



# OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY  
7:30 P.M.**

**GOOGLE MEET  
PHONE # +1 970-541-9514 (PIN: 883 590 194#)**

**LIVE STREAM:** <https://sites.google.com/wolcottps.org/wps-distance-learning/home-click-on-pages-below/wps-boe-meetings>

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT  
October 05, 2020**

**I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement**

*The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.*

**II. Approval of Minutes**

- A. Regular Meeting of September 21, 2020
- B. Special Meeting of September 24, 2020

**III. Committee Reports**

**IV. Communications**

- A. Letter(s) from Parent(s)

**V. Business Manager's Report**

- A. Expenditures

**VI. Superintendent's Report**

**VII. Old Business**

**VIII. New Business**

- A. Teaching a Sixth Class
- B. Nomination(s)

**C. Consent Agenda**

- 1. Leave of Absent(s)**
- 2. Rescind a Nomination**
- 3. Dispose of Equipment**

**IX. Public Comment**

**X. Items for the Next Agenda**

**XI. Adjournment**

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A meeting of the Board of Education was held on Monday, September 21, 2020, on Google Meet. In attendance were: Cynthia Mancini, Chairman of the Board; Paul D'Angelo, Vice Chairman of the Board; Roberta Leonard, Secretary of the Board; Christopher Charette, Kathleen Cordone, Tony Gugliotti, Sean Hughes, Kelly Mazza, and Timothy McMurray, all board members. Also in attendance: Anthony Gasper, Superintendent of Schools; Shawn Simpson, Assistant Superintendent; Todd Bendtsen, Business Manager; Kevin Hollis, Director of Student Services; Rosa Ramalhete, Supervisor of Student Services; Walter Drewry, Principal of Wolcott High School; Joseph Norcross, Principal of Tyrrell Middle School; Dan Ceatano, Assistant Principal of Tyrrell Middle School; Deb Osvald, Principal of Wakelee School; Wayne Natzel, Facilities Director; Alex Pagan, Director of Technology; and Jessica Kenny, Board Clerk.

The meeting was called to order at 7:30 p.m. by Mrs. Cynthia Mancini, the Pledge of Allegiance was recited. Mrs. Mancini then read the Wolcott Public Schools' Mission Statement.

**Approval of Minutes:**

Motion:           by Ms. Leonard, seconded by Mr. D'Angelo, to approve the minutes of the regular meeting of September 08, 2020.  
So voted

**Committee Reports:**

A Committee of the Whole meeting was held this evening and topics discussed included Virtual Snow Days, the 2020-2021 Teacher Evaluation Plan, Substitute Teacher's Pay, and the Business Manager's Report.

Ms. Leonard spoke on the one-time flex teacher evaluation plan, snow days and if they would be possible with distance learning and any challenges there may be. Lastly, she spoke of the increase in pay for substitute teachers.

Mr. Gugliotti spoke on the Business Manager's report, the Variable Accounts, Pending Vendor Invoices, Budget Reports, and the COVID-19 Relief Funds.

**Communications:**

Letter from parents

**Business Manager's Report:****Expenditures:**

Motion: by Mr. D'Angelo, seconded by Mr. Gugliotti, to approve the following expenditures:

To approve expenditures in the amount of **\$185,634.58** paid on September 22, 2020 for fiscal year 2020-2021.

So voted.

**Superintendent's Report:**

Dr. Gasper had asked to please move his report to Item #A, Discussion and Possible Action on the Format for Student Attendance Under COVID-19.

**OLD BUSINESS:**

None.

**NEW BUSINESS:****Discussion and Possible Action on the Format for Student Attendance Under COVID-19:**

Dr. Gasper gave a presentation on *Considering Hybrid vs. Full Attendance*. He presented many slides in regard to what schools look like now under Hybrid Learning and what they could look like under Full Attendance with following COVID-19 guidelines. The Superintendent went over what Bussing, Cohorting, Sanitizing, Corridors, Drop-off and Pick-up, Lavatory Breaks, and a Class-size Analysis could look like if we went back full time and what it looks like now under Hybrid Learning. He also explains what full attendance meant and showed that every district is at the same point we are.

Mrs. Mancini asked for a motion to table voting on the format for student attendance under COVID-19 until after Public Comment.

Motion: by Mr. Hughes, seconded by Mr. D'Angelo to table voting on the format for student attendance under COVID-19 until after Public Comment.  
So voted.

