


**New Milford Board of Education
 Operations Sub-Committee Minutes
 November 12, 2019
 Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Acting Chairperson
 Mr. Bill Dahl
 Mrs. Eileen P. Monaghan
 Mr. Joseph Failla, Alternate

Absent: Mrs. Wendy Faulenbach, Chairperson

Also Present: Dr. Kerry Parker, Superintendent
 Ms. Alisha DiCorpo, Assistant Superintendent
 Mr. Anthony Giovannone, Director of Fiscal Services and Operations
 Mrs. Laura Olson, Director of Pupil Personnel and Special Services
 Mr. Nestor Aparicio, Assistant Facilities Director
 Mr. Brandon Rush, Director of Technology

<p>1.</p>	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Operations Sub-Committee was called to order 7:30 p.m. by Mr. McCauley acting as Chair in the absence of Mrs. Faulenbach. Mr. Failla was seated as alternate.</p>	<p>Call to Order</p>
<p>2.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>3.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Dr. Parker said there would be a revised Exhibit A for Tuesday, with several interviews scheduled this week. • Mr. McCauley asked about special education teachers leaving and if there were still any openings. Mrs. Olson said there were speech language positions open at the start of the year but they are filled now. • Mr. McCauley said he was happy to see the Data Coach listed. He asked about the candidate’s background. Ms. DiCorpo said the candidate was a classroom teacher in North Haven but worked with data at the building level and also did statewide work in the area. • Mr. Failla asked what the Data Coach’s duties will be. Ms. DiCorpo said the Coach will start 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p style="text-align: right;">  RECEIVED TOWN CLERK 2019 NOV 14 A 8:55 NEW MILFORD, CT </p>

