

WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT  
SUPERINTENDENT'S REPORT  
September 10, 2018

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Student Services:

I'd like to thank the staff who have made for another very smooth opening to the school year. We had several important facilities projects throughout the district and all of these were completed in time for the opening of school. School custodians worked hard in adverse weather conditions to ensure that all classrooms were fully cleaned and sanitized. Floors were stripped and waxed and many routine repairs were completed. Our IT technicians oversaw the launch of more than 500 additional Chromebooks in the district, greatly improving our student-to-device ratio. Principals, head teachers, and office staff have ensured that needed resources were ordered, received, and accounted for in order to support teachers' first days in the classrooms.

In the first week of school, teachers have been working hard to conduct the usual introductory activities and lessons despite the disruptions in our calendar caused by the weather. As I have toured the schools in our first two weeks of the 2018-2019 school year, I've seen our caring staff helping our youngest learners adjust to their new routines and I've seen our secondary teachers get right down to work with their students with engaging and rigorous assignments.

Now that, hopefully, the summer heat has abated and we can get in a few months of predictable school days before winter sets in, I'd like to address the need for the shortened days in our first two weeks. According to multiple reputable sources, asthma rates have increased dramatically over the past three decades. This puts a higher focus on indoor air quality. I asked our consulting meteorologist, John Bagioni, for criteria when outside weather can cause unhealthy indoor air quality in non-air-conditioned spaces. He reported that when temperatures are at 90 degrees or higher and dew points are at 68 degrees or higher, caution should be used. These two issues are the main guidelines that have driven my decisions of when and when not to have early dismissals at the start of this school year. I know that changes in our schedule present an inconvenience for some parents, but I'll always choose the safer option in situations like these.

## Conference Attendance Report September 10, 2018

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
9.13.18	(M) Only	Tony Cianchetti	District/Social Worker	No	CT Dept of Mental Health	Symposium on Mental Health Promotion and Suicide Prevention	Cromwell, CT
11.2.2018	(M) Only	Taryn Villano-Corso	WHS/School Counseling	No	Western NE University	School Counselor Appreciation Event	Springfield, MA
9.12.2018	None	Taryn Villano-Corso	WHS/School Counseling	No	CollegeBoard	Counselor Workshop	Hamden, CT
11.2.2018	(M) Only	Aisha Mobley	WHS/School Counseling	No	Western NE University	School Counselor Appreciation Event	Springfield, MA
9.13.18	(M) Only	Jill Fontanella	District/Social Worker	No	CT Dept of Mental Health	Symposium on Mental Health Promotion and Suicide Prevention	Cromwell, CT
9.28.2018	\$125 + (M)	Cynthia Garland	WES/Nurse	Yes	CSDE	2018 Fall School Nurse Supervisor Conf.	Cromwell, CT
9.26.2018	\$149 + (M)	Jess Kenny	CO/Admin Assist.	No	National Seminars Training	Business Grammar & Proofreading	Cromwell, CT
10.18 & 10.19.2018	\$175 + (M)	Christina VanOrmer	PE Teacher/WES	Yes	LEARN	Team Initial Training	Old Lyme, CT
10.18.2018	(M) Only	Michelle Thies	WHS/Teacher	Yes	NEASC	2018 Showcase	Westford, MA
10.18.2018	(M) Only	Joe Morgan	WHS/Asst. Principal	No	NEASC	2018 Showcase	Westford, MA
10.18.2018	(M) Only	Dan Caetano	TMS/Asst. Principal	No	NEASC	2018 Showcase	Westford, MA
10.18.2018	(M) Only	Deb Osvald	WES/Principal	No	NEASC	2018 Showcase	Westford, MA

Field Trip Chart  
BOE Meeting 09/10/18

Trip ID	Trip	Date	School	# Students	Destination	Educational Objectives	Contact Name