**Approve Temporary Changes to the 2020-2021 Teacher Evaluation Plan:**

Motion: by Mrs. Cordone, seconded by Mrs. Mazza to approve temporary changes to the 2020-2021 Teacher Evaluation Plan as presented during Committee of the Whole.  
So voted

**Approve Substitute Teacher Pay Change:**

Motion: by Mrs. Mazza, seconded by Mr. Charette to approve an increase in the Substitute Teacher's Pay to \$110.00 per day for the 2020-2021 School Year as discussed during Committee of the Whole.  
So voted.

**Nomination(s):**

Motion: by Mr. Gugliotti, seconded by Mrs. Cordone to add Items 3, 4, and 5 to the Nominations Resolution.  
So voted.

Motion: by Mr. Gugliotti, seconded by Ms. Leonard to appoint the following person(s) as indicated:

1. **Richard Stanley** to the position of Lunch Aide at Wakelee School effective September 23, 2020;
2. **Emily Page** to the position of Special Education Paraprofessional at Wakelee School effective September 23, 2020.
3. **Kelly Gunneson** to the position of JV Volleyball Coach at Wolcott High School effective September 22, 2020;
4. **Robert Moffo** to the Position of Freshman Volleyball Coach at Wolcott High School effective September 22, 2020;
5. **Stipend Positions 2020 – 2021**

**Wolcott High School:**

Linda Brown Co-Team Leader Interim PE/Wellness

Matthew Craig Co-Team Leader Interim PE/Wellness

**Tyrrell Middle School:**

Kristen Weber Team Leader Unified Arts Team

So voted.

**Consent Agenda**

Motion: by Ms. Leonard, seconded by Mr. Gugliotti to approve the Consent Agenda as presented:

**1. Resignation(s):**

- a. Avery Doyle from the position of Speech-Language Pathologist at Tyrrell Middle School, effective October 13, 2020;
- b. Daniel Solla from the position of Special Education Paraprofessional at Wolcott High School, effective September 18, 2020.

**2. Rescind a Nomination:**

- a. To Rescind the Long-Term Substitute School Counselor/Social Worker position at Wolcott High School from Jenna Michna, who accepted another position elsewhere.

**Public Comment:**

Louise DeLeo, 31 Bergen Lane, Thanked the Board of Education and asked for them to consider having students go back full-time especially in Elementary School. She has a son in Elementary School who is struggling all week with virtual Learning. She understands Safety First, but also feels if surrounding towns are doing it why can't Wolcott. She also feels that parents should have the right to choose in-person learning.

Amanda Kosky, 32 Winterbrook Road, asked the Board to choose full-time for Elementary School Students, that virtual learning is a struggle for these students.

Brian Andrews, 187 Catering Road, appreciates everything the Board and Wolcott Public Schools have been doing, but would like for the Board to take into consideration that parents have work obligations and that parents that work may have their children being exposed to more people due to work schedules. He would like to see grades K-8 return back to school full-time.

Michelle Rader, 46 Cambridge Drive, asked if full attendance was a 4- or 5-day model, but either way would like for her children to return back full-time, more than 2 days. She asked if the Board was to continue distance learning, could there be a separate teacher for online and face-to-face?

Shannon Ziomek, 162 Garrigus Court, stated she could see having Elementary students return full-time but to consider having Middle Schools students stay on the Hybrid Schedule. Masks are difficult for students to wear all day. There are a lot more students in the Middle School than there are in the Elementary Schools. She thanked everyone for the fantastic job they are doing and stated that everyone is nervous about this.

Tiffany Hart, 32 Lindsley Drive, had a couple of questions, she wanted to know what are the teacher's opinions on going back full time? Also, she wanted to know if the Middle School could stay in Hybrid and K-5 return full-time?

Lisa Lawson, 20 Margaret Terrace, thank the Board of Education and Dr. Gasper. She stated that the Elementary School level should get back to full time. Her son feels better at school. Her younger child has been struggling with virtual learning. But she did say that the teachers have been doing great.

Melissa Hughes, 103 Hickory Lane, stated that she is concerned of the safety of Full-time for Elementary School because of the class size. She believes this should be more manageable.

Motion: by Mr. Hughes, seconded by Mr. D’Angelo to have Elementary Schools and Middle School students return to school full-time and in-person learning 5-days a week and to review the High School at a later date.

Mr. Hughes and Mr. D’Angelo rescinded their motion.

