

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

DATE:	November 4, 2008
TIME:	7:30 P.M.
PLACE:	Lillis Administration Building – Room 2

AGENDA

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Purchase Resolution D-613
2. Request for Transfers
3. Budget Position as of 10/31/08

C. Gifts & Donations

1. Exhibit B: PTO
2. Exhibit C: MVP~SOS

D. Magnet School Tuition Rate Increase for 2009-2010

4. Items for Discussion

- A. Workers' Compensation Claims' Provider**
- B. 2009-2010 School Budget**

5. Adjourn

Item of Information

The Board of Education Capital Request will be discussed at the November 10, 2008 Town Council meeting.

Sub-Committee Members: Mrs. Wendy Faulenbach, Chair
Mr. Tom McSherry
Mrs. Amy Llerena
Mrs. Julie Turk

Alternates: Mrs. Thomas
Mrs. Finney

**New Milford Board of Education
Operations Sub-Committee
November 4, 2008
Lillis Administration Building, Room 2**

Present:	Mrs. Wendy Faulenbach, Committee Chairperson
	Mrs. Amy Llerena*
	Mr. Thomas McSherry*
	Dr. Lisa Diamond, ex-officio Board chairperson
	*Committee Members

Also Present	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. Thomas Mulvihill, Assistant Superintendent of Schools
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
	Mr. John Turk, Director of Fiscal Services
	Mr. John Calhoun, Facilities Manager
	Mr. Leo Rogoza, Assistant Facilities Manager
	Mr. David Elmore, Director of Technology
	Ms. Ellamae Baldelli, Director of Human Resources

1.	The meeting of the New Milford Board of Education Operations Sub- Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public comment.	No public Comment
3.	Discussion and possible action:	
3A.	Exhibit A Personnel: Mrs. Llerena moved to bring Exhibit A Personnel to the full Board for discussion and approval. Mr. McSherry seconded the motion which passed unanimously.	Motion passed unanimously to bring Exhibit A personnel to full board for approval.
3B.	Monthly reports: (1) Purchase resolution D-613 (no comments); (2) Request for Transfers. <ul style="list-style-type: none"> • Mrs. Llerena asked about the cost of report cards at Northville; Mr. Mulvihill reported that the report card was revised, which resulted in some additional printing costs. • Mrs. Faulenbach inquired about recovery of costs associated with vandalism. Mr. Calhoun noted that if the individual(s) can be identified, attempts are made to recover costs. (3) Updated budget position as of 10/31/08 distributed at the meeting with a note from Mr. Turk regarding percentage of budget utilized to date: 82.9% vs. last year 86.2%.	Monthly Reports Purchase Resolution D-613 Request for Transfers Budget Position as of 10/31/08

	<p>Mr. McSherry moved to send Monthly Reports to the full Board for approval. Mrs. Llerena seconded the motion which passed unanimously.</p>	<p>Motion passed unanimously to send all Monthly Reports to the full board for approval.</p>
3C.	<p>Gifts and Donations:</p> <p>(1) Exhibit B: PTO</p> <p>(2) Exhibit C: MVP-SOS. Exhibit C is used for students not able to pay for field trips.</p> <p>Mrs. Llerena moved to bring gifts and donations to the full Board for approval. Mr. McSherry seconded the motion which passed unanimously.</p>	<p>Exhibit B: PTO</p> <p>Exhibit C: MVP-SOS</p> <p>Motion made and approved to send gifts and donations to the Board for approval.</p>
3D	<p>Magnet School Tuition Rate Increase for 2009-2010.</p> <ul style="list-style-type: none"> • Dr. Paddyfote notified the committee that the Danbury Public Schools approved a tuition increase for the magnet school from \$1,000 per student to \$1500 per student for 2009-2010. She also reported that the Advisory Council was asked by Dr. Pascarella, Superintendent of Danbury Public Schools, to bring the matter to each participating district's Board of Education for approval. • There has not been an increase in tuition since the inception of the program three years ago. New Milford has 17 students; the budget is for 18 students. One third grader has moved; no one is on the waiting list; the seat will not be filled. Further, the tuition for the seat will not be paid. • New Milford has 3 students in each grade; next year, if the Board chooses, we could have 4 students for kindergarten if the Board decides to maintain 18 seats. <p>Mrs. Llerena moved to approve the magnet school tuition rate of \$1500 per student for 2009-2010 and to send this to the Board for approval. Motion seconded by Mr. McSherry and passed unanimously.</p>	<p>Magnet School Tuition Rate Increase for 2009-2010.</p> <p>Motion made and approved to send the magnet school tuition rate of \$1500 per student for 2009-2010 to the Board for approval.</p>

<p>4. 4A.</p>	<p>Items for discussion:</p> <p>Workers' Compensation Claims' Provider.</p> <ul style="list-style-type: none"> • Ms. Baldelli reported that while New Milford provides a safe working environment, accidents do happen and we are committed to providing quality medical care for employees injured in job related activities. In conjunction with CIRMA, the Workers' Compensation Insurance Carrier, the services of Concentra Medical Centers have been secured effective December 1, 2008. Employees can use participating local doctors and/or hospital after the initial assessment with Concentra. 	<p>Items for discussion:</p> <p>Workers' Compensation Claims' Provider: On the recommendation of CIRMA, the Board's liability insurance carrier, the district will begin using Concentra Medical Centers to assess employee injuries.</p>
<p>4B</p>	<p>2009-2010 School Budget.</p> <ul style="list-style-type: none"> • Dr. Paddyfote reported that the initial stages of putting together a budget are underway. She asked for committee members input regarding a public meeting soliciting input on the 2009-2010 budget, and the format of the budget booklet. • Mr. Turk explained the procedure for compiling data input from the schools. The budget will be done two ways—off of the district's computer system (new) and the current way of entering the information by objects and by programs. The narrative pages are added. While the process is time consuming, Mr. Turk would not touch what is there; he would continue to do the budget both ways; he might add a couple of items such as an object and program summary detail to the current budget format. • Mr. Elmore felt the AS400 could be placed on the district's website by downloading it into a PDF or it can be scanned. Having the document on the website can be done. • Mr. Turk explained the projected foundation costs for the 2009-2010 budget. Employee benefits comprise the largest component of the foundation costs. • Mr. Turk in compiling utility costs i.e. natural gas, diesel fuel, gasoline and #2 fuel will use the same amount as this year. Sixty percent of the budget is contractual; Mr. Turk has not included capital items. 	<p>2009-2010 School Budget</p>

	<ul style="list-style-type: none"> • Dr. Diamond stated the Board will want direction from the Superintendent on the budget items that can be considered to be cut. • Dr. Paddyfote noted that the Board will have to look at transportation carefully and consider modifying bus stops to reduce extra time charges and possibly a bus. Should the Board consider these changes it will be necessary to have meetings with parents and the PTO so the community understands the reasoning behind the changes in bus stops. • Mr. McSherry suggested adding an item to the Board agenda to discuss the budget for the December 9 meeting welcoming public input on the budget. Mr. Mulvihill suggested inviting the Town Council and Board of Finance. 	
5.	<p>Adjournment</p> <p>Mrs. Llerena moved to adjourn the meeting at 8:22 p.m., seconded by Mr. McSherry. Motion passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and approved to adjourn the meeting at 8:22 p.m.</p>

Respectfully submitted,

Wendy A. Faulenbach, Chairman
 Operations Sub-Committee