No Trips Scheduled

## Fundraiser Report September 10, 2018

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Sept 11 - May 4	WHS	WHS Faculty Distinguished Service Award Scholarship	Scholarship money for WHS Faculty Distinguished Service Award given to two individuals picked by the faculty and scholarship committee. Buckets will be placed in Faculty Room, Main Office and Break Room.
Nov 2018	WHS	Community Service Club	Coins for Cans - During Lunch Waves and Discovery, to raise funds for the Wolcott Food Pantry
Nov 2018 or Apr 2019	WHS	Relay for Life/Robotics	Pizza Wars - to raise money for the American Cancer Society towards our school team goal and to raise awareness for the ACS and work conjunction with Robotics

**Regular Meeting of the Board of Education – September 10, 2018**

**RESOLUTION:                    RESIGNATION(S)**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO ACCEPT THE RESIGNATION(S) OF:**

1. **Andrew Gargano** in the position of Physical Education Teacher at Tyrrell Middle School for the purpose of retirement effective October 1, 2018;
2. **Beatrice Irra** in the position of Lunch Aid at Wakelee School effective 2018 – 2019 School year;
3. **Heidi Zavatone-Veth** in the position of Project Director of CASA for the Wolcott Public Schools effective October 5, 2018.

(See attached)

Regular Meeting of the Board of Education – September 10, 2018

RESOLUTION:                    NOMINATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

- 1. Roxanne Dance to the position of Lunch Aid at Wakelee School effective September 11, 2018;
- 2. Barbara Shevis to the position of .45 Math Intervention Teacher at Alcott and Wakelee Schools effective September 12, 2018;
- 3. Kim Tatro-White to the position of Lunch Aid at Wakelee School effective September 11, 2018;
- 4. 2018 – 2019 WHS Athletic Volunteer Coach:  

Kelly Gunneson	Volleyball
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- 5. 2018 – 2019 TMS Fall Coaches:  

Justin Savarese	Baseball
Joseph Murphy	Baseball
Robert Moffo	Track Head Coach
Alison Artigliere	Track Assistant Coach

(See attached)



**Regular Meeting of the Board of Education – September 10, 2018**

**RESOLUTION: APPROVE A CONTRACT – ASSISTANT SUPERINTENDENT**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

**To approve a contract for Frank Purcaro in the position Assistant Superintendent for the Wolcott Public Schools from September 11, 2018 to June 30, 2021.**

**Special Meeting of the Board of Education – September 10, 2018**

**RESOLUTION:     ADOPT A NEW JOB DESCRIPTION**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**To adopt the new job description of Assistant Superintendent as presented.**

(See attached)

**Regular Meeting of the Board of Education – September 10, 2018**

**RESOLUTION:                   TRANSFER BETWEEN JOB(S)**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:**

1. **Frank Purcaro** from the position of Director of Student Learning and Teaching to the position of Assistant Superintendent effective on September 11, 2018.

**Regular Meeting of the Board of Education – September 10, 2018**

**RESOLUTION:                   OUT-OF-STATE CONFERENCE(S)**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPROVE THE FOLLOWING OUT-OF-STATE CONFERENCES:**

1. **Aisha Mobley and Taryn Villano-Corso**, who are School Counselors at Wolcott High School, requests permission to attend the Western New England University, School Counselor Appreciation Event in Springfield, MA on November 2, 2018;
2. **Dan Caetano, Joseph Morgan, Deborah Osvold and Michelle Thies**, NEASC Team, requests permission to attend the 2018 CPS Showcase, 12<sup>th</sup> Annual CPS Showcase of Model School Programs and Promising Practices, being held at the Westford Regency Inn in Westford, MA on October 10, 2018.

(See attached)

**Regular Meeting of the Board of Education – September 10, 2018**

**RESOLUTION:                    AMEND SOMETHING PREVIOUSLY ADOPTED**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO AMEND SOMETHING PREVIOUSLY ADOPTED AS INDICATED:**

1. The Minutes of the Regular Board of Education Meeting of August 13, 2018, page 6 of 6.

(See attached)