Motion: by Mr. Hughes to have Elementary School and Middle School students attend school full-time and in-person Learning with a 4-day schedule to allow one day for cleaning of the buildings.

Mr. Hughes rescinded his motion.

Motion: by Mr. D’Angelo, seconded by Mr. Hughes to have full day Kindergarten through 8<sup>th</sup> grade on October 8, 2020 with Wednesday’s being a half day for teacher planning:

A roll call was taken:

Name	Yes	No
Mr. Charette	1	
Mrs. Cordone	2	
Mr. D’Angelo	3	
Mr. Gugliotti		1
Mr. Hughes	4	
Ms. Leonard	5	
Mrs. Mazza	6	
Mr. McMurray	7	
Mrs. Mancini	8	

Motion Carries.

**Items for the Next Agenda:**

The next meeting is October 05, 2020. Board members can contact the Board of Education Office if you have additional agenda items.

**ADJOURNMENT:**

Motion by Mrs. Cordone, seconded by Mrs. Charette, to adjourn the meeting at 9:05 p.m. So voted.

*Recordings of all Board of Education Meetings that have been on Google Meet could be found on the Wolcott Public Schools Website: [www.wolcottps.org](http://www.wolcottps.org)*





**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A special meeting of the Board of Education was held on Wednesday September 24, 2020, on Google Meet. In attendance were: Cynthia Mancini, Chairman of the Board; Paul D'Angelo, Vice Chairman of the Board; Roberta Leonard, Secretary of the Board; Christopher Charette, Kathleen Cordone, Tony Gugliotti, Sean Hughes, Timothy McMurray, and Kelly Mazza, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Shawn Simpson, Assistant Superintendent; Joe Norcross, Principal at Tyrrell Middle School; Matt Calabrese, Principal of Alcott School; Alex Pagan, Director of IT; and Jessica Kenny, Board Clerk.

The meeting was called to order at 6:45 p.m. by Mrs. Cynthia Mancini, the Pledge of Allegiance was recited. Mrs. Mancini then read the Wolcott Public Schools' Mission Statement.

**Discussion and possible action on the superintendent's request to phase in half days on Wednesdays under full attendance for Grades PK-8:**

Dr. Gasper spoke of making an amendment to the Resolution that was passed on Monday, the superintendent would like to phase in half day Wednesdays in time. He also spoke of hiring a one-year Generalist Teacher position to help in grades K-8, ideally he would like one for each grade level.

Mrs. Mancini ask for a motion to table voting on action on the superintendent's request to phase in half days on Wednesday's under full attendance for grades pk-8 until after Public Comment.

**Action on the superintendent's request to phase in half days on Wednesdays under full attendance for Grades PK-8:**

Motion: by Hughes, seconded by Mr. Mazza to table voting on action on the superintendent's request to phase in half days on Wednesday's under full attendance for grades pk-8 until after Public Comment.  
So voted.

**Public Comment:**

No one addressed the Board.

**Action on the superintendent's request to phase in half days on Wednesdays under full attendance for Grades PK-8:**

Motion: by Mrs. Mazza, seconded by Mr. McMurray to provide the Superintendent with the authority to delay, until further notice, the implementation of half-day in-person instruction for grades PK-8 as voted by the Board on September 21, 2020.  
So voted.

**ADJOURNMENT:**

Motion by Mr. Hughes, seconded by Mrs. Cordone, to adjourn the meeting at 7:03 p.m. So voted.

*Recordings of all Board of Education Meetings that have been on Google Meet could be found on the Wolcott Public Schools Website: [www.wolcottps.org](http://www.wolcottps.org)*

# **COMMITTEE REPORTS**

October 05, 2020

Committee of the Whole – September 21, 2020

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT**

A meeting of the Committee of the Whole was held on Monday, August 24, 2020, on Google Meet. In attendance were: Cynthia Mancini, Chairman of the Board; Paul D'Angelo, Vice-Chairman of the Board; Roberta Leonard, Secretary of the Board; Kathleen Cordone, Tony Gugliotti, Sean Hughes, Tim McMurray and Kelly Mazza. Also in attendance: Anthony Gasper, Superintendent; Todd Bendtsen, Business Manager; Alex Pagan; Director of Technology; and Jessica Kenny, Board Clerk.

The meeting was called to order at 7:00 p.m. by Mrs. Cynthia Mancini.

