

## Clarksville School Board Meeting Minutes

<b>Date</b>	08/15/18
<b>Time</b>	6:00 p.m.
<b>Location</b>	Clarksville Town Hall
<b>Chairperson</b>	Michel Dionne

### Attendance

Attendance Legend: **P** – Present **A** – Absent

School Board Members				SAU Members	
P	Michel Dionne	P	Judith Roche	P	Bruce Beasley
P	Heather Mitchell			P	Cheryl Covill (6:26 p.m.)

**Public in Attendance:** Clint Brooks, Chris Paquette

Item	Subject	Action
1.	The meeting was called to order at 6:00 p.m. by Chairman, Michel Dionne	
2.	<b>Adjustment(s) to the Agenda:</b> None	
3.	<b>Hearing of the Public:</b> None	
4.	<b>Reading of the Minutes:</b> <ul style="list-style-type: none"> <li>• <u>J. Roche/ M. Dionne</u>: To accept the minutes of June 20, 2018 as presented.</li> </ul>	Vote: Unanimous
5.	<b>Special Reports:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
6.	<b>School Administrators Reports:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
7.	<b>Superintendent's Report:</b> Bruce Beasley <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• Administrators are busy with interviews and filling staff vacancies               <ul style="list-style-type: none"> <li>○ Para-professionals, Athletic Director, Assistant Principal</li> <li>○ It is always a concern when there are unfilled vacancies at this point in the summer.</li> </ul> </li> <li>• Superintendent Beasley has been visiting the schools over the summer and commends the custodial staff on their great work.               <ul style="list-style-type: none"> <li>○ Their efforts do not go unnoticed by visitors and staff</li> </ul> </li> <li>• Connecticut River Collaborative Meeting               <ul style="list-style-type: none"> <li>○ The committee decided to break out by groups to research various target areas                   <ul style="list-style-type: none"> <li>▪ Facilities/transportation</li> <li>▪ Curriculum/Needs</li> </ul> </li> </ul> </li> <li>• Summer was filled with workshops and trainings for staff.               <ul style="list-style-type: none"> <li>○ At the end of school staff spent time with Karin Hess, working on developing assessments that target learning objectives.                   <ul style="list-style-type: none"> <li>▪ Received much positive feedback from staff.</li> </ul> </li> </ul> </li> <li>• E. Sherry, D. Pettit and B. Beasley will be meeting with Jenn Mathieu, SCS Principal, to discuss the possibility of sharing some PE time between Pittsburg and Stewartstown.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Several important dates <ul style="list-style-type: none"> <li>○ August 27<sup>th</sup> – First day for staff</li> <li>○ August 28<sup>th</sup> – First day for students</li> <li>○ August 31<sup>st</sup> – No school</li> </ul> </li> </ul>	
8.	<p><b>Business Administrator:</b></p> <ul style="list-style-type: none"> <li>• Written report attached</li> <li>• C. Covill met with two vendors who expressed interest in security work including security cameras and keyless entry <ul style="list-style-type: none"> <li>○ Two other vendors are interested in providing a telecommunication system</li> <li>○ All interested vendors were given a tour of the schools</li> </ul> </li> <li>• Have received bids for window film, security cameras and keyless entry systems; hopefully, will receive telecommunication bids by the deadline, August 3, 2018. <ul style="list-style-type: none"> <li>▪ C. Covill will prepare a cost comparison matrix for distribution at the next meeting</li> <li>○ Computer bids also need to be discussed <ul style="list-style-type: none"> <li>▪ C. Paquette will prepare a cost comparison matrix for computer bids</li> </ul> </li> </ul> </li> <li>• Grants <ul style="list-style-type: none"> <li>○ Allocations are now available for Title I, Title II and IDEA projects. <ul style="list-style-type: none"> <li>▪ Each district has received a reduction in Title I and Title II from the preliminary allocation which could affect our programs in the future due to a potential decrease in staff salaries.</li> <li>▪ This puts 36 grants in varying stages</li> </ul> </li> </ul> </li> <li>• Facilities <ul style="list-style-type: none"> <li>○ Custodial staff is doing a great job getting the buildings ready for the start of the new school year. <ul style="list-style-type: none"> <li>▪ Schools were used extensively over the summer with trainings, contractors and several summer school programs. This can prove challenging for the custodians in keeping hallways clear and staying on schedule with cleaning efforts.</li> </ul> </li> <li>○ Carpentry work will extend into the school year due to contractors having busy schedules</li> </ul> </li> <li>• SAU Staff <ul style="list-style-type: none"> <li>○ Lise Marcotte has filled the part-time Payroll/HR position. <ul style="list-style-type: none"> <li>▪ Lise started on July 16<sup>th</sup></li> </ul> </li> </ul> </li> <li>• Buses <ul style="list-style-type: none"> <li>○ Pittsburg School Districts new buses should arrive the week of August 16<sup>th</sup>.</li> </ul> </li> </ul>	