	<p>by meeting with the Livebook creators and then look at winter assessments. The person will work on data analysis for the principals around the Accountability Index regarding attendance and discipline. The Coach will meet with individual groups of teachers as well.</p> <ul style="list-style-type: none">• Mr. Failla asked how long the position was open. Ms. DiCorpo said since August. She said this is a good candidate and she is confident in the hiring.• Mr. McCauley said he was happy to see the substance abuse counselor opening being filled. <p>Mrs. Monaghan moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none">1. Budget Position dated 10/31/192. Purchase Resolution D-7283. Request for Budget Transfers <ul style="list-style-type: none">• Regarding the budget position, Mr. Giovannone said certified salaries are at \$160,301 as of October 31, which is a low number. He said he will have a revised position for the full Board that will break out the capital reserve.• Mr. Dahl asked if all openings are encumbered. Mr. Giovannone said not always, it depends on the timing of the report.• Mr. Giovannone said the capital reserve on page 4 reflects deposited amounts returned from completed oil tank projects: \$12,666.00 from HPS and \$3,920.14 from Lillis. Putting money back in capital reserve requires no approval action.• Mr. Giovannone added turf field information by request. The totals only reflect BOE contributions, nothing from the Town side.• Mr. Failla asked about the banners. Mr.	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none">1. Budget Position dated 10/31/192. Purchase Resolution D-7283. Request for Budget Transfers
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	<p>Giovannone said he believes there are only two so far.</p> <ul style="list-style-type: none">• Mr. Dahl said the Turf Fields Committee is trying to get teams in town to buy banners.• Mr. Failla said this is an area that needs work. He said he is not optimistic that the funding will be ready when replacement is needed.• Mr. Giovannone said the Fuss and O’Neill charge on the purchase order was discussed at Facilities and relates to the steam leak at Lillis. Grants are in italics.• Mr. Failla asked about the Omnidata purchase. Mr. Rush said it is for wireless access points for devices. Mr. Giovannone said the Board had authorized the withdrawal, now they are just approving the actual purchase.• Regarding the budget transfer, the substance abuse counselor was budgeted under professional services, but the district was able to hire the person so it is moving to certified salary. The opposite is true of the speech language pathologist. <p>Mrs. Monaghan moved to bring the monthly reports: Budget Position 10/31/19, Purchase Resolution D-728 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>C. Celtic Energy</p> <ul style="list-style-type: none">• Mr. Giovannone said this topic was discussed earlier at Facilities. They will reach out to the Mayor to meet regarding questions from the district’s legal counsel.• Mr. Failla said he thinks it is important to emphasize that the BOE buildings are the Board’s responsibility and any action should work through the Board.	<p>Motion made and passed unanimously to bring the monthly reports: Budget Position dated 10/31/19, Purchase Resolution D-728, and Request for Budget Transfers to the full Board for approval.</p> <p>C. Celtic Energy</p>
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<p>4.</p>	<p>Items of Information</p> <p>A. Entitlement Grants</p> <ol style="list-style-type: none"> 1. District Consolidated Grant 2. Title III Grant 3. Bilingual Grant 4. Title IV <ul style="list-style-type: none"> • Mrs. Monaghan thanked Ms. DiCorpo for her work on these grants. • Ms. DiCorpo said two of these entitlement grants are up this year, three are down, including the Bilingual grant which is ironic because the district’s bilingual numbers are up. • Dr. Parker said this will piggyback to the budget drivers where the need to hire bilingual teachers and provide services is noted. • Mr. Failla asked if the increase in EL is a surprise. Ms. DiCorpo said no, the numbers have been going up every year. • Ms. DiCorpo said the Title I grant will support coaches. Title II focuses on professional learning. Title III goes towards ELL instructional tutors. The Bilingual grant is used for an after school program. The Title IV grant will fund the Wingman program for the high school and the Youth Agency; Science enrichment in the form of participation in the Skills 21 Challenge; and support for Camella’s Cupboard, which helps feed our students with food insecurity. • Mr. Failla asked for information on the Wingman program. Ms. DiCorpo said it is replacing the NAMES program at the high school and builds on the K-8 Choose Love program. It is a student led, peer to peer, youth leadership program that develops social and emotional skills through team bonding and trust building activities. It will be introduced to students and the community on November 14. • Mr. Dahl said the grants represent a lot of good work. <p>B. Update on Transportation Requests</p>	<p>Items of Information</p> <p>A. Entitlement Grants</p> <ol style="list-style-type: none"> 1. District Consolidated Grant 2. Title III Grant 3. Bilingual Grant 4. Title IV <p>B. Update on Transportation Requests</p>
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	<ul style="list-style-type: none"> • Mr. Giovannone said this update is provided annually. There has been one hearing this year and the ruling went in the Board’s favor. <p>C. Update on Negotiations</p> <ul style="list-style-type: none"> • Mr. Giovannone said Food Services and Custodians/Maintainers have ratified their agreements and the request for approval will come to the Board next week. Nurses will meet Tuesday and the hope is to add that approval to the agenda as well. <p>D. Health Inspections</p> <ul style="list-style-type: none"> • Mr. McCauley noted the great job done by the Food Services department every year. <p>E. Budget Drivers – District Wide</p> <ul style="list-style-type: none"> • Mr. Giovannone said this draft is an update of last month’s memo. There are minor edits, as well as additions from Committee on Learning. These are all budget items under discussion. • Mrs. Monaghan asked if the health insurance is still providing the expected savings. Mr. Giovannone said it is. While a minimum 5% increase is expected for the new plan, the previous plan was projected at 11%. • Mrs. Monaghan asked if the staff pay-in would be affected and Mr. Giovannone said it would, based on the negotiated premium cost share. • Mr. Failla asked if there is an anticipated cost increase for SSO’s. Dr. Parker said yes, though they would be retired police so less costly than SRO’s. She said the plan is to have Chief Cerruto speak to the Board in December. • Mr. Failla asked about the Portrait of a Graduate. Ms. DiCorpo referenced the video “The Future of Work”. She said NEASC reaccreditation is coming up in a few years and they will look to see that the Portrait of a Graduate is in place. This is the vision the district has for any graduate of New Milford – 	<p>C. Update on Negotiations</p> <p>D. Health Inspections</p> <p>E. Budget Drivers – District Wide</p>
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	<p>what skills will they have and what is the direction to get there. The work began with teacher focus groups. The next step is to facilitate community focus groups to develop common focus areas. Then the strategic planning process will take place as the district's follow up before circling back to instructional implementation.</p> <ul style="list-style-type: none"> • Mr. Failla said he has long been a proponent of a philosophy beyond college and is glad to see this emphasis on preparation for the work force and future. • Dr. Parker says this has a budgetary impact as they will be asking for a coordinator for this. • Mr. Failla asked why the copier leases are month to month. Mr. Giovannone said funding was eliminated last year at referendum time. It was not ideal, but choices needed to be made for cuts. The plan is to do a full RFP for services as it relates to district owned and leased copiers to determine how to move forward. • Dr. Parker said the copiers have really reached crisis state at this point. • Mr. Failla said he is aware it is a tremendous expense as well as an issue for teachers. 	
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 8:25 p.m. seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:25 p.m.</p>

Respectfully submitted:



Brian McCauley, Acting Chairperson
 Operations Sub-Committee