Mr. Bendtsen gave his report on Variable Accounts, oil and diesel accounts, gas and propane, electricity, high cost claims, pending vendor invoices, budget reports, and transfers, this will be the last of the transfers for 2019-2020. Lastly, he spoke of two grants that the Wolcott Public Schools are in the process of applying for.

After the Business Manager's Report, Mrs. Mazza spoke on a new job description that was discussed during the Personal Committee meeting held on Monday, August 17<sup>th</sup>. They brought the Job Description for a Temporary Bus Monitor position for review to the Committee to put forth as a vote for the Board to adopt.

**ADJOURNMENT:**

Motion:           by Mr. Hughes, seconded by Ms. Leonard, to adjourn the meeting at  
7:15 p.m.  
So voted.

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# Communications Folder

Monday, 10.05.2020

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## Items:

- Letters from Parents

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On 9/22/20, 9:55 AM, "maria johnson" <mjohnson27@yahoo.com> wrote:

To whom it may concern,

I would like to propose that the plan for Wednesdays for K-8 be reconsidered. I believe all students should be home on Wednesdays in order for the schools to continue to be deep cleaned that day. I also believe this will allow teachers the opportunity to meet with full distance learners on a more personal level via google meet as well as give them the prep time they will need to teach to a full class as well as those who are distance learning still.

Children should still have assignments posted that will need to be completed so it is not a lost day but I believe we need this day for the teachers as well as an opportunity for the schools to be deep cleaned.

Thank you for taking the time to read this and reconsidering this option.

Maria Johnson

**From:** Amanda Kosky <amandakosky13@hotmail.com>  
**Sent:** Tuesday, September 22, 2020 7:02 AM  
**To:** Gasper,Anthony <AGasper@wolcottps.org>  
**Subject:** Re: Hybrid Model Feedback-Request for Full Reopen of Schools

Dr. Gasper,

I wanted to say thank you for all of the information you provided last night to the Board of Education to help make an informed decision to reopen schools (K-8).

Once again, I would like to thank everyone for their efforts and especially to the teachers for everything they have done and continue to do for their students not just during these challenging times, but on a consistent basis.

Have a nice day.

Sincerely,

Amanda Kosky

**From:** Jeanna Spatta <jeannaspatta@yahoo.com>  
**Sent:** Wednesday, September 23, 2020 3:27 PM  
**To:** Gasper,Anthony <AGasper@wolcottps.org>  
**Subject:** Re: WPS Update: 9.22.2020

Hello Dr. Gasper,

Thank you for the update. I'm sure you have received many questions from parents and I certainly do not want to bombard you as we await further information and guidance; however, in light of COVID cases popping up in schools in nearby towns (and one in particular that returned to an in-person learning schedule 2 weeks ago), I'm sure you can understand the fears about our district returning to a normal school schedule in less than 2 weeks. This is especially scary as we near the start of flu season and the possibility of this colliding with an increase in COVID cases.

With a child in 4th grade at AES, I'm curious to know what this will look like in a class of 18-20 students (give or take a few, to account for current all distance learners). Specifically, how will classrooms, the cafeteria, Latchkey, etc. allow for proper social distancing with so many students in attendance at once?

In addition, will parents still have the option for their child/ren to participate in distance learning if they do not feel safe in returning them to a normal school schedule?

While I do not feel all distance learning is ideal for my son, and definitely see the social and emotional benefits of in-person learning, I'm not sure I'm ready just yet to move in this direction for 100% of the time. The hybrid model seems to be working really well so far. I'm curious to know if the Board gave (or would give) further consideration to continuing this a bit longer until we have a better handle on how schools across the state are faring with COVID numbers. With that, I'm wondering if there was any thought given to possibly sending out another survey to parents (as well as teachers/ staff) to further assess comfort level and intentions.

I know these are not easy decisions and I think our district has done an amazing job, but I'd be remiss if I did not express these concerns for our family.

I look forward to hearing back from you when you have a few moments. No rush, as I know you are very busy!