<p>9.</p>	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>• Policies for second reading and adoption: <ul style="list-style-type: none"> <li>○ CA – Administration Goals</li> <li>○ CB – School Superintendent</li> <li>○ CB-R – Duties of the School Superintendent</li> <li>○ CBB - Appointment of Superintendent</li> <li>○ CBG – Superintendent’s Development Opportunities</li> <li>○ CBI – Superintendent Evaluation and Goal Setting</li> <li>○ CCB – Line and Staff Relations</li> <li>○ CF – School Building Administration</li> <li>○ CFA – Individual School Administrative Personnel</li> <li>○ CFA-R – Duties of the Principal</li> <li>○ CFB – Building Principal’s Evaluation</li> <li>○ CH – Policy Implementation</li> <li>○ CHA – Development of Regulations</li> <li>○ CHB – Board review of Regulations</li> <li>○ CHCA – Approval of Handbooks and Directives</li> <li>○ CHD – Administration in Policy Absence</li> <li>○ CLA – Treatment of Outside Reports</li> <li>○ CM – School District Annual Report</li> <li>○</li> </ul> </li> </ul> <p><u>M. Dionne / J. Roche:</u> To approve second reading and adoption the policies listed above</p> <ul style="list-style-type: none"> <li>• Deferring Policy Approval <ul style="list-style-type: none"> <li>○ Discussed policy review and the option to defer approval of student and staff related policies to schools students attend</li> </ul> </li> </ul> <p><u>J. Roche / H. Mitchell:</u> To approve adopting Deferring Policy Approval</p>	<p>Vote: Unanimous</p> <p>Vote: Unanimous</p>
<p>10.</p>	<p><b>Policy Review:</b></p> <ul style="list-style-type: none"> <li>• D policies will be reviewed at the next meeting</li> </ul>	
<p>11.</p>	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• Student update</li> </ul> <p><u>J. Roche / H. Mitchell:</u> To allow A. Uran’s daughter to ride the bus</p> <ul style="list-style-type: none"> <li>• Pittsburg Staff Update <ul style="list-style-type: none"> <li>○ E. Sheehan – Math teacher</li> <li>○ D. Sheehan – Para-Educator</li> <li>○ B. DeWitt – Assistant Principal</li> <li>○ J. Daly – Athletic Director</li> </ul> </li> <li>• Connecticut River Collaborative Exploratory Committee Update: <ul style="list-style-type: none"> <li>○ Committee has divided into sub-committees: Buildings/Transportation and Curriculum /Other Needs</li> </ul> </li> <li>• H. Mitchell discussed the wording of the SAU #7 Mission Statement <ul style="list-style-type: none"> <li>○ The Mission Statement will be revised with this minor grammatical correction.</li> <li>○ This does not impact the meaning of the statement</li> </ul> </li> <li>•</li> </ul>	<p>Vote: Unanimous</p>

12.	<b>Information:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
13.	<b>Other Business:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
14.	<b>Adjournment:</b> <u>H. Mitchell / J. Roche:</u> Motion to adjourn at 7:25 p.m.	Vote: Unanimous
15.	<b>Meetings:</b> <ul style="list-style-type: none"> <li>• Connecticut River Collaborative Exploratory Committee Meeting: 10/4/18 Stewartstown Community School</li> <li>• Clarksville Board Meeting: October 17, 2018,</li> <li>• SAU #7 Fall Meeting: November 15, 2018 – Clarksville 6:00 p.m.</li> </ul>	
Respectfully Submitted,  Cheryl Covill Business Administrator		