Thank you in advance for your time,

Jeanna Spatta

Jeanna Spatta, LCSW  
Hummingbird Counseling & Wellness, LLC  
(203) 829.6222  
jeannaspatta@yahoo.com

***\*\*Please provide atleast 24 hrs. notice for cancellations in order to avoid fee.\*\****



**From:** Johnielle Dwyer <jdwyer927@aol.com>  
**Sent:** Wednesday, September 23, 2020 7:10 PM  
**To:** Gasper,Anthony <AGasper@wolcottps.org>  
**Subject:** Full time return

Good evening Dr. Gasper,

I received your email regarding a full return to school in 2 weeks. I want to say this makes me incredibly uneasy. My daughter has just started at the middle school in the hybrid program. I was very hesitant to send her but I am glad I have. They have done a great job so far keeping the students safe. Having the kids in person is important, there's no doubt about that. However, there is no way to socially distance full classes. I am an educator in another school district and find it difficult, even with the small hybrid classes.

I very much want to have my daughter continue to attend classes but might have to consider full remote if classes resume at full capacity this early in the school year. I can not fathom my child getting sick, who in turn would bring it home and possibly infect the family (which I could in turn bring to my school in a different town.) Has it been easy finding childcare and assisting her after working all day, no. But we, like most families, have found a way to make hybrid work.

My hope is that you reconsider resuming full time, full capacity classes and continue with hybrid for at least the foreseeable future. Three weeks seems like hardly enough time to make this decision. My superintendent has stated that we will remain hybrid until at LEAST the rest of 2020. It seems like hybrid may be effective in preventing a full remote shut down.

Thank you for your time,  
Johnielle Dwyer

Sent from my iPhone

**From:** Pamela LeBlond <pjleblond@gmail.com>  
**Sent:** Thursday, September 24, 2020 4:52 PM  
**To:** Gasper,Anthony <AGasper@wolcottps.org>  
**Subject:** Fwd: WPS Update: 9.22.2020

Hello Dr. Gasper,

I wanted to reach out regarding the decision for K - 8 students to return to the schools 4 and 1/2 days a week. I am totally for that, 100%. I would like to know if there is a date set to re-visit deciding on sending the high school students back on the same schedule. I don't see one in your email below and any other info I have found online does not indicate one has been set.

I don't feel these kids should have to remain home as I know they are not getting the education they should be getting doing the distance learning. They need to be in school, interacting with other students and teachers more than just 2 days a week. I understand there are more kids and that folks feel it will be harder to keep them properly distanced but I feel they would be just as safe as the younger students. And I'm sure many of the older kids have younger siblings in the elementary school so if their siblings are now going all week in school where is the risk really being mitigated? I truly feel they are missing out on critical educational and social growth by keeping them home. Also, you may not even have as many kids in the building as you are anticipating because if you went back to 5 days a week some parents may be uncomfortable with that and pull their kids back to be full distance learned. These kids have been around each other plenty with sports and whatnot since the spring so they've already been exposed to each other for some time now. So why not do a survey for the high school parents to see who would be sending kids back 5 days a week if you went that route and who would pull back to be strictly distance learning.

Please let me know your thoughts on this and when a date is scheduled to further discuss the high school students return to all week in class school. I thank you for your time and consideration.

Sincerely,  
Pamela LeBlond

**Regular Meeting of the Board of Education – October 05, 2020**

**RESOLUTION:                   EXPENDITURES**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$210,973.76** paid on October 06, 2020 for fiscal year 2020-2021.

To approve the October 2020 payroll expenditures in the amount of **\$1,512,000.00** fiscal year 2020-2021.

WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT  
SUPERINTENDENT'S REPORT  
OCTOBER 10, 2020

Dr. Gasper's Report

- Alcott School returned to normal operation with its water this week. Bottled water bubblers were in place just as a precaution if the water was a little discolored but all tests were passed and results sent to DPH. Thanks again to Mr. Calabrese, the Alcott Staff, and All-Star transportation for the smooth and safe way in which they handled this emergency dismissal. It was assuring to see how well the team came together and how calmly they dealt with this adversity.
- We are getting closer to the completion on our security vestibules. Stanley Security has been at the various schools installing new intercoms and door buzzers. Within the next two weeks, I will send home a notice to parents about how the vestibules will work and what to expect when they come to their school's new front door. Thank you to the Board of Education for supporting this enhancement to the physical security of our school buildings.
- Special thanks to our IT staff members and our school secretaries who have been working with students, parents, and teachers on the launch of our hybrid learning schedule. There were many questions and help desk tickets from home and from the classroom. Everyone pitched in to get things running as well as possible. While there are still a few more issues to address, the team is making good progress and most tickets are resolved within 48 hours of being submitted.
- I'd like to thank the full team at Wakelee School. A member of the Wakelee School community was our first confirmed case of COVID-19. Teachers, students, and parents all handled this news with professionalism and flexibility. We know that other cases are likely in our future. I will continue to communicate as much detail as is appropriate.
- We continue to recruit for teaching positions, substitute teachers, and substitute paraprofessionals. I encourage members of the community to refer someone they know to visit our website for a full list of employment opportunities. Thanks again to the Board of Education for increasing the daily pay rate for our substitute teachers.

## Fundraiser Report October 5, 2020

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Sept 16	WHS	Varsity Cheer	MCM Fundraiser/Butterbraids to be sold online and to family and friends, to help offset some of the additional expenses of the Cheerleading programs.
Sept 16	WHS	Varsity Cheer	Pasta Haven to be sold online and to family and friends, to help offset some of the additional expenses of the Cheerleading programs.
Sept 16	WHS	Varsity Cheer	Raffel Tickets to be sold online and to family and friends, to help offset some of the additional expenses of the Cheerleading programs.

# WOLCOTT PUBLIC SCHOOLS

## Fundraiser Request Form

{Requires Board of Education approval}

Name of School:

Wolcott High School

Name of Organization:

Varsity Cheerleading

Sponsor:

Jillian Guerrero

Person Submitting Form:

Jillian Guerrero

Email Address:

wolcotthscheer@gmail.com

Date(s) of Fundraiser:

9/16/20

Copy of invoice/contract attached?

Yes

No

Type of Fundraiser:

In-School

Out-of-School

Both

Nature of Fundraiser:

1. Item(s) to be sold:

Butterbraids, cookie dough, cake rolls

2.

3. Vendor/Company:

MCM Fundraising/Butterbraids

4. Cost of merchandise:

\$14.00-\$18.00

5. Where & how item(s) will be sold:

Online, to family/friends

6. Anticipated organizational profit:

\$1,000

Purpose of Fundraiser: (be specific)

To help offset some of the additional expenses of the cheerleading program: funding scholarships, offset cost of bows and other personal items, etc.

**\*\*Please return this completed form to the Principal, ten (10) school days prior to the next scheduled Board of Education meeting. This fundraiser is NOT confirmed until it has been approved on this form by the Board of Education.**

Fundraiser Approved:

Yes

No

If No, reason:

Activities Director or N/A:



Date:

9/17/20

Principal:



Date:

9.17.20

Superintendent:



Date:

9/10/20

Approved by the Wolcott Board of Education:

Date:

# WOLCOTT PUBLIC SCHOOLS

## Fundraiser Request Form

{Requires Board of Education approval}

Name of School:

Wolcott High School

Name of Organization:

Varsity Cheerleading

Sponsor:

Jillian Guerrero

Person Submitting Form:

Jillian Guerrero

Email Address:

wolcotthscheer@gmail.com

Date(s) of Fundraiser:

9/16/20

Copy of invoice/contract attached?

Yes

No

Type of Fundraiser:

In-School

Out-of-School

Both

Nature of Fundraiser:

1. Item(s) to be sold:

Pasta, stuffed bread, sauces, etc

2. Vendor/Company:

Pasta Heaven

3. Cost of merchandise:

\$9.00 - \$25.00

4. Where & how item(s) will be sold:

Online, to family/friends

5. Anticipated organizational profit:

\$1,500

Purpose of Fundraiser: (be specific)

To help offset some of the additional expenses of the cheerleading program: funding scholarships, offset cost of bows and other personal items, etc.

**\*\*Please return this completed form to the Principal, ten (10) school days prior to the next scheduled Board of Education meeting. This fundraiser is NOT confirmed until it has been approved on this form by the Board of Education.**

Fundraiser Approved:

Yes

No

If No, reason:

Activities Director or N/A:



Date:

9/17/20

Principal:



Date:

9/17/20

Superintendent:



Date:

9/21/20

Approved by the Wolcott Board of Education:

Date:

# WOLCOTT PUBLIC SCHOOLS

## Fundraiser Request Form

{Requires Board of Education approval}

Name of School:

Name of Organization:  Sponsor:

Person Submitting Form:  Email Address:

Date(s) of Fundraiser:

Copy of invoice/contract attached? Yes  No

Type of Fundraiser: In-School  Out-of-School  Both

### Nature of Fundraiser:

- Item(s) to be sold:
- 
- Vendor/Company:
- Cost of merchandise:
- Where & how item(s) will be sold:
- Anticipated organizational profit:

### Purpose of Fundraiser: (be specific)

**\*\*Please return this completed form to the Principal, ten (10) school days prior to the next scheduled Board of Education meeting. This fundraiser is NOT confirmed until it has been approved on this form by the Board of Education.**

Fundraiser Approved: Yes  No

If No, reason:

Activities Director or N/A:  Date:

Principal:  Date:

Superintendent:  Date:

Approved by the Wolcott Board of Education: \_\_\_\_\_ Date: \_\_\_\_\_



This permit must be posted conspicuously at all times during raffle activity.

# TOWN OF WOLCOTT

Be it Known That  
Pursuant to Section 7-170 to 7-186, inclusive, of the Connecticut General Statutes

Wolcott High School Varsity Cheerleading

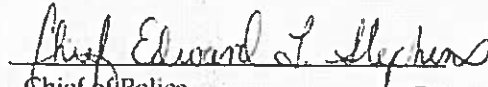

is hereby granted a

Bazaar Permit

to be conducted at

51 Hess Drive  
Wolcott, Connecticut

Permit #: RAFFLE 20-01- Bazzarr  
Effective Date: 11-1-20 through 11-30-2020  
Expiration Date: 11-30-2020

  
Chief of Police 

**Special Meeting of the Board of Education – October 05, 2020**

**RESOLUTION:                   APPROVE TEACHING A SIXTH CLASS**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**To approve teaching a 6<sup>th</sup> class by the following person(s) as indicated:**

**Tyrrell Middle School:  
Kelly Gilchrist                   Special Education**

(See attached)

Good Afternoon: I would like to request that we add a sixth class to Kelly Gilchrist's schedule at TMS for approximately 2 marking periods. This would allow us to conduct student evaluations required by law under IDEA for the purpose of determining eligibility for special education and related services.

Thanks

Kevin Hollis  
Director of Student Services and Alternative Programs  
Wolcott Public Schools  
1488 Woodtick Road  
Wolcott, CT 06716  
(203) 879-8178

**Special Meeting of the Board of Education – October 05, 2020**

**RESOLUTION:                    NOMINATION(S)**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:**

1. **Erin Watson** to the position of Reading Specialist at Alcott School effective October 20, 2020;
2. **Ashley Wood** to the position of Lunch Aid at Wakelee School effective October 06, 2020.

(See attached)

# Wolcott Public Schools



1488 Woodtick Road • Wolcott, Connecticut 06716

TELEPHONE (203) 879-8183 • FAX (203) 879-8182

Superintendent of Schools  
Anthony J. Gasper, Ed.D.

Business Manager  
Todd W. Bendtsen, C.P.A.

Assistant Superintendent  
Shawn Simpson

Director of Student Services & Alt Programs  
Kevin Hollis

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## HIRING CHECKLIST FOR EXTERNAL CANDIDATES:

Name of Candidate: Erin Watson Position: Reading Specialist

Location: Alcott Elementary

### I. DOCUMENTATION:

This checklist, the traditional recommendation to the superintendent form, and all of the following documents must be provided to Megan Patchkofsky by the administrator recommending the final candidate to the Superintendent for nomination to the Board of Education:

- |   |  |
|---|--|
| <input type="checkbox"/> Printout of Talent Ed application  | <input type="checkbox"/> At least three reference check forms                |
| <input type="checkbox"/> Cover letter or letter of interest | <input type="checkbox"/> Copies of all pertinent licenses and certifications |
| <input type="checkbox"/> Résumé                             |  |

### II. APPLICANT POOL AND SELECTION PROCESS:

Describe the number of qualified applicants for this position and the structure of the selection process:

*There were five candidates that applied for the Reading Specialist position. All 5 candidates were invited to interview for the position, however 1 candidate withdrew their name from the process. The 4 remaining candidates were met and interviewed by the committee. 1 candidate was selected and recommended to the Superintendent.*

### III. INTERVIEW SUMMARY:

In general terms, describe the interview committee for this position:

*The interview committee consisted of 3 members... Principal (Matthew Calabrese), Lead Teacher (Beth Sickles), and Reading Specialist Gr. K-2 (Judy Wilson).*

#### IV. CANDIDATE PROFILE:

In general terms, summarize what has distinguished this candidate above the others:

*The candidate has spent the majority of her career working in a school district that is similar to Wolcott. She has a strong background with teaching literacy at the elementary school level. She previously taught in grades one and three as a classroom teacher, and has spent the last 17 years working as a reading specialist in grades K - 6. During the interview process, she shared a variety of data collection processes that she uses to assist in tracking students' progress and appropriately delivering individualized instruction. The committee firmly believe that her teaching philosophy and personality are the best fit for Alcott School.*

**Regular Meeting of the Board of Education – October 05, 2020**

**RESOLUTION:                    CONSENT AGENDA**

**Resolution** from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPROVE THE CONSENT AGENDA AS PRESENTED:**

**1. Leave of Absence:**

Stacey Richardson, Spanish Teacher at Wolcott High School, requests a long-term childrearing leave to begin after the completion of her FMLA leave and run until the end of the 2020-2021 school year.

**2. Rescind a Nomination:**

- a. To Rescind the Lunch Aide position at Wakelee School from Richard Stanley, who accepted another position elsewhere.

**3. Dispose of Equipment:**

- a. To give Tyrrell Middle School's Media Center permission to follow the CREW Method and American Library Association Guidelines for book weeding of discarding fiction materials that have not been in circulation for 2 years.
- b. To give Tyrrell Middle School's Media Center permission to dispose of the following items that are obsolete, does not function or outdates software:
  - Disc Maker Reflex
  - Ion VCR
  - Cannon 2000X Camera
  - Cannon CMOS Camera
  - Polaroid 14.0 MP Camera

(See attached)

September 29, 2020

Dear Dr. Gasper and Members of the Board of Education:

As stated in my previous letter, I am currently pregnant and due on November 9th, 2020. I am asking that the Board of Education approve my request for an unpaid leave of absence for the purposes of childrearing to commence upon the completion of my recovery from delivery. This request is with the intention to do what is best for my family while also preventing any disruption of learning for my students. Thank you for your time and consideration.

Sincerely,

Stacey Richardson  
WHS World Language Teacher



**From:**Osvald, Deborah <DOsvald@wolcottps.org>  
**Sent:**Thursday, October 1, 2020 2:01 PM  
**To:**Kenny,Jessica <Jmorytko@wolcottps.org>  
**Subject:**Richard Stanley

Jess,

I called Richard Stanley to ask him to contact Tammi Treen in regard to completing the hiring paperwork. He at that time advised me that he had taken a position as a building sub and is no longer interested in the lunch aid position at Wakelee School.

Thank you,

*Deborah Osvald*

Principal

Wakelee Elementary School

12 Hempel Drive

Wolcott, CT 06716

203-879-8154

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FROM THE TYRRELL MIDDLE SCHOOL MEDIA CENTER

TO: BOARD OF EDUCATION  
FROM: SHEILA DiSTASIO  
SUBJECT: REQUEST TO DISCARD MATERIALS  
DATE: 9/28/2020  
CC: JOSEPH NORCROSS



9/29/20

Following the CREW Method and American Library Association Guidelines for book weeding, we would like to discard media center materials based on the following criteria:

The CREW method recommends that fiction materials should be removed if they have not been circulated for 2 years. They also recommend the following Dewey decimal guidelines for non-fiction materials:

000 2-10 years	500 5-10 years
100 10 years	600 5-10 years
200 2-10 years	700 5-10 years
300 2-10 years	800 flexible
400 10 years	900 3-10 years

I have given careful consideration to the types of books and materials needed for the curricula at Tyrrell Middle School and the general needs of the school population. We continually work to replace and update our fiction and non-fiction collection so that the books used by students and teachers for school assignments contain the most current information and facts. We also continue to collect fiction books based in large part on student and teacher requests and recommendations, as well as my own research and that of professional organizations.

Although it is hard to let go of materials that have long been a part of the school library, it is essential to maintain a current, tidy, accessible collection of books. We will make every effort to donate the books to an organization in need of such materials. Please consider our request to remove materials from our collection.

I would also like to request to discard the equipment that is listed on the attached sheet.

Sincerely,

Sheila DiStasio  
Library Media Specialist  
Tyrrell Middle School

**Equipment – Request to Discard**

<b>Equipment</b>	<b>Reason for discard request</b>
Disc Maker Reflex	obsolete, does not function
Ion VCR	obsolete, does not function
Cannon 2000X Camera	obsolete, outdated software
Cannon CMOS Camera	obsolete, outdated software
Polaroid 14.0 MP Camera	obsolete, outdated software